

**Mount Vernon
City Council
Regular Meeting Minutes
April 13, 2016**

The meeting was called to order by Mayor Boudreau at 7:00 p.m.

Present: Councilmembers Fiedler, Hudson, Hulst, Lindquist, Molenaar and Ragan

Excused: Councilmember Quam

Staff Present: Public Works Director Bell, Recreation Supervisor Brookings, Surface Water Manager Chesterfield, Police Chief Dodd, Project Development Manager Donovan, Community Development Director Hyde, Finance Director Huschka, Senior Planner Lowell, Library Director Soneda

Citizens Present: 18

Approval of Minutes

- A. Approval of March 16, 2016 Study Session Minutes.

Councilmember Hulst moved to approve the March 16, 2016 Study Session Minutes. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- B. Approval of March 23, 2016 Regular Council Meeting Minutes.

Councilmember Fiedler moved to approve the March 23, 2016 Regular Council Meeting Minutes. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

Approval of Claims and Payroll

- A. Approval of April 13, 2016 claims numbered 144243 – 144245 and 144255 - 144524 in the amount of \$716,797.48.

Councilmember Lindquist moved to approve the April 13, 2016 claims numbered 144243 – 144245 and 144255 - 144524 in the amount of \$716,797.48. Motion seconded by Councilmember Fiedler. Motion carried 6-0.

- B. Approval of March 31, 2016 payroll checks numbered 105318 - 105376, direct deposit checks numbered 55208 - 55411 and wire transfers numbered 561 & 562 in the amount of \$1,030,026.02.

Councilmember Ragan moved to approve the March 31, 2016 payroll checks numbered 105318 - 105376, direct deposit checks numbered 55208 - 55411 and wire transfers numbered 561 & 562 in the amount of \$1,030,026.02. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

REPORTS

- A. Committee Reports:
- Public Works – Committee meeting was held after the Regular Council Meeting adjourned.
- B. Community Comments:
- None
- C. Councilmember Comments:
- Councilmember Ragan would like Councilmember comments added to committee agendas.
 - Councilmember Hulst encouraged the public to attend the salmon BBQ at Hillcrest Park.
- D. Mayor's Report:
- The Cascadia Weekly featured "Best of Skagit Awards".
 - The Mayor recognized various volunteers in different departments and thanked them for the hours they put in.
 - The Transportation Open House held on March 30th has information that can be found on the City website.
 - Mayor's coffee times and locations were noted.
- E. Committee Agenda Request:
- Councilmember Fiedler would like a comp plan process update at the next CED Committee Meeting.

UNFINISHED BUSINESS

- A. Continued Public Hearing on the 2016 Comprehensive Plan Amendment Docket: Ms. Lowell continued discussion from the March 23rd meeting for City Council to make a decision regarding which Comprehensive Plan amendments, associated rezones and development regulation amendments will be considered during the 2016 amendment cycle. There was no analysis of the merits of any request being presented at this hearing. The docketing process merely allows staff to begin their study of the applications submitted. Ms. Lowell presented Council with a request to approve Resolution 905.

Mayor Boudreau opened the public hearing.

- Craig Cammock, representing the owners of the ALFCO property, spoke in favor of adding ALFCO to the 2016 docket.
- Abraham Gonzalez, a Mount Vernon resident, spoke in favor of adding ALFCO to the 2016 docket.
- Joan Penney, a Mount Vernon resident, spoke in favor of adding ALFCO to the 2016 docket.
- Manuel Reta, from the Washington State Hispanic Commission, spoke to the growth of the Hispanic population in our community, and addressed the need for housing in our community, and asked Council to put items on the docket to be approved.
- Melanie Corey, representing families and children of low incomes in Skagit County and Mount Vernon resident, spoke in favor of docketing the applications that address housing issues.
- Dan Mitzel, a resident of Burlington, spoke on behalf of property owners trying to develop their properties and asked Council to docket those applications.

There being no further comment Mayor Boudreau closed the public hearing.

