



**Development Services Committee Minutes**  
**January 18, 2023**  
Police Court Campus, 1805 Continental Place

Councilmember Hulst called the meeting to order at 6:00 p.m.

**Present**

Mayor Boudreau

Councilmembers: Brocksmith, Carías, Hudson, Hulst, Molenaar, and Morales

Staff Present: Special Project Manager Donovan, Finance Director Volesky, Development Services Director Groth, Code Enforcement Officer Marker, Senior Permit Technician Morrison

Citizens 6

1. Approval of Minutes – November 16, 2022 minutes  
**Councilmember Hudson moved to approve the November 16, 2022 committee minutes. Motion seconded by Councilmember Morales. Motion carried 6-0**
2. **North Star Project Update:**  
Jennifer Johnson from Skagit County presented an update on the North Star Project. George Kosovich from Skagit County Public Health presented homeless services funding information and NOFA funded programs.
3. **HB 1590 Project Discussion:**  
Mayor Boudreau presented a brief overview of the HB 1590 funds.
4. **Opioid Settlement Funding:**  
To be discussed in executive session next week.
5. **Design Review Board:**  
Darren Groth presented a review of the design standards and design review board and suggested that the design review permit process for downtown development be changed to a Type 1 administrative permit and the Design Review Board operate in a in a consultation capacity only.
6. **Development Services Department Update:**
  - i. SmartGov Efficiency Changes: Plan to make more permits available to apply directly through the permit portal.
  - ii. Planning Commission Update: Discussion about monthly meetings and training was held at the last meeting and was received with enthusiasm. More to come at further committee meetings.
7. **For the Good of the Order:**
  - i. Mayor Boudreau informed Council of the need for Development Services staff to contract with an outside land use attorney to expedite legal reviews.
  - ii. Doug Volesky presented a line of credit option to Council.

Meeting adjourned at 8:15 p.m.

Submitted by: *Morgan Morrison*  
Senior Permit Technician