



**CITY OF MOUNT VERNON
CITY COUNCIL MEETING
AGENDA
May 13, 2020 7:00 p.m.
(Virtual Meeting)**

The Mount Vernon City Councilmembers will be participating in this meeting via video/teleconference technology.

To virtually attend the meeting, the public may:

1. **Call the conference line:** 1-888-924-9240; Access Code: 3366211
(please 'mute' your phone, if possible, to minimize distractions)
2. **Watch the meeting live on TV10:** Comcast/Xfinity Channel 10
3. **Watch the meeting live, online:**
https://www.youtube.com/channel/UCUob_hcQUmd4S93YkletdrA

I. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call of Councilmembers

II. CONSENT AGENDA

- A. Approval of April 22, 2020 Special Council Meeting Minutes
- B. Approval of May 5, 2020 payroll checks numbered 110025 - 110048 direct deposit checks numbered 76811 - 77020, and wire transfers numbered 849 – 853 in the amount of \$930,352.50
- C. Approval of May 13, 2020 Claims numbered 8913 - 8915, 8919 and 8924 - 9085 in the amount of \$923,711.40

III. REPORTS

- A. Review of Emails from the Public
(All public comments must be sent via email to council@mountvernonwa.gov. The comments will be read aloud into the record during the public comment portion of the agenda.)

IV. NEW BUSINESS

- A. Virtual Public Hearing – 2020-2021 CDBG Annual Action Plan
(This is an open record public hearing to obtain the views of citizens and other interested parties on the draft Community Development Block Grant (CDBG) 2019 Action Plan. HUD is now allowing a 5-day minimum public comment period in light of the public emergency caused by the COVID-19 outbreak. The 5-day public comment period for the draft Action Plan and Amendments is May 7, 2020 through May 13, 2020 (5 business days). The draft Action Plan and Amendments will be available for review and comment during this time on the City's website www.mountvernonwa.gov or by calling (360) 336-6211. **The public and any interested persons are invited to review and comment in writing** on the draft Action Plan and Amendments. Written comments must be received no later than 5:00 p.m. on May 13, 2020, and may be submitted to the City of Mount Vernon Project Development Manager, 910 Cleveland Avenue, Mount Vernon, WA 98273, or by email to mvmayor@mountvernonwa.gov.)
(required action – motion)
(staff contact – Peter Donovan)

B. Approval of Agreement - Fire Marshal Services

(Staff is requesting that Council authorize the Mayor to enter into an agreement with Skagit County for the mutual exchange of Fire Marshal Services.)

(required action – motion)

(staff contact – Chief Bryan Brice)

C. Ratification of Emergency Executive Orders

(Upon the proclamation of a disaster or emergency, and during its existence, the Mayor has authority to make executive orders, pursuant to Municipal Code, such orders shall at the earliest practicable time be presented to the City Council for ratification and confirmation, modification or rejection, and if rejected shall be void.)

(required action – motion)

(staff contact – Kevin Rogerson)

D. For the Good of the Order:

- COVID 19 pandemic response and discussion

Public Works and Library

COMMITTEE MEETINGS

Cancelled

Next Ordinance 3804

Next Resolution 975



DATE: May 13, 2020
TO: Mayor Boudreau and City Council
FROM: Peter Donovan, Project Development Manager
SUBJECT: OPEN RECORD PUBLIC HEARING FOR 2020-21 CDBG ACTION PLAN

RECOMMENDED ACTION:

Motion

INTRODUCTION/BACKGROUND:

