



**CITY OF MOUNT VERNON
CITY COUNCIL STUDY SESSION
AGENDA
June 1, 2022 - 7:00 p.m.
Police/Court Campus
1805 Continental Place**

To virtually attend the meeting, the public may:

1. **Call the conference line:** 1-888-924-9240; Access Code: 3366211 (please 'mute' your phone, if possible, to minimize distractions)
2. **Watch the meeting live on TV10:** Comcast/Xfinity Channel 10
3. **Watch the meeting live, online:**
https://www.youtube.com/channel/UCUob_hcQUmd4S93YkletdrA

A. Community Comments

1. **Review of Emails from the Public**
(Public comments may be sent via email to council@mountvernonwa.gov. The comments will be read aloud into the record during the public comment portion of the agenda. Please limit your comments to be read in three minutes or less. Email comments must be received by 4 p.m. on June 1, 2022.)
2. **Public Comments**
(This is an opportunity for Mount Vernon residents to address their City Council. Please limit comments to three minutes or less. Under normal circumstances, the Mayor and Council will not respond immediately to Community Comments. If you would like someone to follow-up with you regarding the topic of your comments, please leave your name and contact information on the form at the entrance of the Council Chambers.)

B. Approval of Agreement – Jack Moore

(Staff is requesting approval of an agreement with Jack Moore for commercial and residential building plan review services.)
(*required action – motion*)
(*staff contact – Chris Phillips*)

C. Executive Session

(Pursuant to RCW 42.30.110(1)(i) discuss with legal counsel matters relating to litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.)
(*required action – none*)
(*staff contact – Kevin Rogerson*)

D. For the Good of the Order

**COMMITTEE MEETINGS
6:00 p.m.**

Public Safety

Next Ordinance 3850
Next Resolution 1014



DATE: June 1, 2022

TO: Mayor Boudreau and City Council

FROM: Chris Phillips, Development Services Director

SUBJECT: JACK MOORE COMMERCIAL AND RESIDENTIAL BUILDING PLANS EXAMINER
PROFESSIONAL SERVICES CONTRACT

RECOMMENDED ACTION:

City Staff recommends City Council authorize the Mayor to enter into an agreement with Jack Moore to complete residential and commercial building plans examiner services.

INTRODUCTION/BACKGROUND:

The City Plans Examiner and Inspector departed the City for another job opportunity. This contract provides a temporary solution to complete residential and commercial plans examiner functions until a new full-time employee is hired.

The trades are currently in demand and are difficult to replace. The City requests \$50,000 budget for 2022 and additional \$50,000 in 2023 to fulfill the plans examiner roles and responsibilities.

FINDINGS/CONCLUSIONS:

City's lowest and only bid was received from Mr. Moore. City recommends entering into the professional services contract.

RECOMMENDATION:

City Staff recommends City Council authorize the Mayor to enter into agreement with Mr. Moore.

ATTACHED:

Mr. Moore's resume
Draft Professional Services Agreement
Plan Review Cost Estimate