

**Mount Vernon
City Council
Regular Meeting Minutes
September 28, 2016**

The meeting was called to order by Mayor Boudreau at 7:06 p.m.

Present: Councilmembers Fiedler, Hudson, Hulst, Lindquist, Molenaar, Quam and Ragan

Staff Present: Public Works Director Bell, Fire Chief Brice, Police Chief Dodd, Project Development Manager Donovan, Assistant Solid Waste Manager Hanson, Finance Director Huschka, Economic Development Director Hyde, Parks and Enrichment Services Director King, Information Services Director Kleppe, Assistant Public Works Director Love, Senior Planner Lowell and General Facilities Manager Prosser

Citizens Present: 2

Approval of Minutes

A. Approval of September 14, 2106 Regular Council Meeting Minutes.

Councilmember Fiedler moved to approve the September 14, 2016 Regular Council Meeting minutes. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

Approval of Claims and Payroll

A. Approval of September 28, 2016 claims numbered 146531 – 146680 in the amount of \$626,360.64.

Councilmember Hulst moved to approve the September 28, 2016 claims numbered 146531 – 146680 in the amount of \$626,360.64. Motion seconded by Councilmember Quam. Motion carried 7-0.

B. Approval of September 15, 2016 payroll checks numbered 106027 – 106081, direct deposit checks numbered 57455 – 57660, and wire transfers numbered 583 & 584 in the amount of \$792,749.85.

Councilmember Hudson moved to approve the September 15, 2016 payroll checks numbered 106027 – 106081, direct deposit checks numbered 57455 – 57660, and wire transfers numbered 583 & 584 in the amount of \$792,749.85. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

C. Approval of Agreement No. 3334.

Councilmember Ragan moved to approve Agreement No. 3334. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

REPORTS

A. Committee Reports:

- Finance – for details see Committee minutes.
- Economic Development - for details see Committee minutes.

B. Councilmember Comments:

- Councilmember Hudson was out of town when the September 26th shootings occurred in Burlington and she expressed her pride in the local law enforcement and the way the community has drawn together.

C. Mayor's Report

- Mayor Boudreau expressed the City's condolences to the families of the victims of the September 26 shooting. The City does have a mutual aid agreement with neighboring communities and is a part of the Skagit Multiple Action Response Team (SMART) that was activated to respond to the Cascade Mall incident. The suspect is being investigated by over 40 detectives from many different agencies who are working diligently to ensure the successful prosecution of this crime. Mayor Boudreau commended all of the individuals who responded to this incident.
- Jerrad Ely was re-hired as a Police Officer with Mount Vernon Police Department.
- Mayors coffee hours were reviewed.

D. Committee Agenda Requests:

- Councilmember Ragan asked for Steve Riggs to come to a Public Safety Committee meeting and review fire alarm rules for new construction.
- Councilmember Hudson requested a presentation regarding the SMART team at a public safety committee meeting.

NEW BUSINESS

- A. Closed Record Public Hearing – Preliminary Plat/PUD for Center Hill Village: Ms. Lowell presented Council with information regarding a request to consider a proposed preliminary plat and Planned Unit Development (PUD) that would create 20 single-family lots and two tracts across approximately 11 acres. The property is located at 405 North 25th Street, immediately northeast of the existing Haggen grocery store.

Mayor Boudreau opened the closed record public hearing.

There being no comment Mayor Boudreau closed the public hearing.

Councilmember Fiedler moved to approve Resolution 918 approving the preliminary plat/PUD for Center Hill Village. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

- B. Approval to Surplus Computer Equipment: Mr. Kleppe presented a request for Council to declare old, broken and unusable computer equipment as surplus.

Councilmember Hulst moved to approve Resolution 919 declaring computer equipment as surplus. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

- C. Interlocal Agreement for Mobile Wireless Service: Mr. Kleppe presented a request for Council to authorize the Mayor to enter into an agreement with Fire District #3 to for the City to provide Mobile Wireless access service.