- This is an Open Record Public Hearing to obtain the views of citizens and other interested parties on the draft Community Development Block Grant (CDBG) 2020 Action Plan.
- The 5-day public review and public comment period for the 2020-2021 Draft Action Plan extends from May 7, 2020 to May 13th, 2020.
- During this time, the public has been invited to obtain the Draft Action Plan, and to provide written comment.
- Written comments received during this 5-day period will be read into the record this evening
- The amount of the City's 2020-21 CDBG allotment is \$383,922. An additional amount of \$225,849 has been provided for COVID-19 impact response.
- The following amendments will allow for the City of Mount Vernon are necessary to adjust past Action Plans, and to receive and allocate additional CDBG-CV funding—funds made available through HUD for community response to the effects of the COVID-19 virus:
 - Amend the 2018/2019 Action Plan (Goal: Increase supply of affordable owner-occupied housing to adjust the Goal Outcome Indicator from 4 households assisted to two households assisted)
 - Amend the 2019/2020 Action Plan (Goal Outcome Indicator to include \$225,849 in CDBG-CV funds)
 - Amend the 2015/2016 (redirect unused funds to property acquisition related to new rental housing development in 2020)
 - Amend the 2018-2022 Consolidated Plan (add public services and microenterprise assistance as activities that may use COVID-19 funding.
 - Amend Citizen Participation Plan to address circumstances when a disaster or other emergency requires additional CDBG activities and use of additional CDBG funding to address an emergency

FINDINGS/CONCLUSIONS:

With these amendments, the City of Mount Vernon will be positioned to more effectively utilize federal resources to address local needs. The Mayor and City Council have worked within HUD regulations to provide a fast and efficient way to put federal dollars into the pockets of Mount Vernon residents and business owners who desperately need it, in these difficult times.

-The 2020-2021 Draft Action Plan and additional COVID relief funding includes the following allocations:

- \$110,000 to EDASC (Economic Development Alliance of Skagit County) for small business grants
- \$110,000 to Community Action for Rental Assistance
- \$110,000 to Public Facilities Revitalization for the Downtown Floodwall Loan
- \$100,000 to Skagit Habitat for Humanity for homebuyer assistance
- \$53,834 to Friendship House for acquiring property to increase supply of affordable housing
- \$12,500 to Mount Vernon Downtown Association for small business support
- \$57,588 to Community Action of Skagit County for Public Services and efforts to reduce poverty
- \$55,849 for Planning and Admin

Totaling \$609,771 in federal funding, going toward serving the needs of our Mount Vernon community.

RECOMMENDATION:

A motion to approve the 2020-2021 Draft Annual Action Plan, as well as the aforementioned amendments to the 2018-19 Action Plan, the 2019-20 Action Plan, the 2015-16 Action Plan, the 2018-2022 Consolidated Plan, and the Citizen Participation Plan

ATTACHED:

2020-2021 Draft Action Plan

City of Mount Vernon

Community Development Block Grant
DRAFT Annual Action Plan for Program Year 2020
July 1, 2020 – June 30, 2021

Incorporating Amendments to the
Annual Action Plans for
Program Years 2015, 2018, and 2019,
Amendments to the 2018-2022 Consolidated Plan,
and Amendments to Citizen Participation Plan

Draft

May 5, 2020

Executive Summary

The Executive Summary presents the principal recommendations concerning funding, priorities, and related policy matters covered in the body of the submittals that the City of Mount Vernon will submit to the US Department of Housing and Urban Development to describe how the City proposes to use HUD Community Development Block Grant (CDBG) funding. This Summary is provided for the convenience of individuals who wish to review the Public Comment Draft and will not be included in the final document submitted to the HUD.

Annual Action Plan for Program Year 2020

The US Department of Housing and Urban Development notified the City of Mount Vernon in March 2020 that the City will receive a CDBG allocation of \$383,922 for the Program Year beginning July 1, 2020. The City proposes allocating its \$383,922 allocation as follows, consistent with the City’s 2018-2022 Consolidated Plan previously submitted to and approved by HUD and as proposed to be amended below:

2020 Annual Action Plan Program Areas and Projects	Program Areas		Projects
Increase supply of affordable rental housing	14.0%	\$53,834	
Friendship House property acquisition			\$53,834
Microenterprise assistance activities	3.3%	\$12,500	
Mount Vernon Downtown Association			\$12,500
Support public facilities for revitalization	28.7%	\$110,000	
Mount Vernon floodwall project loan repayment			\$110,000
Increase supply of affordable owner-occupied housing	26.0%	\$100,000	
Skagit Habitat for Humanity homebuyer assistance			\$100,000
Supportive efforts to reduce poverty	15.0%	\$57,588	
Community Action of Skagit County public services			\$57,588
Administration and planning	13.0%	\$50,000	
City of Mount Vernon administrative costs			\$50,000
Total allocation for Program Year 2020	100%	\$383,922	\$383,922

