



**CITY OF MOUNT VERNON
CITY COUNCIL STUDY SESSION
Agenda
February 3, 2021 – 6:00 p.m.**
(Virtual Meeting)
(revised 2/1/2021)

*The Mount Vernon City Councilmembers will be participating
in this meeting via video/teleconference technology.*

To virtually attend the meeting, the public may:

1. **Call the conference line:** 1-888-924-9240; Access Code: 3366211 (please 'mute' your phone, if possible, to minimize distractions)
2. **Watch the meeting live on TV10:** Comcast/Xfinity Channel 10
3. **Watch the meeting live, online:**
https://www.youtube.com/channel/UCUob_hcQUmd4S93YkletdrA

- A. **Fire Facilities Design and Engineering Scope of Work Agreement**
(Staff is requesting that Council authorize the Mayor to enter into an agreement with Mackenzie Architects for the design and engineering for Fire Stations 2 & 3.)
(required action – motion)
(staff contact – Chief Bryan Brice)
- B. **Proposed Resolution Regarding Invoices**
(Staff is requesting that Council approve a resolution relating to the Public Records Act and disclosure of records consenting to disclosure.)
(required action – resolution)
(staff contact – Kevin Rogerson)
- C. **Public Safety Committee Update**
- Outreach Coordinator
 - Hiring/Personnel
 - Police Reform Legislation
- D. **For the Good of the Order**

Public Safety

COMMITTEE MEETINGS
cancelled

Next Ordinance 3825
Next Resolution 987



DATE: February 3, 2021
TO: Mayor Boudreau and City Council
FROM: Bryan Brice, Fire Chief
SUBJECT: FIRE FACILITIES DESIGN AND ENGINEERING SCOPE OF WORK AGREEMENT

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to execute the agreement for design and engineering for Fire Stations 2 & 3 with Mackenzie Architects.

INTRODUCTION/BACKGROUND:

The Mount Vernon Fire Department is responsible for fire suppression, emergency medical services, rescue services, fire prevention and investigation, as well as Emergency Management for the City. Our firefighters respond to over 7,000 emergency and non-emergency calls each year.

Fire, EMS and rescue services are dispatched from three stations with the oldest one built in 1964 and the newest in 1998, the three stations are strategically located around the geographical center of the city. Our stations house engine companies, a ladder truck, ambulances, brush unit, as well as reserve engines and reserve ambulances. Station 2 is also home to the Battalion Chief and our administrative staff.

Due to the age of Fire Station 1 and the aging of Stations 2 and 3, the council gave support to analyzing our needs for our stations now and into the future. To accomplish this Council authorized a needs assessment in September 2018. Mount Vernon sought a professional architectural firm to perform phase I (needs assessment) and II (design and engineering) of a project for the replacement of station 1 and the needs assessment for stations 2 & 3. This project included a review of existing conditions at Stations 2 and 3, identified current and future space and operational needs, prepared conceptual design, forecast construction and total project costs for a new station 1 and renovations to stations 2 & 3. In addition, the design consultant assisted in gathering stakeholder input as it relates to the need's assessment. Phase II of the project consists of design and engineering along with preparing construction documents, permitting, bid assistance, and construction contract administration services.

Over the past two and half years, council and staff have had dialog about the various options for mitigating the issues outlined in the need's assessment. This has included study sessions, council presentations, revision of initial document for value engineering, keeping admin at station 2 and a voter funded bond for all three stations and their needs. Since beginning the needs assessment and during dialog with council,

the city made a change to its fire services with the incorporation of ambulance transport on a broader scale. This decision to perform ambulance transport has provided a funding source to accomplish the mitigation needs at fire stations 2 and 3.

FINDINGS/CONCLUSIONS:

Having completed a needs assessment for all of our fire facilities and identifying several needs relating from seismic stability to health and safety needs to work space needs/requirements, the council gave direction at the January 20, 2021 council meeting to move forward with the agreement for design and engineering and bring the scope of work and cost back to council for action. A further action item will be brought forward for a councilmanic bond for the complete funding of the projects with GEMT revenue dedicated to debt services.

The attached document defines specific quantitative and qualitative information about the project representing an understanding of the City's criteria, requirements, goals, and expectations as it relates to professional services, the basis of design of scope of services and fee proposal for the project.

RECOMMENDATION:

Staff recommends that Council authorize the Mayor to execute the agreement for design and engineering for Fire Stations 2 & 3 with Mackenzie Architects.

ATTACHED:

Scope of Work

Professional Services Agreement