



City of
**MOUNT
VERNON**

Mount Vernon Parks and Recreation

**ADOPT- A- PARK / OPEN SPACE / ROW
Program**

ADOPT- A- PARK / OPEN SPACE / ROW PROGRAM

Objectives of this program:

The Adopt-A-Park / Open Space / ROW Program is a combined effort between the Mount Vernon Parks and Recreation Department and local volunteers and/or volunteer groups.

Individuals, families and organizations based in Skagit County can be responsible for a defined portion or entire area of the park, open space or ROW at the Mount Vernon Parks and Recreation (MVPR) Department's discretion. Mount Vernon has a number of parks, open spaces and ROWs that are used by the public and experience varying degrees of impact.

Volunteers can help keep the park, open space or ROW free of unsightly litter, monitor conditions and perform routine maintenance.

Volunteer Responsibilities:

The level of required maintenance varies with each park, open space or ROW area, the organization's capabilities, and the level of property needs. The type of maintenance for a park, open space or ROW area may include;

- Pick up litter and debris at least four (4) times a year for a one year period.
- Make routine hazard checks for general damage, down trees, sinkholes, tripping hazards and graffiti.
- Report hazards or any unusual/suspicious events to **MVPR** main office.
- Pruning of brush and branches.
- Mowing and weed trimming throughout the park, open space or ROW area only if described and approved by **MVPR** in the project maintenance plan.
- Report the needs for mowing and other deficiencies to **MVPR** main office.

Volunteers Agree to:

- Complete and return the Adopt-A-Park / Open Space / ROW volunteer application.
- Be courteous to all users.
- Have a sense of responsibility of safety for self and others.
- Schedule all working days in advance with MVPR.
- Volunteers must review safety tips and hold safety meetings once a year prior to the first pick up.

- Pick up litter and perform other maintenance as described in project maintenance plan in a designated area of the park, open space or ROW for a minimum one year period.
- Provide adequate supervision to participants less than eighteen years of age.
- Have enough volunteers to conduct the necessary duties involved with the program.
- Stay within the areas between the right-of-way boundaries identified by MVPR staff. Trespassing on private property is not permitted.
- Pick up needed supplies from MVPR during business hours (Monday–Thursday 8:00am to 5:00pm or Friday 8:00am to 3:30pm).
- Place filled trash bags at prearranged locations determined by MVPR. You are encouraged to recycle appropriate materials for your own benefit.
- Return borrowed or unused supplies to MVPR at such times that you no longer need them.
- Complete Adopt- A- Park / Open Space / ROW Maintenance Tracking Form.

Mount Vernon Parks and Recreation Agrees to:

- Provide trash bags and hand tools as needed.
- Arrange to remove filled trash bags from designated areas.
- Arrange to remove large, heavy or hazardous materials as needed.
- Coordinate park, open space or ROW adoption by interested parties.
- Supply the initial set of signage recognizing your groups' participation.

Contact Information:

**Mount Vernon Parks and Recreation
1717 South 13th Street
Mount Vernon, WA 98274
Office: (360) 336-6215
Emergency: 911**

Mount Vernon Parks and Recreation Park / Open Space / ROW Maintenance Tracking Form

Group Name: _____

Today's Date: _____

Date(s) Work Performed: _____

Park / Open Space / ROW Supervisor: _____

Describe Maintenance Performed: _____

Hazards / Damage Found: _____

Injuries Reported: _____

Park / Open Space / ROW Supervisor Signature: _____