2020 Annual Action Plan Program Areas and Project Descriptions:

- 1. Increase supply of affordable rental housing:** Friendship House will use CDBG and other funds to acquire real property to expand Friendship House's existing program, offering permanent housing for people with low income.
- 2. Microenterprise assistance activities:** Mount Vernon Downtown Association will assist the City with implementation of CDBG microenterprise assistance activities that directly benefit downtown Mount Vernon businesses that qualify as CDBG-eligible microenterprises (no more than five employees with an owner whose household income is at or below 80 percent of the area median income).
- 3. Support public facilities for revitalization:** The City of Mount Vernon used a CDBG Section 108 loan from HUD for a portion of the construction costs of the Skagit River floodway project, and the City is making annual payments to repay the loan.
- 4. Increase supply of affordable owner-occupied housing:** Skagit Habitat for Humanity will use CDBG for homeownership assistance activities, using CDBG as a direct benefit for CDBG-eligible homebuyers who need downpayment assistance to afford the purchase of a home.
- 5. Supportive efforts to reduce poverty:** Community Action of Skagit County will use CDBG to provide CDBG-eligible public services for people with low-income through activities at Community Action's housing resource center.
- 6. Administration and planning:** The City of Mount Vernon will use CDBG funding for planning and administration to implement the 2018-2022 Consolidated Plan and the 2020 Annual Action Plan, and to comply with applicable regulations.

Amendment of the Annual Action Plan for Program Year 2019

The US Department of Housing and Urban Development notified the City of Mount Vernon that the City has been offered an additional allocation of CDBG funding, \$225,849, from the CARES Act for CDBG-eligible, COVID-19-related activities that "prevent, prepare for, and respond to coronavirus" impacts. This offer of additional CDBG funding requires the City to amend its 2019 Annual Action Plan for the Program Year that began July 1, 2019 and ends on June 30, 2020. The City proposes allocating this CDBG-CV \$225,849 allocation as follows, consistent with the City's 2018-2022 Consolidated Plan as previously approved by HUD and as proposed to be amended, below:

2019 Annual Action Plan Amendment Program Areas and Project Descriptions			
Additional \$225,849 CDBG-CV funding as per CARES Act, added to earlier \$390,166 CDBG			
Must be used to "prevent, prepare for, and respond to coronavirus"			
	Program Areas		Projects
Microenterprise assistance activities	48.7%	\$110,000	
Economic Development Alliance of Skagit County			\$110,000
Direct emergency payments for rent, utilities, public services	48.7%	\$110,000	
Community Action of Skagit County			\$110,000
Administration and planning	2.6%	\$5,849	
City of Mount Vernon administrative costs			\$5,849
Total allocation of CDBG-CV	100%	\$225,849	\$225,849

2019 Annual Action Plan Amendment Program Areas and Project Descriptions:

1. **Microenterprise assistance activities:** The Economic Development Alliance of Skagit County will assist the City with implementation of CDBG microenterprise assistance activities that directly benefit Mount Vernon businesses that have suffered a loss of income as a result of the COVID-19 disaster and qualify as CDBG-eligible microenterprises (no more than five employees with an owner whose household income is at or below 80 percent of the area median income).
2. **Direct emergency payments for rent, utilities, public services:** Community Action of Skagit County will assist the City with the distribution of direct emergency payments for rent and utility costs on behalf of CDBG-eligible households whose loss of income causes an imminent risk of homelessness. Eligible households must be Mount Vernon residents, have incomes at or below 80 percent of the area median income, and have suffered a loss of income as a result of the COVID-19 disaster.

Amendment of the Annual Action Plan for Program Year 2018

The City will amend the Annual Action Plan for Program Year 2018 to adjust the outcome for the activity, Increase supply of affordable owner-occupied housing, to decrease the number of CDBG-eligible households assisted from four households to two households.

