



**CITY OF MOUNT VERNON  
CITY COUNCIL MEETING  
AGENDA**

**June 22, 2022, 7:00 p.m.**

Police Court Campus  
1805 Continental Place

**To virtually attend the meeting, the public may:**

1. **Call the conference line:** 1-888-924-9240; Access Code: 3366211 (please 'mute' your phone, if possible, to minimize distractions)
2. **Watch the meeting live on TV10:** Comcast/Xfinity Channel 10
3. **Watch the meeting live, online:**  
[https://www.youtube.com/channel/UCUob\\_hcQUmd4S93YkletdrA](https://www.youtube.com/channel/UCUob_hcQUmd4S93YkletdrA)

**I. OPENING CEREMONIES**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Councilmembers

**II. COMMUNITY COMMENTS**

1. Review of Emails from the Public  
(Public comments may be sent via email to [communitycomments@mountvernonwa.gov](mailto:communitycomments@mountvernonwa.gov). The comments will be read aloud into the record during the public comment portion of the agenda. Please limit your comments to be read in three minutes or less. Email comments must be received by 4 p.m. on June 22, 2022.)
2. Public Comments  
(This is an opportunity for Mount Vernon residents to address their City Council. Please limit comments to three minutes or less. Under normal circumstances, the Mayor and Council will not respond immediately to Community Comments. If you would like someone to follow-up with you regarding the topic of your comments, please leave your name and contact information on the form at the entrance of the Council Chambers.)

**III. CONSENT AGENDA**

- A. Approval of June 8, 2022 Regular Council Meeting Minutes
- B. Approval of June 5, 2022 payroll checks numbered 111448 - 11464 direct deposit checks numbered 88495 - 88742 and wire transfers numbered 1105 - 1109 in the amount of \$1,328,397.96
- C. Approval of June 22, 2022 Claims numbered 17910 - 18073 in the amount of \$890,645.80.

**IV. REPORTS**

- A. Committees
  1. Finance & Parks and Enrichment Services
  2. Public Safety
- B. Councilmember Comments
- C. Committee Agenda Requests

**V. UNFINISHED BUSINESS**

None

**VI. NEW BUSINESS**

**A. Skagit PUD Update**

(Skagit PUD General Manager George Sidhu will provide an update on PUD projects and plans.)  
(required action – none)  
(staff contact – Peter Donovan)

**B. Public Hearing – Stormwater Drainage Utility**

(Staff is requesting approval of amendments to Chapter 13.33 of the Mount Vernon Municipal Code, Stormwater Drainage Utility.)  
(required action – ordinance)  
(staff contact – Rebecca Lowell)

**C. Approval of Agreement – Ramsay Group**

(Staff is requesting approval an agreement with The Ramsay Group for Community Development Block Grant consultant services.)  
(required action – motion)  
(staff contact – Peter Donovan)

**D. Approval of Agreement – Sherman Anderson Park Backstop Replacement Project**

(Staff is requesting approval of an agreement with TRICO Companies, LLC for the replacement of the Sherman Anderson Park backstop.)  
(required action – motion)  
(staff contact – Jennifer Berner)

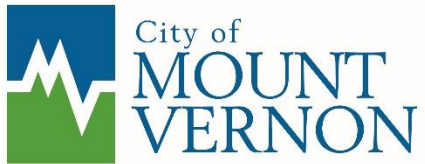
**COMMITTEE MEETINGS**

Finance & Parks and Enrichment Services

6:00 p.m.

Next Ordinance 3852

Next Resolution 1014



**DATE:** June 22, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Peter Donovan, Special Projects Manager  
**SUBJECT:** Skagit Public Utility District Update

**RECOMMENDED ACTION:**

None

**INTRODUCTION/BACKGROUND:**

Skagit PUD operates the county's most extensive water system, providing nine million gallons of piped water to approximately 80,000 people every day. The PUD maintains over 650 miles of pipelines and has over 31 million gallons of storage volume.

**FINDINGS/CONCLUSIONS:**

Skagit PUD General Manager George Sidhu will update City Council on current P.U.D. projects and plans.

**RECOMMENDATION:**

None

**ATTACHED:**

None



**DATE:** June 22, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Rebecca Lowell, Development Services  
**SUBJECT:** PUBLIC HEARING ON AMENDMENTS TO MVMC CHAPTER 13.33 (STORM WATER DRAINAGE UTILITY)

**RECOMMENDED ACTION:**

Council hold a public hearing and make a recommendation to adopt the subject code amendments.

