

**Mount Vernon
City Council
Regular Meeting Minutes
January 25, 2017**

The meeting was called to order by Mayor Boudreau at 7:00 p.m.

Present: Councilmembers Fiedler, Hudson, Hulst, Lindquist, Molenaar, and Quam

Absent: Councilmember Ragan (excused)

Staff Present: Fire Chief Bryce, Police Chief Dodd, Project Development Manager Donovan, Parks and Enrichment Services Director King, Assistant Public Works Director Love, Senior Planner Lowell, City Attorney Rogerson, and Finance Director Volesky

Citizens Present: 19

Approval of Minutes

- A. Approval of January 4, 2017 Study Session Minutes.

Councilmember Lindquist moved to approve the January 4, 2017 Study Session Meeting minutes. Motion seconded by Councilmember Quam. Motion carried 6-0.

- B. Approval of January 11, 2017 Regular Council Meeting Minutes.

Councilmember Fiedler moved to approve the January 11, 2017 Regular Council Meeting minutes. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

Approval of Claims and Payroll

- A. Approval of Period 13 2016 claims numbered 147861, 147864 – 148047 in the amount of \$532,347.32.

Councilmember Hulst moved to approve the Period 13 2016 claims numbered 147861, 147864 – 148047 in the amount of \$532,347.32. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- B. Approval of January 25, 2017 claims numbered 148056, 148059-148238 in the amount of \$1,999,053.38.

Councilmember Fiedler moved to approve the January 25, 2017 claims numbered 148056, 148059-148238 in the amount of \$1,999,053.38. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- C. Approval of January 15, 2017 payroll checks numbered 106457-106508, direct deposit checks numbered 59075-59270, and wire transfers numbered 599 - 600 in the amount of \$799,181.62.

Councilmember Lindquist moved to approve the January 15, 2017 payroll checks numbered 106457-106508, direct deposit checks numbered 59075-59270, and wire transfers numbered 599 - 600 in the amount of \$799,181.62. Motion seconded by Councilmember Fielder. Motion carried 6-0.

REPORTS

A. Committee Reports:

- Finance Committee – for details see Committee minutes.
- Public Works - for details see Committee minutes.

B. Community Comments

- Walt Blackford from Puget Sound Energy came forward to report on a free LED light bulb exchange program and energy upgrade program that the company had implemented. These programs resulted in savings equivalent to the elimination of CO2 emissions in 250 homes.
- Gene Vansalus, came forward to speak about the Salem Village program and how they meet the needs of low income residents.
- Theresa Santos came forward to state that she currently resides in a two bedroom apartment with two families and that this is because affordable housing is not available.
- Sister Susan Wells, Catholic Community Center Farm Workers, came forward to indicate she feels that the city is not moving forward with requests from builders who want to build low income housing projects.
- Dan Mitzel came forward as part of the affordable housing task force and indicated that the decision to hire a consultant to finalize the comp plan amendments and would like to make the task force available to help move these plans forward in the most expedient manner possible. (Doesn't sound quite right.)

C. Councilmember Comments

- Councilmember Hudson reported that she had partaken in the recent "Women's March" and said that it was a peaceful and uplifting experience for her.

D. Mayor's Report

- Mayor Boudreau responded to some of the criticisms that were directed at the Planning Process and said that those staff members who work in those areas are responsive and active and are moving forward with addressing the low income projects. She invited citizens to reach out to her directly if they wish to help work on this.
- Hoag Road project was delayed because the weather was too cold to pour the sidewalks. The roadways will be re-paved shortly.
- Phase 3 of the flood control project will start in March and this will be the final portion of this long and progressive project.
- Mayor's Winter Wellness activities were reviewed and the co-sponsors were thanked for their support of these events.
- Upcoming Mayors Coffee Hour times and locations were reviewed.

