

**Minutes of the meeting of the
Mount Vernon City Library Board of Trustees
June 06, 2018**

Board members present: Katy Armagost, Hal Verrell, Frank Replier, Margaret Redfern, Lyne Olson

Absent (or Excused Absent)

Library staff present: Library Director Isaac Huffman, Library Specialist Carissa Mason

Visitors:

A. Call to order: Ms. Redfern called the meeting to order at 5:29 PM.

B. Approval of minutes from the May 09, 2019 meeting:

Ms. Armagost suggested that in the “around the table” section to add context that the library animal policy is following federal mandate. Ms. Olson said under section K that the next meeting is in June.

Mr. Verrell moved that the minutes from the May 09, 2019 meeting be approved as amended. Ms. Armagost seconded the motion; all were in favor.

C. Visitors: none

D. Surplus material:

Surplus materials were reviewed.

E. Budget reports:

Revenue stats were reviewed. Mr. Huffman said that for revenue the county tax payment came in. Expenditure stats were also reviewed. Mr. Huffman said the library is slightly behind in book buying. The library is also over in dues and memberships. This is due to a staff training class. Mr. Huffman said this should balance at the end of the year.

F. Monthly Statistical Reports:

Mr. Huffman reviewed the Monthly Statistical Report. Numbers for programming are ahead of last year.

G. Director's Reports:

- a. Summer Reading** kicked off last Saturday. They had 80 sign ups on the first day, which is about 30 more than they have ever had on the first day.
- b. Out Reach Messaging:** Mr. Huffman's ideas for outreach for the new library center on: 1. The library's support of early childhood development 2. Emphasis that libraries help economic development of a city 3. A library provides benefit to a large swath of county.
- c. Updates:**
 - i. Building:** They are pursuing a contractor for the foundational engineering of the new library to get price deal
 - d. ii. General:** Mr. Huffman presented a flyer for the local school's book mobile. The library is going to participate in the summer book mobile.

H. Quick Advice:

Mr. Huffman said he realized that the library did not have an expiration date on blocking a person's internet access. Mr. Huffman asked the Board Member's opinion on the length of internet suspension.

Mr. Verrell said he would like to explore the concept that a library card is required for internet access. Ms. Armagost would like to gather more information on how other libraries handle internet access, to make the surrounding library policy more uniform.

i. Interlibrary Loan Policy- approval

Ms. Armagost proposed that the Interlibrary Loan Policy be accept as written. Ms. Olson seconded, all were in approval.

I. Around the Table

Ms. Olson was volunteering Monday in the children's section. Children signing up for the summer reading program mentioned that they saw Outreach Coordinator Andrea Alaniz at school.

Ms. Armagost passed.

Mr. Verrell mentioned that the Friends of the Library have a new website.

Mr. Replier asked Isaac about how the Board can reach out to garner support for the new library facility.

J. Board Chair's Report: Ms. Redfern passed.

K. Adjournment: The meeting was adjourned at 7:00 PM. The next meeting of the board of trustees will be on Thursday, July 11th at 5:30 PM at the library.

Minutes by Carissa Mason, Library Specialist