



**Public Works Committee Meeting
June 8, 2016**

Attendees Present:

Mayor Boudreau

Council Members: Fiedler, Hudson, Hulst, Molenaar, Quam, Ragan

Staff Members: Public Works Director Bell, Engineering Manager B. Chesterfield, Police Chief Dodd, Project Development Manager Donovan, Wastewater Operations Manager Duranceau, Finance Director Huschka, Community Development Director Hyde, Parks/Enrichment Services Director King, Assistant Public Works Director Love, City Attorney Rogerson

1. Approval of Public Works Committee Minutes:

Councilmember Fiedler moved to approve the minutes from May 11, 2016; Seconded by Councilmember Hudson; Carried by all.

2. Program Coordination Division – *Blaine Chesterfield*

a) Detention Facility Discussion:

Committee discussed how best to assist defunct homeowner associations with their required vegetation maintenance in residential stormwater facilities. A photo was presented of the Edgemoor-15 drainage facility and explained that there are currently dangerous trees leaning towards a home. Although it is the homeowner associations responsibilities to maintain the facility, current landowners have stated they no longer have a functioning homeowners association. Staff recommends the City work with the residents to help remove the dangerous trees (estimated to cost around \$3,000) and then have a Washington Conservation Crew help clean up the remainder of the facility. Once cleaned up, all future vegetation maintenance would be the responsibility of the abutting landowners.

b) Low Impact Development Code Update:

Staff has completed the draft update and internal review of the Low Impact Development code which is on schedule to be adopted and effective before the December 31, 2016, deadline required by the State in the City's Municipal Stormwater Permit. The next step is to present the update to the Planning Commission and then to Council for approval.

Staff determined the best option for the City is to follow the requirements, limitations, and criteria in the 2012 Stormwater Management Manual for Western Washington rather than an equivalent Ecology approved manual. Photos were shown of the Skagit County rain garden, a green roof installed on a local dentist office, and of a pervious concrete walkway; all of which are Best Management Practices (BMP's).

c) FY2015-17 Stormwater Capacity Grant:

The Washington State Legislature has reduced the City's Stormwater Capacity grant funding by 50% to \$25,000; the grant funds are used for NPDES permit implementation work. The reason for the reduction is that the State's Model Toxics Control Act account funding is significantly under projections.

3. Project Updates – Mike Love

a) 2016 Street Improvements (REET) Bid Acceptance:

The City received a good response to the annual street maintenance solicitation for bids and award of this construction project is on the council agenda this evening. The project will require a budget amendment of approximately \$150,000. The increase will allow for the City's Street crews to help with demolition and ADA upgrades. There was \$80,000 - \$100,000 left from last year's REET budget and the extra necessary funding is available in the current REET revenues.

Additionally, staff will look towards working on a program for raising more manhole lids as funds become available.

b) Downtown Flood Protection Phase 3A Project Acceptance:

Construction of the flood protection work adjacent to the city wastewater treatment plant is complete and tonight's agenda includes acceptance of the project. The project included 3,000 LF of levee work that began in August 2015. Colacurcio Brothers bid the project at \$983,097; change orders (for additional fill material, chain link fencing and a vehicle gate) were added in the amount of \$16,609.21 for a final contract price of \$999,706.55.

Staff has draft plans and specifications for the next phase of the project and is in final review of the documentation. As there are limitations to when the construction can occur, staff wants to be fully prepared for a March 2017 date to begin work.

c) Safe Routes to School:

As part of the Safe Routes to School Grant to encourage trail usage, the City will soon install four steel art sculptures along the Kulshan Trail. The sculptures were designed and constructed by the Skagit Valley College and Burlington High School welding programs.

Washington State Department of Transportation (WSDOT) has informed the City that the funding for design and construction of the Compact Roundabout, originally planned for, will not be available for design and construction of a traffic signal. However, a follow-up meeting with the WSDOT Local Programs Director is scheduled for June 30, 2016, to discuss options. At this time staff is proceeding forward with design in anticipation of additional funding opportunities in August 2016.

4. Public Works Director Comments – Esco Bell

a) Transportation Benefit District (TBD) Capital Projects Funding

As another step in the discussion of transportation funding, recommended funding levels for preservation and maintenance, sidewalks (ADA) and capital program investment was presented. Early indications are that a \$0.002 sales tax on a ballot are favorable compared to a license fee increase (car tabs). Further discussion was held regarding which date the tax should be placed onto a ballot and associated estimated costs (\$30,000 for a special election or \$7,500 to be added to the general election) if the City chose to utilize that method. Additional discussion was held regarding creating a TBD Board and having the City Council assume the power and responsibility of such. Alicia Huschka will bring the TBD topic back to the June 22, 2016, Finance Committee meeting for additional discussion.

5. Miscellaneous / For the Good of The Order

a) Transportation Element of the Comp Plan – Esco Bell:

Council was informed that Community and Economic Development staff has been working to update the transportation element of the comp plan. Esco Bell and Mike Love have both reviewed and recommend the updated version of the element.

b) Noise Ordinance – Kevin Rogerson:

Council was briefed on a potential change to the City's noise ordinance that has been requested. Kevin stated if the changes are made there will be a strict rule for noises to remain under a certain level of decibels, as established by the Department of Ecology, at 50 feet. He suggested repealing the ordinance for such areas as the downtown entertainment area. He is still researching the variance procedure and will present a draft repeal of the ordinance at the June 22, 2016, City Council session.

Meeting adjourned at 7:01 pm



Sherri Pritchard, Public Works Department