



**CITY OF MOUNT VERNON
CITY COUNCIL MEETING
AGENDA**

July 12, 2023, 7:00 p.m.

Police Court Campus, 1805 Continental Place

To virtually attend the meeting, the public may:

1. **Watch the meeting live on TV10:** Comcast/Xfinity Channel 10
2. **Watch the meeting live, online:**
https://www.youtube.com/channel/UCUob_hcQUmd4S93YkletdrA

I. OPENING CEREMONIES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Councilmembers

II. COMMUNITY COMMENTS

1. Review of Emails from the Public
(Public comments may be sent via email to communitycomments@mountvernonwa.gov. The comments will be read aloud into the record during the public comment portion of the agenda. Please limit your comments to be read in three minutes or less. Email comments must be received by 4 p.m. on July 12, 2023.)
2. Public Comments
(This is an opportunity for Mount Vernon residents to address their City Council. Please limit comments to three minutes or less. Under normal circumstances, the Mayor and Council will not respond immediately to Community Comments. If you would like someone to follow up with you regarding the topic of your comments, please leave your name and contact information on the form at the entrance of the Council Chambers. If you are unable to attend the meeting and would like to make your comments via Zoom, please submit a request to speak via email to communitycomments@mountvernonwa.gov or by telephone at 360-336-6211. Requests must be received by 4 p.m. on July 12, 2023.)

III. CONSENT AGENDA

- A. Approval of June 28, 2023, Regular Council Meeting Minutes
- B. Approval of July 5, 2023, payroll checks numbered 112066 - 112091 direct deposit checks numbered 94804 - 95068, and wire transfers numbered 1230 - 1234 in the amount of \$1,408,400.86
- C. Approval of July 12, 2023, AP Claims numbered 22367 - 22485 in the amount of \$738,671.78
- D. Approval of Agreement 4422

IV. REPORTS

- A. Committees
 - 1. Public Works and Library
- B. Councilmember Comments
- C. Mayor's Report
- D. Committee Agenda Requests

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

- A. Approval of Agreement Amendment – PBS Engineering and Environmental, Inc.
(Staff is requesting approval of Amendment No. 3 to Agreement 3903 with PBS Engineering and Environmental, Inc. for services required to finalize the Freeway Drive Improvements Project.)
(required action – motion)
(staff contact – William Bullock)

COMMITTEE MEETING

Public Works and Library 6:00 p.m.

Next Ordinance 3871
Next Resolution 1041



DATE: July 12, 2023

TO: Mayor Boudreau and City Council

FROM: William Bullock, PE – City Engineer

SUBJECT: FREEWAY DRIVE IMPROVEMENTS PROJECT: AMENDMENT NO. 3 WITH PBS ENGINEERING AND ENVIRONMENTAL, INC.

RECOMMENDED ACTION:

Staff recommends amending the Professional Services Agreement with PBS Engineering and Environmental (PBS) to cover scope changes required to finalize construction management during the Freeway Drive Improvements Project.

INTRODUCTION/BACKGROUND:

Throughout the construction of the Freeway Drive project, there were an inordinate number of change requests made by the contractor, several were determined to be unacceptable and rejected, through the duration of the project. This level of change requests from the contractor increased the amount of administration to document, research, and respond to each request including additional inspection time to track such activities. Part of the inspection cost increase was due in part to weather related project duration increases as well, such as the 2021 flood event.

FINDINGS/CONCLUSIONS:

This amendment represents a true up of construction management costs that required additional effort and exceeded the limit of the original professional services contract. This serves to fully compensate PBS for these services to complete construction. Contract Amendment No. 3 adds \$58,070 to the current contract for a new contract total of \$542,814.

RECOMMENDATION:

Motion to authorize the Mayor to execute contract Amendment No. 3 with PBS Engineering and Environmental, Inc., to provide the additional construction management services required to finalize construction of the Freeway Drive Improvements Project for a new total contract amount not to exceed \$542,814.

ATTACHED:

1. Amendment No. 3
2. Vicinity Map