

City of Mount Vernon
Development Services Committee Meeting
Minutes from September 19, 2018

Chairperson Mary Hudson, called the meeting to order at 6:00 pm. Present were Council members Mark Hulst, Joe Lindquist, Richard Brocksmith, Melissa Beaton, Iris Carias and Gary Molenaar. Staff members present were Senior Planner Rebecca Lowell, Project Development Manager Peter Donovan and Development Services Director Chris Phillips. Absent: Mark Hulst

Ms. Beaton, second by Mr. Molenaar to approve the minutes from the August 15, 2018 committee meeting.

Keven Rogerson, City Attorney brought fourth several ordinances that will be presented to City Council over the next several weeks.

Facility Update

Police Court campus construction begins Next Monday and Tuesday. The security enhancements have been completed in the court room. The Assistant Finance Director's office was also completed and furniture has been ordered. Fire Station #3 Emergency Generator load monitor testing is complete.

Library has requested an ADA ramp this should be installed in the next few weeks. Electronic buzzer and panic buttons have installed. All city facilities will eventually have updated security enhancements. Lastly, City Hall HVAC controls will be replaced in the next couple weeks.

SmartGov Update

Mr. Chris Phillips briefed the Council on the implementation schedule for the new permitting system SmartGov. He explained that City Staff will be going to Poulsbo tomorrow to work on further configuration of the system. Demo of the permit system, with the City's data, by Smartgov is scheduled for September 24, 2018. September 25-28th testing will begin by City staff two hours a day is proposed to make sure the system is functioning. October 2-5 On-site training and validation will begin. October 9th is the cut over date. Training will then begin with BlueBeam October 26 & Nov 2nd.

Development/Resident Training Opportunities and developer assisted dry run will occur on various dates and times in November 2018. Thank you to Becky and Doug in finance the financial portion of Smart Gov is working.

Project Updates

Ms. Rebecca Lowell briefed the Council on planning division permit activity. Mr. Phillips noted that the funds have increased this year. Ms. Lowell shared photos of projects that are currently under construction. Madison school has begun demolition, the new Harriet Rawley is still under a Temporary Certificate of Occupancy but should be completed soon.

Skagit Brewing Parking

Parking Complaints Assessment

Mr. Peter Donovan explained to Council that complaints of weeds in the parking lot at 404 3rd Street and that there is no legal access to the lot and that his employees are receiving parking tickets for parking over 3 hours. Ultimately, the Brewery would like control of the lot.

City staff recommend shorting the stop bar, make the two spaces abutting the access into compact spaces. Mr. Donovan showed that there is weeds that need to be removed. There is three parking spaces along the street – maybe make them a loading zone only. The overall consensus of the Council is to surplus the City parking lot to the Brewery. Mr. Phillips will find out what is going on with the street and will update council at the next meeting.

EMS Update

Chief Price updated the Council on the proposed 1.4 million dollar levy. In detail, he explained the proposed uses for the money.

October 10, 2018 he will be bringing in approvals for two new hire positons, Administrative Assistant and Quality Control Officer.

Miscellaneous/Good of the Order

Ms. Lowell explained that the design standards are in the initial review. Staff and volunteers are asking property owners, and developers what they think about the proposed standards. Ms. Lowell announced that the School District CFP was introduced to Planning Commission on 9/18/2018. She asked direction from Council if they will decide on CFP and Impacts together. Council Member Joe Lindquist spoke in support of the increased impact fees as long as the School District is willing to put in the low income phrase in their comp plan.

Cook Fence Discussion

Mr. Phillips discussed in detail.

Meeting adjourned at 7:30 p.m.