

**Mount Vernon
City Council
Regular Meeting Minutes**

August 8, 2018

The meeting was called to order by Mayor Boudreau at 7:00 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst and Molenaar

Absent: Councilmember Lindquist (excused)

Staff Present: City Attorney Rogerson, Finance Director Volesky, Police Chief Dodd, Senior Planner Lowell, Project Development Manger Donovan, Public Works Director Bell, Library Director Huffman, Public Works Operations Manager Brickley, Senior Engineer Christen, Chesterfield, Fire Captain O'Dell

Mount Vernon School District: Carl Bruner, Wendy Ragusa, Tony Cook, Denise Stiffarm

Citizens Present: 6

CONSENT AGENDA

- A. Approval of July 25, 2018 Regular Council Meeting Minutes.
- B. Approval of August 3, 2018 payroll checks numbered 108479 - 108534, direct deposit checks numbered 66893 - 67112, and wire transfers numbered 681 - 682 in the amount of \$861,741,36.
- C. Approval of August 8, 2018 Claims numbered 156039 – 156040, 156043, 156046 – 156047 and 156049 - 156210 in the amount of \$679,971.39.

Councilmember Hudson moved to approve the consent agenda items A-C. Motion seconded by Councilmember Beaton. Motion carried 6-0.

REPORTS

- A. Committee Reports:
 - Public Works/Library – for details see Committee minutes.
 - Public Safety – for details see Committee minutes.
- B. Community Comments - none
- C. Councilmembers Comments - none
- D. Mayor's Report
 - Mayor Boudreau extended an invitation to the Library's Fern sculpture dedication on August 14, 2018 at 12:30 pm. This is the latest collaboration with the Skagit Valley College welding program to provide sculptures throughout the City.
 - Mayor Boudreau thanked the public for their patience and support of transportation projects taking place throughout the City. The Transportation Benefit District funding approved by voters has allowed the City to complete projects such as curb ramps, paving and overlay programs. Please visit mountvernonwa.gov for more information.
 - Mayor's Wellness Event – August 14, 2018, 2:00 p.m. there will be a tour of the community garden at Bethany Covenant Church.

- The next Mayor's Coffee Hour will take place at Fire Station on August 18, 2018 at 10:00 a.m.

NEW BUSINESS

- A. Mount Vernon School District's Updated Capital Facilities Plan: Ms. Lowell explained the process of adopting the Mount Vernon School District's updated Capital Facilities Plan. Due to a lack of quorum at the Planning Commission meeting no action will be taken on this item tonight because the commission must first make a recommendation to Council.

Mount Vernon School Superintendent Carl Bruner introduced School Board Directors Wendy Ragusa and Tony Cook and Attorney Denise Stiffarm. Ms. Stiffarm reviewed the process and formulas used to determine school impact fees. Criteria used to determine cost per seat includes enrollment trends, birth rates, city and county development and planning data. She discussed bond funding and stated that impact fees are used to cover 'soft costs' that are not included in the bond total. The impact fee formula including discounts as well as comparisons to other school district impact fees were presented. The School District is proposing the adoption of school impact fees in the amount of \$9,421 per single family residence.

A lengthy discussion ensued as Council expressed concern about the amount of the increase to the school impact fees and the need for affordable housing. Topics addressed including the use of portable classrooms, the voted bond, calculations, formulas, comparisons as well as senior and potential low income discounts.

Councilmembers Hulst and Beaton asked the school district to take a second look at the proposed fee and discounts.

At 8:26 p.m. the meeting paused for a five minute recess. The meeting reconvened at 8:34 p.m.

