

# Mount Vernon Parks and Recreation

## ADOPT-A-TRAIL Program



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### *Objectives of this program:*

The **Adopt-A-Trail** program is a combined effort between the Mount Vernon Parks and Recreation Department and volunteers.

Individuals, families and organizations based in Skagit County can be responsible for a defined portion or entire length of a specific trail at the Mount Vernon Parks and Recreation's (**MVPR**) departments' discretion. Mount Vernon has a number of trails that are used by the public and experience varying degrees of impact.

Volunteers can help keep the trail free of unsightly litter; monitors conditions and performs routine maintenance.

### ***Volunteer Responsibilities:***

The level of required maintenance varies with each trail, the organization's capabilities, and must be matched with the level of property needs. The type of maintenance may include;

- Pick up litter and debris at least four (4) times a year for a one year period.
- Make routine hazard checks for general damage, down trees, sinkholes, tripping hazards and graffiti.
- Report hazards or any unusual / suspicious trail events to **MVPR** main office.
- Pruning of brush and branches (trimmings can be scattered alongside trail).
- Removal of debris, such as tree branches from the drainage ditches along side of trail.
- Mowing and weed trimming along trail only if described and approved by **MVPR** in the project maintenance plan.
- Report the needs for mowing and other deficiencies to **MVPR** main office.

### ***Volunteers Agree to:***

- Complete and return the **Adopt-A-Trail** volunteer application.
- Be courteous to trail users.
- Have a sense of responsibility of safety for self and others.
- Schedule all working days in advance with **MVPR**.
- Volunteers must review safety tips and hold safety meetings once a year prior to the first pick up.

- Pick up litter and perform other maintenance as described in project maintenance plan on a designated segment of the trail for a minimum one year period.
- Provide adequate supervision to participants less than eighteen years of age.
- Have enough volunteers to conduct the necessary duties involved with the program.
- Stay within the areas between the right-of-way boundaries identified by **MVPR** staff. Trespassing on private property is not permitted.
- Pick up needed supplies from **MVPR** during business hours (Monday – Friday 8:00 am to 5:00 pm).
- Place filled trash bags at prearranged locations determined by **MVPR**. You are encouraged to recycle appropriate materials for your own benefit.
- Return borrowed or unused supplies to **MVPR** at such times that you no longer need them.
- Complete Trail Maintenance Tracking Form.
- Provide MVPR with completed Volunteer Hour Tracking Log for each clean up session.

***Mount Vernon Parks and Recreation Agrees to:***

- Provide trash bags and hand tools as needed.
- Arrange to remove filled trash bags from designated areas.
- Arrange to remove large, heavy or hazardous materials as needed.
- Coordinate trail adoption by interested parties.
- Supply the initial set of signage recognizing your groups' participation.

***Contact Information:***

Mount Vernon Parks and Recreation  
1717 South 13<sup>th</sup> Street  
Mount Vernon, WA 98274  
Office: (360) 336-6215  
Emergency: 911

# Mount Vernon Parks and Recreation Trail Maintenance Tracking Form

Group Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date(s) Work Performed: \_\_\_\_\_

Trail Supervisor: \_\_\_\_\_

Describe Maintenance Performed: \_\_\_\_\_

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Hazards / Damage Found: \_\_\_\_\_

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Injuries Reported: \_\_\_\_\_

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Trail Supervisor Signature: \_\_\_\_\_