NEW BUSINESS

- A. Presentation – Skagit Valley Tulip Festival Poster: Cindy Verge, Executive Director of the Skagit Valley Tulip Foundation, introduced Alice Collingsworth and Jodi Bergsma. Executive Director Verge reminded Council that the Tulip Festival Foundation does not generate any revenue for itself from the festival. She also distributed the 2017 Tulip Festival brochures. Ms. Verge presented the City with the 2017 Tulip Festival Poster and updated Council on this year's upcoming events. Trish Harding from Bellingham is this year's poster artist.

- B. Approval of Arts Commission Appointment: Mr. Donovan presented Council with a request for approval of the Mayor's reappointment of Sally Todd to the Mount Vernon Arts Commission {term to expire 12/31/2019}. Subsequent to Council approval Mayor Boudreau swore Ms. Todd in.

Councilmember Fiedler moved to confirm Sally Todd to a position on the Arts Commission. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- C. Presentation of CAFR Award to Finance Department: Mayor Boudreau presented the Certificate of Achievement for Excellence in Financial Reporting {CAFR} to Finance Department staff members Mike Weber and Rebecca Wade and acknowledged the work of previous Finance Director Alicia Huschka. This has been awarded to the City of Mount Vernon by the Government Finance Officers Association of the US and Canada for the past 17 years.
- D. Final Plat Approval for Twin Brooks Phase 5 (formerly Highlands West): Ms. Lowell presented a request for Council approval of the final plat for Twin Brooks Phase 5. This subdivision will create 10 new single-family lots along with tracts for utilities, stormwater facilities, and critical areas over approximately 20 acres. The subject site is located on the north side of West Division Street between Skagit Highlands and Parkwood Estates. The property owner is PW Creek Inc. that is managed by Landed Gentry.

Councilmember Hulst moved to approve Resolution 926 approving final plat for Twin Brooks Phase 5. Motion seconded by Councilmember Quam. Motion carried 6-0.

- E. Parks and Recreation Update: Mr. King gave the Mayor and Council an update on the Parks and Recreation Department. A review of the department's organization and goals were reviewed. The department will participate in a NRA survey which will give the city a report as well as a comparison to other parks. Staff member Sean Corcoran has successfully passed his Arborist exam and is now a certified arborist. Prep work is underway on ball and soccer fields for this summer. The volunteer program is very active and the 2016 total hours were over 4,398.65.
- F. Silver Arrow Bowman Lease Agreement Amendment: Mr. King presented Council with a request for authorization for the Mayor to sign an amendment to the Silver Arrow Bowman agreement. The amendment addresses the boundary adjustment between Silver Arrow Bowman and Eagle Rock Challenge Course.

Councilmember Lindquist moved to authorize the Mayor to enter into an amendment to an agreement with silver Arrow Bowman. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- G. Eagle Rock Challenge Course Lease Agreement: Mr. King presented council with a request for authorization for the Mayor to enter into an agreement with Andrews Consulting LLC, dba Northwest Teambuilding for the operation of Eagle Rock Challenge Course.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Andrews consulting, LLC for operation of Eagle Rock Challenge Course. Motion seconded by Councilmember Quam. Motion carried 6-0.

- H. Approval of SirsiDynix Agreement: Mr. King presented Council with a request for authorization for the Mayor to enter into an agreement with SirsiDynix. SirsiDynix is the library's integrated library system. This automated system will track items owned, orders made, bills paid and patrons who have borrowed items, plus provide a public interface to the Library's collection.

Councilmember Lindquist moved to authorize the mayor to enter into an agreement with SirsiDynix for provision of automated library systems. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- I. AWC Legislative Priorities: Mayor Boudreau presented Council with a set of proposed 2017 Legislative Priorities that are being presented during the Association of Washington Cities Legislative Action Days. These priorities include requests regarding the Public Records Act, Forest Practices in Urban Growth Areas, funding for local infrastructure and support of human services & housing.