Councilmember Ragan moved to approve Resolution 905 and directed the City Attorney to amend the Resolution to adopt all items requested by the applicants and include staff's requested item as Exhibit A subarea plan. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

NEW BUSINESS

- A. Active Software Agreement: Ms. Brookings presented Council with a request to authorize the Mayor to enter into an agreement with Active Net for the purchase and use of the new Recreation Software to replace Class.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Active Net. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- B. Library Update Presentation: Mr. Soneda updated Council on recent and upcoming activities at the Library.

- C. Out of State Travel Request- Library: Mr. Soneda presented Council with a request to allow the Library Director to travel to Orlando, FL to attend the American Library Association's 2016 Conference, June 23-28, 2016.

Councilmember Lindquist moved to approve the out of state travel request for the Library Director. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- D. Lease Agreement for 420 Gates Street: Mr. Hyde presented Council with a request to authorize the Mayor to enter into an agreement to lease 400 square feet of vendor space on the north end of the new City restroom facility. The lease will be for 5 years with options and will be \$500 per month.

Councilmember Fiedler moved to authorize the Mayor to enter into a lease agreement with the Taste of India, with the City Attorney's added language that at the first renewal option period both parties will review the terms of the agreement. Motion seconded by Councilmember Ragan. Motion carried 6-0.

- E. Final Plat Approval for Twin Brooks Phase 3 (formerly Highlands West), File No. LU05-024: Ms. Lowell presented Council with a request to approve the final plat of Twin Brooks Phase 3. This subdivision will create 23 new single family residential lots along with tracts for utilities and storm water facilities over approximately 7 acres. The site is located on the north side of Division Street between Skagit Highlands and Parkwood Estates. The property is owned by PW Creek Inc. that is managed by Landed Gentry.

Councilmember Hulst moved to approve Resolution 906-Final Plat approval for Twin Brooks Phase 3. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- F. Open Record Public Hearing- Extension of Preliminary Plat Approval for Twin Brooks Phases 3, 4, 5 & 6 (formerly Highlands West), File No. LU05-024: Ms. Lowell presented Council with a request to approve a development agreement to extend preliminary plat approval for the remaining phases (3, 4, 5 & 6) of Twin Brooks Plat. The site is located on the north side of Division Street between Skagit Highlands and Parkwood Estates. The property is owned by PW Creek Inc. That is managed by Landed Gentry.

Mayor Boudreau opened the public hearing.

- Brian Gentry, Landed Gentry- Developer of Twin Brooks spoke about the continuing construction going on at the development.

There being no further comment Mayor Boudreau closed the public hearing.

Councilmember Fiedler moved to approve Resolution 907-Extension of Preliminary Plat Approval for Twin Brooks. Motion seconded by Councilmember Hulst. Motion carried 6-0.

- G. Acceptance of 2015 Sanitary and Storm Sewer Lining, Project 15-03: Mr. Love presented Council with a request to accept the work performed by Instituform Technologies for the 2015 Sanitary and Storm Sewer Lining Project.

Councilmember Molenaar moved to accept the work performed by Instituform Technologies. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- H. Agreement with Washington State Department of Transportation (WSDOT): Mr. Love presented Council with a request to authorize the Mayor to enter into an agreement with WSDOT allowing the City to be reimbursed up to 125% of the agreed upon estimate to fix a portion of Riverside Drive. A portion of Riverside Drive failed due to the detour of utilizing Riverside Drive during the 2013 I-5 bridge collapse over the Skagit River.

Councilmember Fiedler moved to authorize the Mayor to enter into an agreement with WSDOT. Motion seconded by Councilmember Ragan. Motion carried 6-0.

- I. Supplement No. 1 - Local Agency Agreement with WSDOT: Mr. Love presented Council with a request to authorize the Mayor to execute Supplement No. 1 of the agreement with WSDOT for engineering of the Safe Routes to Schools, HLP-SR13(014) - Laventure Road and Section Street Signal Project in the amount of \$52,000.

Councilmember Hulst moved to authorize the Mayor to execute Supplement No. 1 of the Local Agency Agreement with WSDOT. Motion seconded by Councilmember Hudson. Motion carried 6-0.

There being no further business the meeting was adjourned at 8:27 p.m.

SUBMITTED BY:

Morgan Morrison, Recording Secretary

ATTEST:

Alicia D. Huschka, Finance Director

APPROVE:

Jill Boudreau, Mayor