Amendment of the Annual Action Plan for Program Year 2015

The City will amend the Annual Action Plan for Program Year 2015 to redirect \$30,761.44 to activities that increase supply of affordable rental housing; specifically, property acquisition for the supportive housing project being developed by Catholic Housing Services.

Amendment of the Consolidated Plan for Program Years 2018-2022

The City will amend the HUD-approved Consolidated Plan for Program Years 2018-2022 to add a new activity, microenterprise assistance activities, to the activities that the City may choose to fund during the term of the Consolidated Plan and to add COVID-19 disaster-related activities that may use CARES Act CDBG funding to prevent, prepare for, and respond to coronavirus.

Amendment of the Citizen Participation Plan

The City will amend its Citizen Participation Plan to allow for a five-day public comment period as permitted by the U.S. Department of Housing and Urban Development in light of the public health emergency caused by the COVID-19 outbreak.



DATE: May 13, 2020
TO: Mayor Boudreau and City Council
FROM: Bryan Brice, Fire Chief
SUBJECT: INTERLOCAL COOPERATIVE AGREEMENT FOR FIRE MARSHAL SERVICES

RECOMMENDED ACTION:

Staff recommends that Council adopt the contract for services with Skagit County and authorize the Mayor to execute the contract for the mutual exchange of Fire Marshal Services.

INTRODUCTION/BACKGROUND:

The agreement establishes a set of mutually agreeable deliverables from the City to providing in kind services. Battalion Chief and Fire Marshal Steve Riggs, separated from service with the City of Mount Vernon Fire Department April 16th. Currently the Fire Department has an agreement with the Cities of Anacortes and Burlington for like Fire Marshal services; however, we do not have an agreement with Skagit County. While the Fire Department is currently without a Fire Marshall, it may become necessary to seek the assistance and investigative services of a Skagit County Fire Marshal. The agreement will aid in ensuring any incident that occurs in the City's response area requiring an investigation, may occur until the Fire Department can fill the existing vacancy

FINDINGS/CONCLUSIONS:

The City is without a Fire Marshal at this time due to an employee separation from service.

RECOMMENDATION:

Staff recommends that Council adopt the contract for services with Skagit County Department of Emergency Medical Services and authorize the Mayor to execute the contract.

ATTACHED:

Agreement



Interlocal Cooperative Agreement for Fire Marshal Services

This Agreement is between the City of Mount Vernon and Skagit County, a Washington State municipal corporation ("County"), pursuant to the authority granted by the Interlocal Cooperation Act, RCW Chapter 39.34 (hereinafter referred to as "Agreement").

1. General

- 1.1 **Purpose.** The Purpose of this Agreement is to govern the mutual exchange of Fire Marshal Services (as defined below) between the County and the Municipality.
- 1.2 **Representatives.** The following persons are designated as representatives of the respective parties and are responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change must notify the other party in writing.

Municipality Representative:	Bryan Brice, Fire Chief, Mount Vernon Fire Department 1901 North LaVenture RD Mount Vernon, WA, 98273 bryanb@mountvernonwa.gov
County Representative:	Director of Skagit County Planning and Development Services Skagit County Commissioners Administration Building 1800 Continental Place Mount Vernon WA 98273 pds@co.skagit.wa.us

- 1.3 **Replacement of prior agreements.** This Agreement supersedes and replaces any prior agreement (oral or written) between the parties regarding Fire Marshal Services.
- 1.4 **Term.** This Agreement begins upon mutual execution and continues until terminated by either party pursuant to Paragraph 8 Termination.
- 1.5 The parties are not obligated to perform or provide any other services, duties, or responsibilities pursuant to the terms of this Agreement. In any particular instance (or in all instances), a party may choose not to perform any services or not perform certain services in the event the party determines (at the party's sole option, discretion, and judgment) that it would be unsafe, impracticable, or otherwise not feasible for the party to perform such services for any reason. The parties recognize and agree that their own Fire Marshal Services shall take priority over any services performed on behalf of the other party, and that any services performed by a party pursuant to this Agreement shall be otherwise dependent upon the availability of staff and resources. In the event that a party cannot provide services for the other party, each party will be responsible for finding other alternative Fire Marshal Services at their sole cost, expense, and liability without recourse.

