

**Mount Vernon City Council
Finance Committee
Parks & Enrichment Committee
Minutes
January 24, 2018**

Present: Councilmembers Hulst, Lindquist, Molenaar, Brocksmith

Staff present: Doug Volesky, Kevin Rogerson, Chief Dodd, Peter Donovan, Bill King.

- 1) Minutes from November 2017 were approved.
- 2) Parks and Enrichment Services: Bill King reviewed the following activities:
 - a) Administrative Division -
 - i) The Parks Department continues working with Gunnerson, Inc to manage the City's cell tower contract renewals, upgrades and structural analysis at all four sites with T-Mobile, AT&T and Crown Castle.
 - ii) The Parks Department is collaborating with the Mount Vernon Parks Foundation on closer alignment between both groups in administrative areas impacting liability, administrative oversight, obtaining donations and transferring specific funds to the City.
 - iii) The Arts Commission will present the Annual Plan Feb 24th to Council. Updated bylaws are being developed. A new program titled "Meet the Masters" has been adopted and begun by the Arts Commission. It's a multi-week session for elementary students to expose and immerse them in a different "Master Artist" each session. Initial feedback is very positive. Several art projects are under evaluation by the Commission.
 - b) Operations -
 - i) Working to repair the wind storm damage that occurred on Little Mountain and at the Silver Arrow Bowman area.
 - ii) The road to Little Mountain Cell Towers was graded.
 - iii) Received an anonymous donation of \$10k for Little Mountain Walking Trail maintenance.
 - iv) Discussions with Pacific Quarry regarding the contract renewal as well as boundaries have been under way. A proposed agreement will be brought back to Council next month.
 - v) Engineering design work completion is targeted for March for the Little Mountain access road and parking lot project. Several modifications proposed to include realignment of the access road location and movement of the parking lot to the west. July-September targeted for construction.
 - vi) Washington Trails Association (WTA) has been conducting trail maintenance and improvement projects on Little Mountain and another session is scheduled for February 2 through 4, 2018.
 - vii) Heron statues have been installed at City Hall.
 - viii) New outfield netting has been installed at Sherman Anderson Field and the frame structure has been repaired and reinforced as needed. The School District will take over the maintenance of the field during their baseball season.
 - ix) Hillcrest Pavilion and BBQ Pit upgrade proceeding on schedule. All exiting structures removed, concrete pad complete, BBQ Masonry work almost complete and new Pavilion delivery date scheduled for second week of February. Installation and project completion planned for end of February.
 - c) Recreation -
 - i) Illuminight Winter Wellness walk will be January 25, 2018. Expect in excess of 500 participants weather dependent. Participants make their own paper lantern to carry during the walk.

- ii) Upcoming activities include Puppy Bootcamp, Intro to Spanish & Continuing Spanish for Adults, Pickleball Father/Daughter Valentine Ball.
- d) Enrichment Services include the Mayor's Wellness Challenge which will focus on behavioral and mental health activities throughout the year. Other programs include outdoor programming for preschool, 4th of July celebration and our Summer Camps.
- e) City Work Program
 - i) Tara Moore has transitioned to a full time employee resulting in positive impact already in CWP planning and resource management.
 - ii) Work continues on the clean-up of three major transient camps with close collaboration with property owners, MVPD and Parks. Using GIS mapping of these camps to track.
 - iii) Urban Ave presents an ongoing problem with transient camps. At this time \$3k has been spent and it is 50% cleared. The property owners are working with Parks and Police on clearing, mowing, and monitoring ravines and gullies.
 - iv) Kulshan Trail area northeast of Bakerview Park is having recurring transient camps where the occupants are building shelters.
- 3) Finance Department – Doug reviewed the following:
 - a) 2017 revenues – All revenue and expenditure data is preliminary as the financial statements have not been finalized.
 - i) General Fund has collected 101.35% of the budgeted revenues in 2017.
 - ii) The City Street fund has collected 98.51% of its budgeted revenues, Parks and Enrichment Services has collected 94.24% and the Library has collected 101.02% of budgeted revenues. The Transportation Benefit District revenues have exceeded budgeted revenues by 166.69%. This difference is due to the very conservative estimates that were budgeted.
 - b) Distributed the 2018 Budget Books

Adjourned at 6:50 p.m.

Submitted by
Rebecca Wade