



November 23, 2015

Dear LEOFF I Retiree:

It has become necessary for the City of Mount Vernon to change our present medical policy in order to maintain medical coverage at the most economical rate. The City will no longer be purchasing healthcare insurance from the Association of Washington Cities; therefore, your current healthcare coverage will terminate December 31, 2015. Effective January 1, 2016, your healthcare coverage will be administered by the Employer's Healthcare Coalition of Washington. This plan utilizes the Premera network. I've enclosed a plan summary for your review. You are being enrolled in this plan automatically and you do not need to complete an enrollment form. You will receive a medical card in the mail prior to January 1, 2016.

Please submit all healthcare claims incurred after December 31, 2015 to Premera for payment prior to sending to the LEOFF Board for reimbursement. If the expense is not covered by the healthcare plan and is covered by the LEOFF I Board Rules, please submit the claim to the City for reimbursement using the enclosed reimbursement form. Please continue to submit claims for dental and vision to the City in accordance with the LEOFFI Disability Board Rules, Policies and Procedures. You can find a current copy of the LEOFF I Board Rules on the City Intranet at www.mountvernonwa.gov under the Human Resources Department Home Page.

If you have questions or concerns regarding this change, please contact Chelan or I at the number below or by email at chelanr@mountvernonwa.gov or kandyb@mountvernonwa.gov

Sincerely,

Kandy Bartlett
Human Resources Director
City of Mount Vernon
360-336-0636