



**Public Works Committee Meeting  
March 14, 2018**

**Attendees Present:**

Mayor Boudreau

Council Members: Beaton, Brocksmith, Hudson, Hulst, Lindquist, Molenaar

Staff Members: Public Works – Bell, Chesterfield, Love, Owens, Brickley; Library Director – Huffman; Police Chief – Dodd; Project Development Manager – Donovan; Finance Director – Volesky  
Brown & Caldwell – Patrick Weber and Damon Diessner

**1. Approval of Public Works Committee Minutes:**

Councilmember Lindquist moved to approve the minutes from February 14, 2018; Seconded by Councilmember Hulst; Carried by all.

**2. Program Coordination Division – *Blaine Chesterfield***

a) 2018 Stormwater Management Program Presentation

Patrick Weber of Brown & Caldwell gave a presentation on the City's draft 2018 Stormwater Management Program. The presentation covered background on permit regulations, annual compliance documents, and new requirements being phased in. The City remains in compliance with the municipal stormwater permit requirements. The Stormwater Management Program information is available on the City's website; public comments on the draft need to be submitted by Friday, March 23, 2018.

b) South Skagit Bay Watershed Assessment Information

Blaine gave the committee information about Washington State Department of Ecology's planned South Skagit Bay Watershed Assessment. Fecal coliform has been an increasing concern in the South Skagit Bay for the shellfish beds. Ecology plans to start with water quality sampling in the Big Ditch/Maddox Creek sub basin. There are also plans to sample in the other sub basins including Skagit Delta, West Pass, and Fisher/Carpenter Creeks.

**3. Project Updates – *Mike Love***

a) College Way Widening Under I-5

The City is making good progress on acquisition of the right of way for the College Way Widening project under I-5. The project is scheduled for bid within the next couple months with construction beginning this summer for an estimated 12-month duration.

b) College Way & 30th Street Signal

The College Way and 30<sup>th</sup> Street Signal project design is 30% complete and the City discovered right of way is needed from an adjacent property owner to construct the signal. Staff hopes the process for acquisition can be an abbreviated process, but the process is required.

- c) Riverside Drive and College Way Signal Corridor  
The field survey is complete and the design consultant is working on the new curb ramp design consultant is working on the new curb ramp designs and signal upgrades to 17 signalized intersections on College Way and Riverside Drive. Staff will meet again on March 15<sup>th</sup>.
- d) 2018 Street Restoration Contract  
This project will be going out to bid in the next few weeks with an aggressive \$1.5 million paving program. Mike explained the difference in improvements from full depth replacement and mill and fill restoration.
- e) 2018 Curb Ramp Replacement Project  
This project will replace 100 non-compliant curb ramps and it will be going to bid in the coming weeks with an engineer's estimate of \$350,000.

#### **4. Public Works Director Comments – Esco Bell**

- a) Change Order to Reichhardt & Ebe (LOMR Professional Services)  
Now that the Downtown Flood Protection project is essentially complete, Esco updated Council with the latest information about getting FEMA's letter of map revision. This effort removes the Downtown from the 100 year flood plain as a result of the protection provided by the project. This item is on the regular council agenda and provides for professional services needed to complete FEMA's letter of map revision.
- b) City Shops Preliminary Engineering Consultant Selected  
The City received 14 proposals for preliminary engineering services and short listed it to four that were interviewed. TetraTech KCM is the selected firm that is developing a scope and agreement for services. This item is expected to be considered at the next Council Meeting.

#### **5. Traffic Safety Committee Update – Esco Bell & Mike Love**

- a) Proposed Temporary Speed Hump Pilot Project  
Staff briefed council on a proposed pilot project to use a temporary speed hump on Monarch Blvd in Skagit Highlands. Speed data will be measured before and after installation. The hump will remain for approximately three months and results will be shared with council. There will be new residential signage installed in the area as well.

Councilmember Hudson commented that this information should be brought to the Ward Meeting at Fire Station 3 on March 20<sup>th</sup>.

Esco inquired whether staff should pursue installation of stop signs at the intersection Montgomery and 1<sup>st</sup> Street immediately or following the Tulip Festival.

## 6. Library Committee Topics – Isaac Huffman

### a) Change in Media Use Patterns

Isaac explained how use patterns are changing at the library with the same attendance through the door. There has been a 19% drop in DVD's and CD's. Staff plans to expand the Blue Ray collection as an important way to bridge digital gap.

Digital movies/music items are up 107%, but down about 800 items. Filling in the gap slowly.

Talking books are down 92 physical items and up 342 in digital, growth of 250 items used in 2018.

### b) Website Updates

The library has been making notable changes to the website making navigation simpler; example, stopped calling out digital and now it is stream/download, provided a bigger search bar and better links; themed events that match marketing; and added the tumble book app. The sight has an updated look and feel.

### c) Highlights

- Event attendance is up 388 with the same number of events
- Upcoming event in April is the Planet Science Steam Lab, a really cool way to learn.

## 7. Miscellaneous/ For the Good of the Order

Mayor Boudreau noted that the recent meeting with FEMA Region X staff to present the completed downtown flood protection project was received very well. The region X director has promised support in the City's efforts to complete letter of map revisions that are needed to remove the downtown from FEMA's 100 year flood insurance rate maps. For this reason, the mayor and staff do not need to travel to Washington, DC at this time in order to advocate for FEMA's letter of map revision.

**Meeting adjourned at 6:59 pm**

*Michele Myers*

Michele Myers, Public Works Department