2. Definitions

- 2.1 "Fire Marshal" means an appointed fire marshal, deputy fire marshal, fire code official, or designee.
- 2.2 "Fire Marshal Services" means either fire investigation services or fire code review.
- (a) "Fire investigation services" means Fire Marshal investigation of illegal burn complaints and investigation of fire origin and cause.
 - (b) "Fire code review" means Fire Marshal review of projects and plans for compliance with the current adopted edition of the International Fire Code and any adopted amendments.
 - (c) "Fire code inspection" means Fire Marshal inspection of a facility for compliance with the International Fire Code and the jurisdiction's adopted amendments.

3. Provision of Services

- 3.1 The County and Municipality will mutually provide the following services:
- (1) Fire investigation services, when dispatched by Skagit 911.
 - (2) Fire code review, as requested for each project.
 - (3) Fire code inspection, as requested for each facility.

4. Consent to Jurisdiction

Pursuant to this Agreement, the parties have jurisdiction within the Municipality and County to perform the requested Fire Marshal Services under this Agreement.

5. Disclaimer of Liability

Nothing contained in this Agreement is intended to be nor shall be construed to create or form the basis for any liability on the part of any party, its officers, employees or agents, for any injury or damage resulting from the failure of any party to comply with the provisions of this Agreement, or by reason or in consequence of the implementation or enforcement pursuant to this Agreement, or by reason of any action or inaction on the part of any party. This Agreement does not create any right, claim, or cause of action for any non-party to the Agreement.

6. Treatment of Assets and Property

No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. Indemnification

Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to

save, indemnify, defend, and hold the other parties harmless from any such liability. It is further provided that no liability shall attach to any party by reason of entering into this contract except as expressly provided herein. The indemnity obligation in this paragraph shall not be limited by any workers' compensation, benefit, or disability laws, and each party hereby waives any immunity it may have under the Industrial Insurance Act, Title 51 RCW, and similar workers' compensation, benefit, or disability laws. The indemnity provision and waiver contained in this paragraph have been expressly and mutually negotiated by the parties and shall survive termination of this Agreement.

8. Termination

Any party hereto may terminate this Agreement upon thirty (30) days' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination, except that the duty to indemnify pursuant to Paragraph 7 shall survive such termination.

9. Changes, Modifications, Amendments, and Waivers:

The Agreement may be changed, modified, amended, or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. Severability

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end, the terms and conditions of this Agreement are declared severable.

11. Entire Agreement

This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

12. No Partnership or Joint Venture

No partnership and/or joint venture exist between the parties, and no partnership and/or joint venture is created by and between the parties by virtue of this Agreement.

13. Use of Documents and Materials Produced

The parties shall have the right to use and distribute any and all documents, writings, programs, data, public records or other materials prepared by any party (and/or Party's contractors, consultants, and/or subcontractors), in connection with performance of this Agreement. Unless privileged or otherwise exempt from public disclosure,

the parties recognize and agree that any documents and/or materials arising from and/or related to this Agreement may be subject to public disclosure pursuant to applicable law (including RCW 42.56).

14. No Third-Party Beneficiaries

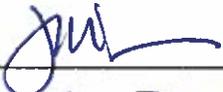
This Agreement is not intended to nor does it create any third-party beneficiary or other rights in any third person or party, including but not limited to, the general public, or any agent, contractor, subcontractor, consultant, employee, volunteer, or other representative of either party.

15. Venue and Choice of Law

In the event that any litigation should arise concerning this Agreement, the venue of such action shall be in the Superior Court of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the laws of the State of Washington.

The undersigned warrants that the signatory is authorized to sign this agreement on behalf of the Municipality.

SIGNED this 29th day of April, ~~2017~~ 2020.

