

**Mount Vernon
Finance Committee
Parks & Enrichment Committee
Minutes
June 27, 2018**

Present: Councilmembers Beaton, Carías, Hudson, Hulst, Lindquist, Molenaar and Mayor Boudreau

Staff present: Doug Volesky, Kevin Rogerson, Bill King, Isaac Huffman, Peter Donovan, Andy Hanson and Chief Dodd

- 1) Minutes from May 2018 were approved.
- 2) Finance Department
 - a. Doug presented information on the GovQA contract.
 - i) This will provide a centralized point of contact for public record request. The public Records act of July 2017. The contract for the software and implementation is \$12,890 and we have a grant of \$8,900.
 - b. Audit Update- Completed June 25, 2018. No findings or audit letters. The Department was complemented again on how they cooperate with the State Auditors. The Police Department was coincidentally performing an audit when the SAO toured their facility and received compliments on that process. The accountability audit was positive, internal controls and financial reporting all within compliance.
 - c. CAFR Update this has been submitted for review.
 - d. 2019 Budget Calendar was presented. Budget call will be July 20 culminating in an adoption hearing November 7, 2018.
 - e. Assistant Finance Director selection of Jana Robbins will start July 16, 2018.
 - f. Revenue
 - i) Sales Tax Update – Sales tax is \$ over budget at this point. Collections to date are 51% of the budgeted total.
 - ii) TBD Tax Update – Year to date the TBD tax is 38.99% over projected budget. The April revenue of \$545,796 was 16.96% over the budgeted amount.
 - iii) Real Estate Excise Tax (REET) has rebounded from a negative 12.68% collection in January to a strong 117.02% over budget for March 2018.
- 2) Parks & Enrichment Services Department:
 - a. Summer Recreational Programs were reviewed there are some new programs being offered in addition to the traditional programs.
 - b. New seasonal employees. Bill showed pictures of the new seasonal, part-time, CWP seasonal employees, and summer rec employees and recounted the vast array of experience and positive attitudes these new and returning seasonal employees bring.

c. Projects

- i) Little Mountain & RCO grant status – The technical updates are due July 13 and final presentation is August 13. The permitting phase will be initiated once the
 - ii) Kiwanis Spray Park contract is in place and selecting a date for the 2 week shut down will be advertised widely.
- d. Problem Elimination & Reduction Team will be requesting a laborer position that will be a solid waste employee. A park ranger will be brought forward on July 11 for possible adoption of this new position, with the start of service in November. Bio Management NW contract will be used to clean up Kulshan trail area. Parks Code of Conduct ordinance is being crafted and reviewed by the legal department.
- e. Edgewater Park Restoration – most of the areas are below the high water mark and there are significant permitting requirements that increase the expense. The cat 2 wetlands require 100' buffers. Difficult and costly to permit a development project of this nature. The disc golf approach may not be possible
- f. Contracts – Soccer meetings with MV youth soccer have been taking place to discuss new changes in the upcoming soccer contract.
- g. Martin Marietta Pacific Quarry contract is ready for approval.

3) The Friendship House board meeting with Mayor, councilmembers and staff was recapped.

The meeting was adjourned at 6:50 p.m.

Submitted by

Rebecca J. Wade

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