

**Mount Vernon
City Council
Regular Meeting Minutes
August 24, 2016**

The meeting was called to order by Mayor Boudreau at 7:03 p.m.

Present: Mayor Boudreau, Councilmembers Fiedler, Hudson, Hulst, Lindquist, Molenaar, and Quam

Absent: Councilmember Ragan (excused)

Staff Present: Police Chief Dodd, Finance Director Huschka, Project Development Manager Donovan, Library Director Soneda, Parks and Enrichments Services Director King

Citizens Present: 5

Approval of Minutes

- A. Approval of August 10, 2016 Regular Council Meeting minutes.

Councilmember Fiedler moved to approve the August 10, 2016 Regular Council Meeting. Motion seconded by Councilmember Quam. Motion carried 6-0.

Approval of Claims and Payroll

- A. Approval of August 24, 2016 claims numbered 146085 – 146086 and 146089 – 146297 in the amount of \$936,110.15.

Councilmember Molenaar moved to approve the August 24, 2016 claims numbered 146085 – 146086 and 146089 – 146297 in the amount of \$936,110.15. Motion seconded by Councilmember Hulst. Motion carried 6-0.

- B. Approval of August 15, 2016 payroll checks numbered 105894 – 105954, direct deposit checks numbered 57041 – 57242, and wire transfers numbered 579 & 580 in the amount of \$749,513.39.

Councilmember Hudson moved to approve the August 15, 2016 payroll checks numbered 105894 – 105954, direct deposit checks numbered 57041 – 57242, and wire transfers numbered 579 & 580 in the amount of \$749,513.39. . Motion seconded by Councilmember Quam. Motion carried 6-0.

REPORTS

- A. Committee Reports:
- Finance – for details see Committee minutes.
- B. Community Comments:
- None
- C. Councilmember Comments:
- Councilmember Molenaar spoke about his recent tour of City leased properties, Silver Arrow Bowmen archery range and the Pacific Quarry gravel pit.
- D. Mayor's Report
- Mayor Boudreau is a member of the Skagit Transit Board and reported that they have purchased a warehouse for maintenance and operations.

- Mayor Boudreau and Councilmembers Molenaar, Ragan and Lindquist toured City properties located at the base of Little Mountain. Those properties include the Pacific Quarry/Martin Marietta gravel pit and the Silver Bowman Archery range. She noted that the City receives royalties from the quarry that range from \$85,000-\$132,000 per year and funds are dedicated to the Parks Department.
 - Mayor Boudreau is a member of the EMS Countywide Advisory group and she gave an update on their recent discussions; information is available at skagitcounty.net.
 - Mayor Boudreau met with Congresswoman DelBene last Saturday at the Farmer's Market. They discussed food insecurities, federal grant programs associated with the Farm Bill and other food in related topics. Parks staff is working with local Pediatricians on Park Prescriptions to provide fruit and vegetables for children.
 - Police Officer Ken Henthorn was sworn in on August 15, 2016.
 - Mayor Boudreau attended the Police Department's Volunteer Appreciation on August 15, 2016. Several long time volunteers were recognized.
 - The next Mayor's Coffee Hour will take place at 10:00 a.m. at Fire Station 2 on September 23, 2016.
- E. Committee Agenda request:
- None

NEW BUSINESS

- A. Lethality Assessment Program Presentation: Mr. Donovan introduced Nancy Tiffany of Skagit Domestic Violence & Sexual Assault Services (SDVSAS). Ms. Tiffany provided a recap of the DVSAS services and statistics. She then presented a history of the Lethality Assessment Program (LAP). The program was developed after 25 years of research into domestic violence homicides and includes an 11 question survey administered by law enforcement to victims at the scene of a domestic incident. The program will begin in Mount Vernon in mid-January 2017.
- B. Out of State Travel Request: Mr. Soneda presented a request to authorize one Library staff member to attend the Northwest Interlibrary Loan and Resource Sharing Conference in Portland, Oregon September 7-9, 2016.

Councilmember Fiedler moved to approve the out of state travel request as stated above. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- C. Out of State Travel Request: Mr. Soneda presented a request to authorize two Library staff members to attend the Online Computer Library Center Member Forum in Salem, Oregon September 21, 2016.

Councilmember Hulst moved to approve the out of state travel request as stated above. Motion seconded by Councilmember Quam. Motion carried 6-0.

- D. Out of State Travel Request: Mr. King presented a request for authorization to travel to St. Louis, Missouri October 4-7, 2016 to attend the National Recreation and Park Association Annual Conference.

Councilmember Fiedler moved to approve the out of state travel request as stated above. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- E. Parks and Recreation Department Update: Mr. King gave an update on recent and upcoming activities in the Parks and Recreation Department.

- Administration projects include Eaglerock Challenge Course lease, Pacific Quarry lease, the Our Towns Grant for water inspired art, trail signage and maintenance and implementation of Active software.
- Operations projects include Sherman Anderson field and Edgewater Park maintenance, Pine Square limb removal, Kulshan trail asphalt repair, Lion's Park restroom work, Skate Park repair, Ted Reep Trail repairs and maintenance, Kulshan trail sculpture plaque installation and downtown bike rack installation. Repairs caused by water damage were completed at the Vaux House. Gates at Bakerview Park were replaced and a new roof was installed at the Administration building at Hillcrest Park.
- Summer Recreation programs included mobile playground, Starlight Cinema Outdoor Movies, day camps and soccer camps. Events included Fabulous 4th of July and Children's Art Festival.
- The dedication of the Arnie Garborg art piece will take place September 4, 2016 at 12:00 p.m.
- City work program has worked on clearing homeless camps which includes enforcement and clean up.
- Habitat for humanity community projects include trail clean up and maintenance and fence painting
- The Lions Club performed their yearly clean up on August 13th; Mutt Mitt dispensers were also installed.
- Yearly stats of City Work program were provided
- Facility Dude, a general facilities asset maintenance program is in the testing phase.

- F. Agreement with Catholic Housing Services: Mr. Donovan asked Council to authorize the Mayor to enter into an agreement with Catholic Housing Services for Community Development Block Grant (CDBG) funding for assistance in rehabilitation to its La Casa Del Padre Miguel low income apartments in an amount not to exceed \$68,500.

Councilmember Lindquist moved to authorize the Mayor to enter into an agreement with Catholic Housing Services to receive CDBG funding for assistance in rehabilitation to its La Casa Del Miguel apartments in an amount not to exceed \$68,500. Motion seconded by Councilmember Quam. Motion carried 6-0.

- G. Agreement with Community Action of Skagit County: Mr. Donovan presented a request to authorize the Mayor to enter into an agreement with Community Action of Skagit County for CBDG funding for public services in an amount to not exceed \$45,471.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Community Action of Skagit County to receive CDBG funding for public services in an amount not to exceed \$45,471. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- H. Street Closure Request: Mr. Donovan presented a request on behalf of Skagit Regional Health for the closure of Kincaid Street between 13th and 15th Streets from 10:00 p.m. on September 21, 2016 until 3:00 p.m. September 22, 2015 for the Skagit Regional Health BBQ.

Councilmember Molenaar moved to approve the street closure as stated above. Motion seconded by Councilmember Fiedler. Motion carried 6-0.

There being no further business the meeting was adjourned at 8:00 p.m.

SUBMITTED BY:

Becky Jensen, Recording Secretary

ATTEST:

Alicia D. Huschka, Finance Director

APPROVE:

Jill Boudreau, Mayor