



**Civil Service Commission
Special Meeting Agenda**

**Wednesday, March 9, 2022
Mayor's Conference Room
4:00 p.m.**

CALL TO ORDER

ROLL CALL

APPROVAL OF THE MINUTES

Minutes of the December 1, 2021 Special Meeting

Attachment A

FIRE DEPARTMENT

New Business

- Request certification of Firefighter Paramedic Eligibility List
- Request authorization to recruit, and establish a list, for Battalion Chief.

Attachment B

POLICE DEPARTMENT

New Business

- N/A

ADJOURNMENT

Next regularly scheduled meeting: Wednesday, March 16, 2022 at 4:00 p.m.



**Civil Service Commission
Special Meeting Minutes**

December 1, 2021

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:00 p.m.

Commissioners Present: Kyp Bisagna, Robert Joyner and Erv Lindall.

Staff Present:

Fire Chief Bryan Brice
Assistant Fire Chief Bryan Harris
Human Resources Director Erin Keator
Human Resources Analyst Vanessa Echavez

Prior to working through the regular agenda items, Commissioner Lindall informed the Civil Service Commissioners that he would be resigning his position from the Commission effective December 31, 2021.

Human Resources Director Keator thanked Mr. Lindall for his time serving on the Commission stating he had been extremely helpful to her in regards to Civil Service when she began employment with the City.

II. APPROVAL OF MINUTES

Minutes of the September 15, 2021 Civil Service meeting were reviewed.

It was moved by Commissioner Bisagna, seconded by Commissioner Joyner to approve the meeting minutes. The motion passed unanimously.

III. FIRE DEPARTMENT

New Business

1. Request certification of Office Assistant II Eligibility List.

Chief Brice explained the process that was used to recruit for and establish the eligibility list for, Office Assistant II.

It was moved by Commissioner Lindall, seconded by Commissioner Bisagna to approve the meeting minutes. The motion passed unanimously.

Attachment A

2. Request authorization to recruit and establish an eligibility list for Firefighter / Paramedic.

Chief Brice explained that the Department has one firefighter / paramedic vacancy currently and he believes that three more employees will resign prior to year's end.

It was moved by Commissioner Bisagna, seconded by Commissioner Joyner to approve the recruitment and establishment of an eligibility list for Firefighter / Paramedic. The motion passed unanimously.

There being no further business the meeting was adjourned at 4:15 p.m..

Civil Service Commission Chair

Erin Keator
Chief Examiner/Secretary
Human Resources Director

**City of Mount Vernon
City Service Commission
Firefighter / Paramedic Eligibility List
March 9, 2022 through March 8, 2023**

CS#	Ranking	Total Points
FFP-007	1	87
FFP-005	2	81
FFP-002	3	79
FFP-004	4	72

Erin M. Keator
Civil Service Secretary / Chief Examiner