

**Mount Vernon
City Council
Regular Meeting Minutes
February 13, 2019**

The meeting was called to order by Mayor Boudreau at 7:01 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Moberg, and Molenaar

Staff Present: Fire Chief Brice, Police Chief Dodd, Library Services Director Huffman, Project Development Manager Donovan, City Attorney Rogerson, Finance Director Volesky, Development Services Director Phillips, Public Works Director Bell, Parks and Enrichment Services Director King, Assistant Public Works Director Love, Engineering Manager Chesterfield, Senior Engineer Christen, Wastewater Manager Duranceau

Citizens Present: 4

CONSENT AGENDA

- A. Approval of January 23, 2019 Regular Council Meeting Minutes
- B. Approval of January 30, 2019 Committee of the Whole Minutes
- C. Approval of February 5, 2019 payroll checks numbered 108986 - 109025 direct deposit checks numbered 69573 - 69809, and wire transfers numbered 705 – 706 in the amount of \$964,846.44
- D. Approval of February 13, 2019 Claims numbered 2231 – 2234 and 2243 – 2424 in the amount of \$836,308.61
- E. Approval of Agreement – Allixo Fiber Optic Lease

Councilmember Hudson moved to approve the consent agenda items A-E. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

REPORTS

- A. Committee Reports:
 - Public Safety Committee: for details see Committee minutes
 - Public Works and Library Committee: for details see Committee minutes
- B. Community Comments:
 - None
- C. Councilmember Comments:
 - Councilmember Hudson thanked the Public Works and Street departments and employees for their management of the snow storm
- D. Mayor's Report:
 - Storm Water Management meeting time and location were presented
 - Outlined the street clearing strategy used by the city during the snow storm
 - Thanked the Public Works and Street departments and employees for their management of the snow storm
 - Thanked the community for their patience during the snow storm
- E. Committee Agenda Requests:
 - None

UNFINISHED BUSINESS

- None

NEW BUSINESS

- A. Skagit Valley Tulip Festival Update: Cindy Verge, Executive Director of the Skagit Valley Tulip Festival presented an update to the council, including the effect of the snow storm on the tulip bloom schedule, the distribution of festival brochures, and presented the 2018 Tulip Festival poster created by Ben Mann.

No action required

- B. Appointment to Mount Vernon Arts Commission: Parks and Enrichment Services Director King presented a request to the Council to approve the appointment of Kathleen Roche-Zujko to the Mount Vernon Arts Commission.

Councilmember Molenaar moved to approve the appointment of Kathleen Roche-Zujko to the Mount Vernon Arts Commission. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- C. Appointments to the Mount Vernon Design Review Board: Development Services Director Phillips presented a request to the Council to approve 3 appointments (Stacy Roberts, Christian Carlson, and Ellen Gamson) to the newly formed Mount Vernon Design Review Board.

Councilmember Hulst moved to approve 3 appointments to the newly formed Mount Vernon Design Review Board. Motion seconded by Councilmember Carías. Motion carried 7-0.

- D. Approval of Agreement with K-A General Construction: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into an agreement with K-A General Construction for the Police Court Campus North and South Roofing Project in the amount of \$70,000.75, including tax.

Councilmember Beaton moved to authorize the Mayor to enter into an agreement with K-A General Construction. Motion seconded by Councilmember Moberg. Motion carried 7-0.

- E. Acceptance of the City Hall and Police Court Campus HVAC Controller Integration Project: Development Services Director Phillips presented a request to the Council to accept the City Hall and Police Court Campus HVAC Controller Integration Project in the total amount of \$39,523.32.

Councilmember Beaton moved to accept the City Hall and Police Court Campus HVAC Controller Integration Project. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- F. Acceptance of the City Hall and Police Court Campus HVAC Project: Development Services Director Phillips presented a request to the Council to accept the City Hall and Police Court Campus HVAC Project for a total cost of \$240,883.55.

Councilmember Hudson moved to accept the City Hall and Police Court Campus HVAC Project. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- G. Approval of Agreement with Skagit Surveyors and Engineers: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Skagit Surveyors & Engineers to provide on-call planning work.

Councilmember Hulst moved to authorize the Mayor to enter into a professional services agreement with Skagit Surveyors & Engineers. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- H. Approval of Agreement with Transportation Solutions, Inc.: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Transportation Solutions, Inc. to provide consultant services related to traffic concurrency applications processed by Development Services.

Councilmember Hudson moved to authorize the Mayor to enter into a professional services agreement with Transportation Solutions, Inc. Motion seconded by Councilmember Carías. Motion carried 7-0.

- I. Approval of Agreement with L.C. Lee and Associates, Inc.: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into a professional services agreement with L.C. Lee and Associates (Dr. Lyndon Lee) to provide consultant services related to critical areas that include: updates to the City's shoreline mapping, biological opinion implementation, and review of development projects.

Councilmember Molenaar moved to authorize the Mayor to enter into a professional services agreement with L.C. Lee and Associates, Inc. Motion seconded by Councilmember Moberg. Motion carried 7-0.

- J. Approval of Agreement with Armadillo Design Lab: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Armadillo Design Lab to provide design review services for projects required to comply with this portion of the MVMC.

Councilmember Hudson moved to authorize the Mayor to enter into a professional services agreement with Armadillo Design Lab. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- K. Approval of Agreement with Olbrechts & Associates, PLLC: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Olbrechts & Associates, PLLC (Phil Olbrechts, Esq.) to act as the City's on-call Hearing Examiner.

Councilmember Beaton moved to authorize the Mayor to enter into a professional services agreement with Olbrechts & Associates, PLLC. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- L. Approval of Agreement with 7K Environmental: Development Services Director Phillips presented a request to the Council to authorize the Mayor to enter into a professional services agreement with 7K Environmental (Kate Knox) to provide critical area monitoring, peer review and related services.

Councilmember Hulst moved to authorize the Mayor to enter into a professional services agreement with 7K Environmental. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- M. Approval of Agreement with Central Skagit Library District: Library Services Director Huffman presented a request to the Council to authorize the Mayor to enter into an interlocal agreement with Central Skagit Library District for reciprocal borrowing and to formalize planning for further sharing including computer systems and a courier service.

Councilmember Hulst moved to authorize the Mayor to enter into a professional services agreement with Central Skagit Library District. Motion seconded by Councilmember Carías. Motion carried 7-0.

- N. Approval of Agreement with Carletti Architects: Assistant Public Works Director Love presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Carletti Architects in the amount of \$115,000 for design and construction support for the Wastewater Treatment Plan Administration Building Expansion.

Councilmember Hudson moved to authorize the Mayor to enter into a professional services agreement with Carletti Architects. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- O. Approval of Agreement with Bell and Associates Engineering: Assistant Public Works Director Love presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Bell and Associates Engineering to prepare a solid waste rate study which will include analysis of expense and revenue requirements, review of rate structure, recommendations and a final report for an amount not to exceed \$20,000.

Councilmember Moberg moved to authorize the Mayor to enter into a professional services agreement with Bell and Associates Engineering. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- P. Approval of Agreement with Lisser and Associates: Senior Engineer Christen presented a request to the Council to authorize the Mayor to enter into a professional services agreement with Lisser and Associates to provide on-call surveying services.

Councilmember Hulst moved to authorize the Mayor to enter into a professional services agreement with Lisser and Associates. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

There being no further business the meeting was adjourned at 7:33 p.m.

SUBMITTED BY:

Chase Kinney, Recording Clerk

ATTEST:

Doug Volesky, Finance Director

APPROVE:

Jill Boudreau, Mayor