Councilmember Fiedler moved to endorse the proposed 2017 Legislative Priorities as presented. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- J. Out of State Travel Request: Mr. Volesky presented a request for Council approval for two employees of the Finance Department to attend the annual Eden Conference in San Antonio, TX. May 7-10, 2017.

Councilmember Fiedler moved to approve the out of state travel for Finance staff. Motion seconded by Councilmember Hulst. Motion carried 6-0.

- K. Approval of Agreement for the Skagit County Interlocal Drug Task Force (SCIDEU): Chief Dodd presented a request for Council authorization for the Mayor to enter into an agreement for the Skagit County Interlocal Drug Task Force (SCIDEU). This interlocal cooperative agreement is with the City of Anacortes, City of Burlington, City of Sedro Woolley, San Juan County, Skagit County, Swinomish Tribal Police and Washington State Patrol. This adopts administrative protocols and allows for multi-jurisdictional response, sharing of equipment and expertise with law enforcement.

Councilmember Hulst moved to authorize the Mayor to enter into an interlocal agreement for SCIDEU. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- L. Professional Services Agreement with Transportation Solutions, Inc.: Ms. Chesterfield presented a request for Council to authorize the Mayor to enter into a professional services agreement with Transportation Solutions, Inc. to provide traffic concurrency evaluations per MVMC 14.10 and other transportation services.

Councilmember Lindquist moved to authorize the Mayor to enter into an agreement with Transportation Solutions, Inc for traffic concurrency evaluations. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- M. Professional Services Agreement with Land Development Engineering & Surveying, Inc.: Ms. Chesterfield presented a request for Council to authorize the Mayor to enter into a professional services agreement with Land Development Engineering & Surveying to provide engineering plan review and inspection services based on workload and targeted goals for plan review turn-around timelines.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Land Development engineering & surveying for plan review and inspection services. Motion seconded by Councilmember Quam. Motion carried 6-0.

- N. Influent Pumping Station Bar Screen Installation Project 15-19: Mr. Love presented a request for Council to accept the Influent Pumping Station Bar Screen Installation Project at the Wastewater Treatment Plant. The project was completed by Razz Construction on January 13, 2017, in accordance with plans and specifications with no adjustments.

Councilmember Quam moved to accept the influent pumping station bar screen installation project as performed by Razz Construction for \$384,632.50. Motion seconded by Councilmember Fiedler. Motion carried 6-0.

- O. Approval of Supplement No. 1 to the Local Agency Agreement with WSDOT for the College Way SR 538 at I-5 Lane Capacity Improvements: Mr. Love presented a request for Council to authorize the Mayor to enter into Supplement No. 1 to the Local Agency Agreement with Washington State Department of Transportation to authorize right of way acquisition funding for the College Way Lane Capacity Improvement Project in the amount of \$296,146.

Councilmember Molenaar moved to authorize the Mayor to execute Supplement No. 1 to the Local Agency Agreement with Washington State Department of Transportation as outlines. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- P. Executive Session: Potential litigation and real estate

The meeting was convened into executive session at 8:15 p.m. and was estimated to last 20 minutes.

The meeting was reconvened at 8:53 p.m.

- Q. Temporary Homeless Encampments: City Attorney Rogerson presented Council with a proposed ordinance declaring an emergency and establishing interim control regulations for transitory accommodations. TCW 35A.21.360 allows religious organizations to host temporary encampments. The proposed ordinance would establish interim zoning controls and fees associated with permit processing for such temporary encampments. The Planning Department estimates that a minimum of seven hours would be spent on a permit for a proposed Temporary Homeless Encampments and will be billed at \$75.00 hour with a permit fee to be set at \$525.00.

Councilmember Fiedler moved to approve Ordinance 3707. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

There being no further business the meeting was adjourned at 8:58 p.m.

SUBMITTED BY:

Rebecca J. Wade, Recording Amanuensis

ATTEST:

Doug Volesky, Finance Director

APPROVE:

Jill Boudreau, Mayor