

**Mount Vernon  
City Council  
Regular Meeting Minutes  
March 28, 2018**

The meeting was called to order by Mayor Boudreau at 7:02 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Lindquist, and Molenaar

Staff Present: Human Resources Director Bartlett, Public Works Director Bell, Fire Chief Brice, Surface Water Manager Chesterfield, Police Chief Dodd, Library Services Director Huffman, Parks and Enrichment Services Director King, Information Services Director Kleppe, Senior Planner Lowell, City Attorney Rogerson, and Finance Director Volesky

Citizens Present: 1

**CONSENT AGENDA**

- A. Approval of March 14, 2018 Regular Council meeting minutes
- B. Approval of March 20, 2018 payroll checks numbered 108102 - 108133, direct deposit checks numbered 64939 - 65154, and wire transfers numbered 663 - 664 in the amount of \$1,014,575.70.
- C. Approval of March 28, 2018 Claims numbered 154116 – 154117 and 154121 – 154317 in the amount of \$953,974.17.

**Councilmember Hudson moved to approve the consent agenda items A-C. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

**REPORTS**

- A. Committee Reports:
  - Finance Committee and Parks & Enrichment Services – for details see Committee minutes.
  - Development Services – for details see Committee minutes.
- B. Councilmember Comments
  - Councilmember Beaton shared her recent experiences regarding her attendance at a Fire Operations training in Eastern Washington. She said she learned a great deal about the work that the Fire Department does and appreciates being a more informed decision maker.
- C. Mayor's Report
  - Mayor Boudreau thanked the community volunteers and staff who came out and attended the Arbor Day activities in Hillcrest Park.
  - Mayor Boudreau recapped an agreement that the City and County have just adopted that recognizes the work that can be achieved by working together on a joint project to create a library, community center and parking structure in downtown Mount Vernon.
  - Mayor Boudreau showed an example of the art work that makes up the Rainworks Art Trail, which is made up of art works on the sidewalks or trails that is only visible when it rains.
  - Mayor's Coffee Hours times and locations were reviewed.
- D. Committee Agenda Requests

- Councilmember Molenaar requested a review of commercial sewer rates.

### **NEW BUSINESS**

- A. Agreement for Patrol Schedule Study: Ms. Bartlett presented Council with a request for authorization for the Mayor to enter into an agreement with Etico Solutions for the purpose of conducting a patrol Schedule Study. This study was agreed to during the collective bargaining agreement that was most recently passed.

**Councilmember Lindquist moved to authorize the Mayor to enter into an agreement with Etico Solutions for a patrol schedule study. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- B. Professional Services Agreement with MAKERS Architecture and Urban Design LLC: Ms. Lowell presented Council with a request for authorization for the Mayor to enter into an agreement with MAKERS Architecture and Urban Design LLC for attendance at two additional meetings as part of the South Kincaid Subarea Project. MAKERS will assist with updating the City's existing design guidelines and assist with the creation of new design guidelines specific to downtown and the South Kincaid Subarea.

**Councilmember Hudson moved to authorize the Mayor to enter into an agreement with MAKERS Architecture and Urban design LLC for work on the South Kincaid Subarea Project. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- C. Approval of Land Lease Agreement: Mr. Bell presented a request for Council to authorize the Mayor to enter into a lease agreement with Anthony Pickering. The agreement provides for the City's use of approximately one and one-fifth acres of land north of the Division Street Bridge for parking purposes. This is a six month agreement with month to month renewal options.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Anthony Pickering for a lease of property for parking. Motion seconded by Councilmember Lindquist. Motion carried 7-0.**

- D. Approval of Consultant Agreement – New City Shop Project: Mr. Bell presented a request for Council to authorize the Mayor to enter into a professional services agreement with Tetra Tech for an amount not to exceed \$153,000. The agreement provides for preliminary engineering services needed to proceed with the City's proposed new shop project.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Tetra Tech for engineering services associated with a new City Shop Complex. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- E. Agreement – Fiber Optic Infrastructure: Mr. Kleppe presented a request for Council to authorize the Mayor to enter into an interlocal agreement with the Port of Skagit for the reimbursement of funds for installing fiber through a grant award from Skagit County.

**Councilmember Beaton moved to authorize the Mayor to enter into an interlocal agreement with the Port of Skagit for the reimbursement of funds for fiber installation. Motion seconded by Councilmember Hudson. Motion carried 7-0.**

- F. Interlocal Agreement with Skagit County Emergency Management: Chief Brice presented Council with a request to authorize the Mayor to enter into a contract for

services with Skagit County Department of Emergency Management (DEM) for various services associated with disaster preparedness plans and training. Doug ten Hoopen, DEM Director, came forward to address questions related to what his department is doing related to training and outreach services.

**Councilmember Lindquist moved to authorize the Mayor to enter into an interlocal agreement with Skagit County Emergency Management. Motion seconded by Councilmember Hulst. Motion carried 7-0.**

- G. Amendment to City's Parking Code: Mr. Rogerson presented Council with a request to adopt an ordinance extending the City's Residential Parking Zone to include the south half of the 100 block on the west side of 10<sup>th</sup> Street from Warren to Division Street.

**Councilmember Hulst moved to approve Ordinance 3746 amending the City's parking code. Motion seconded by Councilmember Lindquist. Motion carried 7-0**

The meeting was convened into executive session at 7:42 p.m. and was estimated to last 10 minutes.

- H. Executive Session: Potential litigation, collective bargaining and real estate.

There being no further business the meeting was adjourned at 7:55 p.m.

SUBMITTED BY:

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Rebecca J. Wade, Recording Amanuensis

ATTEST:

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Doug Volesky, Finance Director

APPROVE:

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Jill Boudreau, Mayor