



**CITY OF MOUNT VERNON  
CITY COUNCIL MEETING  
AGENDA  
October 12, 2022, 7:00 p.m.**  
Police Court Campus  
1805 Continental Place

**To virtually attend the meeting, the public may:**

1. **Watch the meeting live on TV10:** Comcast/Xfinity Channel 10
2. **Watch the meeting live, online:**  
[https://www.youtube.com/channel/UCUob\\_hcQUmd4S93YkletdrA](https://www.youtube.com/channel/UCUob_hcQUmd4S93YkletdrA)

**I. OPENING CEREMONIES**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Councilmembers

**II. COMMUNITY COMMENTS**

1. Review of Emails from the Public  
(Public comments may be sent via email to [communitycomments@mountvernonwa.gov](mailto:communitycomments@mountvernonwa.gov). The comments will be read aloud into the record during the public comment portion of the agenda. Please limit your comments to be read in three minutes or less. Email comments must be received by 4 p.m. on October 12, 2022.)
2. Public Comments  
(This is an opportunity for Mount Vernon residents to address their City Council. Please limit comments to three minutes or less. Under normal circumstances, the Mayor and Council will not respond immediately to Community Comments. If you would like someone to follow-up with you regarding the topic of your comments, please leave your name and contact information on the form at the entrance of the Council Chambers. If you are unable to attend the meeting and would like to make your comments via Zoom, please submit a request to speak via email to [communitycomments@mountvernonwa.gov](mailto:communitycomments@mountvernonwa.gov) or by telephone at 360-419-3253. Requests must be received by 4 p.m. on October 12, 2022)

**III. CONSENT AGENDA**

- A. Approval of September 21, 2022 Study Session Meeting Minutes
- B. Approval of September 28, 2022 Regular Council Meeting Minutes
- C. Approval of October 5, 2022 payroll checks numbered 111709 - 111730 direct deposit checks numbered 90254 - 90507 and wire transfers numbered 1140 – 1144 in the amount of \$1,340,309.93
- D. Approval of October 12, 2022 Claims numbered 19186 - 19314 in the amount of \$939,963.21.

**IV. REPORTS**

- A. Committees
  1. Public Works and Library
  2. Public Safety
- B. Councilmember Comments
- C. Mayor's Report

D. Committee Agenda Requests

V. **UNFINISHED BUSINESS**

None

VI. **NEW BUSINESS**

A. Approval of Agreement – Kitsap County

(Staff is requesting approval of an interlocal purchasing agreement with Kitsap County)

*(required action – motion)*

*(staff contact – Chris Phillips)*

B. Approval of Agreement – Gunnerson Consulting

(Staff is requesting approval of an agreement with Gunnerson Consulting to provide communication tower support.)

*(required action – motion)*

*(staff contact – Blaine Chesterfield)*

C. Approval of Agreement Amendment – Lydig Construction.

(Staff is requesting approval of an amendment to agreement 4272 with Lydig Construction for the Library Commons Project to add Alley Concrete and Commercial Kitchen Walk-In Freezer.)

*(required action – motion)*

*(staff contact – Chris Phillips)*

Public Works and Library

**COMMITTEE MEETINGS**

6:00 p.m.

Next Ordinance           3858  
Next Resolution         1020



**DATE:** October 12, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Chris Phillips, Public Works Director  
**SUBJECT:** KITSAP COUNTY INTERLOCAL COOPERATIVE CONTRACTING AGREEMENT

**RECOMMENDED ACTION:**

City Staff recommends City Council authorize the Mayor to enter into an agreement with Kitsap County for cooperative contracting.

**INTRODUCTION/BACKGROUND:**

Chapter 39.34 RCW, the parties wish to establish a cooperative governmental purchasing agreement, whereby one party may use the other party's competitively awarded contracts when it is consistent with those awards and applicable law and when it is in their individual interest.

Cooperative contracting provides a more efficient and effective procurement practice that saves time when utilizing city and/or state funding: the public procurement process is complex, and conducting a comprehensive solicitation requires staff resources that may already be at capacity; Reduces costs; Connects agencies with Top Suppliers; and delivers on going value to our residents.

When federal funding is involved, cooperative purchasing agreements can still be utilized, however, the formal RFP process must be adhered to ensure competitive bidding process considerations are met, then the city may pursue the advantages of cooperative purchasing.

**FINDINGS/CONCLUSIONS:**

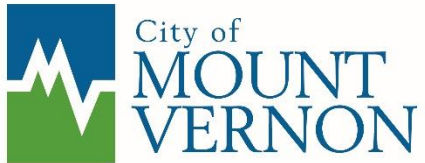
This process saves time and money and is supported by City Staff.

**RECOMMENDATION:**

City Staff recommends City Council authorize the Mayor to enter into agreement with Mr. Moore.

**ATTACHED:**

Kitsap County Interlocal Agreement



**DATE:** October 12, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Blaine Chesterfield, Engineering Manager  
**SUBJECT:** GUNNERSON CONSULTING PROFESSIONAL SERVICES AGREEMENT

**RECOMMENDED ACTION:**

Staff requests the City Council authorize the Mayor to approve the professional services agreement with Gunnerson Consulting, for services related to the leases, agreements, requested modifications, and negotiations of cellular communication towers. The total cost of this agreement is \$15,000 annually.

**INTRODUCTION/BACKGROUND:**

- The City has four cellular lease sites with six cellular towers at those locations. In total, there are eleven lease agreements that are managed by the City.
- Work performed under this agreement will be funded as part of the facilities budget or paid for by cellular companies as they request modifications to existing lease agreements.

**FINDINGS/CONCLUSIONS:**

- Gunnerson Consulting has worked for the City for several years and is familiar with the current towers and lease agreements.
- The City will continue to need cellular communication tower expertise to manage the various sites and agreements.

**RECOMMENDATION:**

Staff recommends approval of the proposed professional services agreement with Gunnerson Consulting for communication tower consulting services.

**ATTACHED:**

Professional Services Agreement



**DATE:** October 12, 2022  
**TO:** Mayor Boudreau and City Council  
**FROM:** Chris Phillips, Public Works Director  
**SUBJECT:** MOUNT VERNON LIBRARY COMMONS BID ALTERNATIVES

**RECOMMENDED ACTION:**

City Staff recommends City Council authorize the Mayor to enter into an agreement with Lydig Construction, Inc. for the following MVLC Bid Alternatives: Alley Concrete and Commercial Kitchen Walk-in-Freezer.

**INTRODUCTION/BACKGROUND:**

The Mount Vernon Library Commons Project bid was submitted with 11 Bid Alternatives that provide the City flexibility to add functionality to the project as state and federal funding become available.

**FINDINGS/CONCLUSIONS:**

Mayor Boudreau briefed City Council on October 5, 2022 on the following Bid Alternatives: Alley Concrete and Commercial Kitchen Walk-in-Freezer. Council agreed with the Mayor's Bid Alternative recommendations. The estimated cost for these alternates is \$119,550.

**RECOMMENDATION:**

City Staff recommends City Council authorize the Mayor to amend the original MVLC Agreement with Lydig Construction, Inc. to include the following Bid Alternatives: Alley Concrete and Commercial Kitchen Walk-in Freezer.

**ATTACHED:**