- B. 2019-2024 Capital Improvements Plan (CIP): Mr. Donovan introduced the 2019-2014 Capital Improvements Plan (CIP). This is a planning document and supporting document to the Comprehensive Plan. The law requires projects \$10,000 and over to be included. Mr. Donovan reviewed the process of creation as well as the approval processes. The CIP contains ninety-three (93) projects totaling \$174,341,582. Thirty-nine (39) of those projects are funded while fifty-four (54) are unfunded. A brief description of each department's top two projects were presented.
- Fire – A new fire Station to replace Fire Station 1 and an addition to Fire Station 2.
 - General Facilities – General facility upgrades and replacements including HVAC, control systems and generators. Lincoln Theatre and Kincaid Commercial Holdings repairs and upgrades.
 - Public Works/Utilities – New Shop facility.
 - Library – New Library/Community Center/Parking Facility and furniture replacement.
 - Parks and Enrichment – Little Mountain Trail Head project to include a bike skills park, playground, restrooms, plaza and parking lot. Construction of the 25th Street playground that includes contributions from the Kiwanis Club.
 - Police – One crisis negotiator van and one multipurpose van.
 - Surface Water Utility – Upgrade Kulshan pump station and South 19th Street culvert removal project.
 - Public Works – Street overlay project and the College Way/I-5 Improvement project
 - Wastewater Utility – Administration building addition and Sewer Restoration project.

- C. Street Closure Request – Kulshan Street Festival: Chief Dodd requested that Council authorize the closure 1300 Block of North 26th Street and the 2500 Block of Kulshan Avenue to vehicular traffic on Saturday, August 25, 2018 from 7:00 a.m. until 4:00 p.m. for the Kulshan Street Festival.

Councilmember Hulst moved to authorize the street closure as described above. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- D. Street Closure Request – Skagit River Salmon Festival: Mr. Donovan requested that Council authorize the restriction of westbound Division Street traffic from turning left onto South Ball Street, from 10:00 a.m. to 6:00 p.m. on September 8, 2018 for the annual Skagit River Salmon Festival.

Councilmember Brocksmith moved to authorize the street closure as described above. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- E. Appointment to the Library Board: Mr. Huffman asked Council to confirm the appointment of Lynne Olson to the Library Board.

Councilmember Beaton moved to confirm the appointment of Lyne Olson to the Library Board. Motion seconded by Councilmember Carías. Motion carried 6-0.

- F. Approval of Service Agreement – Cintas Corporation: Mr. Brickley presented a request for Council to authorize the Mayor to enter into a 36-month service agreement with Cintas Corporation for high visibility flame retardant uniforms with an estimated annual cost of \$15,008.

Councilmember Hulst moved to authorize the Mayor to enter into a service agreement with Cintas Corporation as described above. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- G. Bid Award – 2018 Sanitary and Storm Sewer Lining: Mr. Christen asked Council to award the bid and authorize the Mayor to enter into an agreement with Insituform Technologies, LLC for the 2018 Sanitary and Storm Sewer Lining project in the amount of \$592,581.17. This project is for the installation of liner in approximately 11,550 feet of sanitary sewer and approximately 150 of Storm Sewer.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Insituform Technologies, LLC as described above. Motion seconded by Councilmember Beaton. Motion carried 6-0.

- H. Bid Award – 2018 Utility Grade Adjustment: Mr. Bell asked Council to award the bid and authorize the Mayor to enter into an agreement with Carman's Construction, LLC for the 2018 Utility Grade Adjustment project in the amount of \$69,441.13. This project provides for the improvement of City streets by removing 29 old utility frames and covers as well as their associated asphalt patches.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Carman's Construction, LLC as described above. Motion seconded by Councilmember Beaton. Motion carried 6-0.

- I. Introduction of Ordinance Extending Franchise Agreement with Cascade Natural Gas: Mr. Rogerson presented the first reading of a proposed ordinance for a ten year franchise agreement with Cascade Natural Gas for the continued use of the City right of way to operate the

transmissions, distribution and sale of natural gas. Natural gas only, relocate at no cost to city, indemnify injury claims, Insurance, pollution liability insurance, franchise fees if law changes.

There being no further business the meeting was adjourned at 9:26p.m.

SUBMITTED BY:

Becky Jensen, Recording Clerk

ATTEST:

Doug Volesky, Finance Director

APPROVE:

Jill Boudreau, Mayor