**INTRODUCTION/BACKGROUND:**

Attached to this memo is a copy of the proposed code amendments in Ordinance form. Please remember when reviewing this ordinance that changes identified with red underlined font are proposed to be added to the existing code and changes identified with red strike-through font are proposed to be deleted from the existing code. Text that is not red is existing code that is not proposed to be amended.

The proposed amendments are required by the Department of Ecology through their NPDES program. To comply with the Western Washington Phase II Stormwater Permit requirements the City is proposing the subject amendments.

**FINDINGS/CONCLUSIONS:**

The SEPA process has been completed, Notice of Adoption of the proposed amendments was transmitted in compliance with RCW 36.70A.106(1) to the Department of Commerce, and notice of the Planning Commission and City Council public hearings were posted and published, as required.

The Planning Commission will hold a public hearing on June 21, 2022 where staff is asking them to make a recommendation to adopt the code amendments.

**RECOMMENDATION:**

Adoption of the subject code amendments.

**ATTACHED:**

- Proposed Ordinance
- Procedural Materials



**DATE:** June 22, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Peter Donovan, Special Projects Manager  
**SUBJECT:** Agreement for CDBG Consultant Services

**RECOMMENDED ACTION:**

Motion

**INTRODUCTION/BACKGROUND:**

Since the inception of Mount Vernon's CDBG program, the City has utilized the services of a CDBG consultant to assist in the oversight, guidance, and development of the City's program.

In an effort to identify a consultant group that may have the experience and qualifications to more effectively guide the City's efforts to manage its program, staff met with The Ramsay Group and reviewed a proposal for services.

**FINDINGS/CONCLUSIONS:**

The level of extensive staff experience, and the technical and professional expertise to perform the services and tasks set forth in the proposed agreement made The Ramsay Group stand out among competitors.

Staff believes that a two-year agreement with The Ramsay Group for CDBG consulting services will cover the same, or more, outside assistance at a cost savings for the City.

**RECOMMENDATION:**

Staff recommends a motion to authorize the Mayor to enter into a 2-year agreement with The Ramsay Group for CDBG program consultant services

**ATTACHED:**

Draft Agreement



**DATE:** June 22, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Jennifer Berner, Director, Parks & Enrichment Services  
**SUBJECT:** BID AWARD – SHERMAN ANDERSON PARK BACKSTOP REPLACEMENT PROJECT

**RECOMMENDED ACTION:**

Staff recommends a motion authorizing the Mayor to award the construction contract for the Sherman Anderson Park Backstop Replacement Project to TRICO Companies, LLC, of Burlington, WA in the amount of \$176,230.89.

**INTRODUCTION/BACKGROUND:**

The Sherman Anderson Park backstop and baseball barrier must be replaced. Three of the six poles holding up the extended netting have failed rendering the park unusable. Staff requested bids for wood and steel pole options and an alternate bid for outriggers, 5' on the wood poles and 15' on the steel poles.

Staff recommends selecting the option of steel poles with 15' outriggers from TRICO Companies, LLC, for the project. The project includes demolition and installation. The benefits of steel poles outweigh the additional expense:

- More cost effective – last 80 years versus approx. 35 years with wood poles
- Minimal maintenance – will not shrink, bend, bow, or rot-out
- Reliable – especially in inclement weather and stands up to fires and woodpeckers!

The project was funded in the CIP for \$160,000 (\$70,000 from Parks Capital Projects Fund and \$90,000 from the Park Impact Fees Fund). The bid from TRICO Companies, LLC for steel poles and 15' outriggers was \$161,976.92. Sales tax adds an additional \$14,253.97 for a total of \$176,230.89. The additional \$16,230.89 will be funded from the Parks General Fund Budget, from the \$50,000 that was budgeted in Parks and Recreation budget for YMCA support. This expense will not be occurring in 2022.

**FINDINGS/CONCLUSIONS:**

Two bids were received on June 1, 2022. When pricing out the different options of wood poles vs steel poles and outriggers, staff selected the low bid from TRICO Companies, LLC for steel poles with 15' outriggers. The construction cost estimate for the project with sales tax is \$176,230.89.

**RECOMMENDATION:**

Staff recommends Council award the construction bid for the Sherman Anderson Park Backstop Project to TRICO Companies, LLC in the amount of \$176,230.89.

**ATTACHED:**

Draft Contract

Bid Tabulation