Councilmember Lindquist moved to authorize an agreement with Fire District #3 for access to wireless mobile data. Motion seconded by Councilmember Quam. Motion carried 7-0.

- D. Fiber Maintenance Agreement: Mr. Kleppe requested Council authorization for the Mayor to enter into an agreement with Mount Vernon School District for fiber maintenance support.

Councilmember Molenaar moved to authorize an agreement with Mount Vernon School District for fiber maintenance support. Motion seconded by Councilmember Ragan. Motion carried 7-0.

- E. Bid Award – 2016 Fiber Optic Materials Purchase for Westside Mount Vernon Fiber Expansion 16-1: Mr. Kleppe presented a request for Council to enter into an agreement with OFS Fitel for the provision of fiber optic materials for the Westside Mount Vernon Fiber Expansion Project 16-1 in an amount of \$28,461.72.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with OFS Fitel for the provision of fiber optic materials for the Westside Mount Vernon Fiber Expansion Project 16-1 in an amount of \$28,461.72. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

- F. Bid Award - Yard Waste Disposal and Composting Services: Mr. Bell presented a request for Council to authorize the Mayor to enter into an agreement with the Town of La Conner for yard waste disposal and composting services. The term of the contract is two-years at an annual flat rate of \$35,000.

Councilmember Fiedler moved to authorize the Mayor to enter into an agreement with the Town of La Conner for yard waste disposal and composting services. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- G. Approval of Agreement - Public-Private Development Consultant: This item was removed from the agenda.

- H. Approval of Agreement – Alf Christianson Sub-Area Plan Development Consultant: Mr. Hyde presented a request for Council to authorize the Mayor to enter into a contract with Makers Architecture to perform work and develop a sub-area plan in the downtown area to include the former Alf Christianson site, extending south to Blackburn Road.

Councilmember Lindquist moved to authorize the Mayor to enter into a contract with Makers Architects for Sub-Area Plan Development consultant services. Motion seconded by Councilmember Quam. Motion carried 7-0.

- I. Bid Award – 2016 Facility Roofing Project: Mr. Prosser presented a request for Council to authorize the Mayor to enter into an agreement with KA Construction for the 2016 Facility Roofing Project in the amount of \$75,728.90. The project includes a new membrane roof system to be installed on Fire Station #1 and a portion of City Hall.

Councilmember Fiedler moved to authorize the Mayor to enter into an agreement with KA Construction for the 2016 Facility Roofing Project in the amount of \$75,728.90. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

- J. Parks and Recreation Department Update: Mr. King provided Council with an update on recent and upcoming Parks projects and Recreation activities.

- K. Out of State Travel Request: Chief Dodd presented a request for Council to authorize out of state travel for an officer to attend the Pacific Northwest Crisis Negotiation Seminar in Portland, Oregon October 13 and 14, 2016.

Councilmember Lindquist moved to authorize the out of state travel requested for a Police Officer to attend the Pacific Northwest Crisis Negotiation as outlined above. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- L. Bid Award – Sanitary and Storm Sewer Lining Project (SS-2016-013): Mr. Love presented Council with a request to authorize the Mayor to enter into an agreement with Michels Corporation for the sanitary and storm sewer lining project (SS-2016-013) in an amount of \$692,542.93. This project will include lining approximately 1,000 feet of storm sewer pipe and approximately 6,000 feet of sanitary sewer pipe.

Councilmember Ragan moved to authorize the Mayor to enter into an agreement with Michels Corporation for the 2016 sanitary and storm sewer lining project (SS-2016-013) in the amount of \$692,542.93. Motion seconded by Councilmember Lindquist. Motion carried 7-0.

- M. Executive Session: Potential litigation and real estate

The meeting was convened into executive session at 8:28 p.m. and was estimated to last 30 minutes.

There being no further business the meeting was adjourned at 9:00 p.m.

SUBMITTED BY:

Rebecca J. Wade, Recording Amanuensis

ATTEST:

Alicia D. Huschka, Finance Director

APPROVE:

Jill Boudreau, Mayor