Signature: 

Printed Name: JIM BOURBEAU

Title: MAYOR

Municipality: CITY OF MOUNT VERMONT

SIGNED this ____ day of _____, 2017.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Attest:

Lisa Janicki, Commissioner

Clerk of the Board

Recommended:

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director



DATE: May 13, 2020
TO: Mayor Boudreau and City Council
FROM: Kevin Rogerson, City Attorney
SUBJECT: RATIFICATION OF EXECUTIVE ORDERS

RECOMMENDED ACTION:

Motion

INTRODUCTION/BACKGROUND:

One emergency executive order has been proclaimed by the Mayor in the past week:

--Executive Order #2020-006: Extending Previous Orders to June 3, 2020

FINDINGS/CONCLUSIONS:

In light of the recent COVID-19 pandemic, the Mayor has extended previous executive orders which were set to expire on May 4, 2020.

Executive Order #2020-002: Closing Certain Public Facilities

Executive Order #2020-003: Closing Playgrounds and Library

Executive Order #2020-005: Extending Previous Orders (002, 003)

Further extension of these orders may be deemed necessary as new data is gathered on the COVID-19 pandemic.

RECOMMENDATION:

Council ratification of Executive Order #2020-004 & Executive Order #2020-005

ATTACHED:

Executive Order 2020-006



City Of Mount Vernon
Office of the Mayor, Executive Order Number 2020-006
Extending Previous Orders
(Emergency Management/May 2020 COVID 19)

WHEREAS, on March 11, 2020, the Mayor proclaimed a civil emergency acting under authority vested as Mayor by RCW Chapter 38.52 and MVMC Chapter 2.40 et. seq.; and;

WHEREAS, on March 11, 2020 the City Council during a regularly scheduled meeting ratified and approved the Mayor's emergency proclamation; and

WHEREAS, modeling from state, federal and local officials find that the COVID -19 virus will spread, has spread and continues to spread at a high rate among the local community threatening both persons and property within the City of Mount Vernon; and

WHEREAS, to curtail the spread of COVID-19 in Mount Vernon, the Mayor previously issued executive orders 2020-01 through 2020-05 as necessary additional measures to limit opportunities for disease transmission; and

WHEREAS, the Mayor has emergency authority set forth in Mount Vernon Municipal Code to issues orders as are imminently necessary for the protection of life and property including but not limited to closing to the public any or all public places including streets, alleys, public ways, schools, parks, amusement areas and other public buildings; and

NOW, THEREFORE, I, Jill Boudreau, as Mayor of Mount Vernon, by virtue of the authority vested in me by RCW Chapter 38.52 and Mount Vernon Municipal Code Chapter 2.40 et. seq., and all other applicable laws, do hereby promulgate the following Executive Order, to take immediate effect:

Section 1. I hereby make and proclaim the following executive order:

That the following executive orders are hereby extended:

Executive Order #2020-002: Closing certain public facilities

Executive Order #2020-003: Closing Playgrounds and Library

Executive Order #2020-005: Extending Previous Orders (002, 003)

Section 2. This order shall remain in effect and shall extend the orders identified in Section 1 until midnight on June 3, 2020 unless extended beyond that date.

Section 3. This Executive Order shall be deemed to have taken effect immediately on May 5, 2020, and all actions taken by City Officials with respect to this emergency before the issuance of this Executive Order are hereby ratified.

Dated this 4th day of May, 2020.



Jill Boudreau, Mayor

Approved as to Form:



PETER DONOVAN, PER EMAIL APPROVAL
Kevin Rogerson, City Attorney

Donovan, Peter

From: Rogerson, Kevin
Sent: Monday, May 04, 2020 2:24 PM
To: Donovan, Peter
Subject: RE: Exec Order

looks fine peter

Sent from my Sprint Samsung Galaxy S7.

----- Original message -----

From: "Donovan, Peter" <peterd@mountvernonwa.gov>
Date: 5/4/20 2:21 PM (GMT-08:00)
To: "Rogerson, Kevin" <kevinr@mountvernonwa.gov>
Subject: Exec Order

Please review/approve

Peter Donovan

Project Development Manager

Mayor's Office, City of Mount Vernon

910 Cleveland Avenue

Mount Vernon, WA 98273

(360) 336-6211 ex. 1105

www.mountvernonwa.gov