

**Mount Vernon
City Council
Regular Meeting Minutes
March 23, 2016**

The meeting was called to order by Mayor Pro-Tem Lindquist at 7:05 p.m.

Present: Councilmembers Fiedler, Hudson, Hulst, Lindquist, Molenaar, Quam, and Ragan

Absent: Mayor Boudreau (excused)

Staff Present: Public Works Director Bell, Recreation Supervisor Brookings, Surface Water Manager Chesterfield, Police Chief Dodd, Project Development Manager Donovan, Community Development Director Hyde, Finance Director Huschka, Senior Planner Lowell, Parks Manager Weppler

Citizens Present: 6

Approval of Minutes

- A. Approval of March 9, 2016 Regular Council Meeting Minutes.

Councilmember Molenaar moved to approve the March 9, 2016 Regular Council Meeting minutes. Motion seconded by Councilmember Fiedler. Motion carried 7-0.

Approval of Claims and Payroll

- A. Approval of March 23, 2016 claims numbered 144046 - 144226 in the amount of \$1,039,479.27.

Councilmember Hulst moved to approve the March 23, 2016 claims numbered 144046 - 144226 in the amount of \$1,039,479.27. Motion seconded by Councilmember Quam. Motion carried 7-0.

- B. Approval of March 15, 2016 payroll checks numbered 105271 - 105317, direct deposit checks numbered 55007 - 55207, and wire transfers numbered 559 & 560 in the amount of \$725,111.26.

Councilmember Ragan moved to approve the March 15, 2016 payroll checks numbered March 15, 2016 payroll checks numbered 105271 - 105317, direct deposit checks numbered 55007 - 55207, and wire transfers numbered 559 & 560 in the amount of \$725,111.26. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

REPORTS

- A. Committee Reports:

- Finance – for details see Committee minutes.

- B. Community Comments:

- Chris Diele, homeless person, came to express his opposition to being court ordered into faith based recovery systems.

- C. Councilmember Comments:

- Councilmember Ragan commented on a recent meeting that he attended with the Lazarus house proponents and the neighbors that house would be near.

NEW BUSINESS

- A. Proclamation – 2016 National Library Week: Mr. Soneda read a proclamation supporting the Mount Vernon Library participating in National Library Week April 10 – 16, 2016.

Councilmember Ragan moved to support the proclamation supporting the National Library Week. Motion seconded by Councilmember Quam. Motion carried 7-0.

- B. Open Record Public Hearing – 2016 Comprehensive Plan Amendment Docket: Ms. Lowell presented Council with a request to docket five Comprehensive Plan amendments with associated rezones and development regulation amendments to be considered during the 2016 and 2017 amendment cycle as well as initiating and processing a sub-area plan that will include the ALFCO LLC ownership and surrounding areas. The docketing process merely allows staff to begin their study of applications submitted. Staff recommended deferring two of the requests to the 2017 docket to allow staff to evaluate these requests based on the updated Comprehensive Plan and any associated development regulations.

Mayor Pro Tem Lindquist opened the public hearing.

- Bruce Lisser indicated that he was disappointed that staff was suggesting a deferment of some of the multi-family housing proposals and the ALFCO proposal.
- Rick Thurman, one of owners of a request that staff suggests be deferred, requested that Council place his property on the 2016 docket to expedite the multi-family housing development that he is proposing.

There being no further comment Mayor Pro Tem Lindquist closed the public hearing.

Councilmember Hulst asked if all the items were docketed what the timing of the process would be. Ms. Lowell indicated that staff would recommend denial of two projects as the requests would not work within current planning guidelines. If the items were docketed to 2017 the applicants have two options; the first would be for a full refund of fees paid to the City and the second would be to wait for the final Comprehensive Plan to be approved and have the projects assessed under the new guidelines. After lengthy discussion staff was directed to have the resolution for docketing amendments requests re-written and brought back at the next Council session.

Councilmember Ragan moved to have this item tabled. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- C. Parks and Recreation Update: Mr. Weppler and Ms. Brookings presented an update on recent Parks and Recreation Department activities. Mr. Weppler indicated that the Riverwalk Plaza restroom should be open next week. Ms. Brookings reviewed some of the new activities that will be taking place which include poetry installations along various trails. This project is being done in conjunction with the Library.
- D. Agreement with Mount Vernon Downtown Association: Ms. Huschka presented a request for Council to authorize the Mayor to enter into an agreement with the Mount Vernon Downtown Association in the amount of \$40,000, with a contract end date of December 31, 2016. The City will take advantage of participating in the Main Street Tax Credit Incentive Program whereby the City will receive a B&O tax credit of 75% of the amount the City gives to the Downtown Association. Ms. Huschka introduced Ellen Gamson, the Executive Director of the Mount Vernon Downtown Association.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with the Mount Vernon Downtown

Association for \$40,000. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- E. Out of State Travel Request – Police Department: Chief Dodd presented Council with a request to authorize two Police Officers to attend the Western States Hostage Negotiators' Association (WSHNA) Conference in Bend, Oregon on April 25-27, 2016.

Councilmember Hulst moved to approve the out of state travel request as outlined. Motion seconded by Councilmember Quam. Motion carried 7-0.

- F. Agreement for Asset Management Software: Mr. Chesterfield presented Council with a request for authorization for the Mayor to enter into an agreement with FacilityDude for online asset management software called Mobile311 to be integrated with the City's Geographic Information System. The initial cost for Mobile311 is \$14,175.

Councilmember Fiedler moved to authorize the Mayor to enter into an agreement with FacilityDude for online asset management software. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- G. Revocable Right of Way Agreement with Farmers Market: Mr. Donovan presented a request for Council to authorize the Mayor to amend an agreement with the Farmer's Market extending the lease dates for the use of a small storage shed located on City right of way property located at the southwest corner of the parking lot at Main and Montgomery Streets. This amendment will add an automatic renewal clause and allow for either party to terminate the agreement with seven days' notice.

Councilmember Ragan moved to authorize the Mayor to execute an amendment to a lease agreement with the Farmer's Market for storage. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

There being no further business the meeting was adjourned at 8:26 p.m.

SUBMITTED BY:

Rebecca J. Wade, Recording Secretary

ATTEST:

Alicia D. Huschka, Finance Director

APPROVE:

Jill Boudreau, Mayor