



**City of Mount Vernon  
City Council Meeting Minutes  
March 9, 2022  
Police Court Campus, 1805 Continental Place**

Mayor Boudreau called the meeting to order at 7:00 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Molenaar, and Morales

Staff Present: Finance Director Volesky, City Attorney Rogerson, Police Chief Cammock, Project Development Manager Donovan, Parks and Enrichment Services Director Berner, Development Services Director Phillips, Capital Programs Manager Bullock, Principal Planner Lowell, Library Director Huffman, Fire Chief Brice, Assistant Fire Chief Harris, Human Resources Director Keator

Citizens Present: 7

**CONSENT AGENDA**

- A. Approval of February 23, 2022 Regular Council Meeting Minutes.
- B. Approval of March 4, 2022 payroll checks numbered 111265 - 111284 direct deposit checks numbered 86768 - 87014, and wire transfers numbered 1070 - 1074 in the amount of \$1,089,964.32.
- C. Approval March 9, 2022 Claims numbered 16852 – 16853, 16855, 16861 - 16987, in the amount of \$703,483.45.

**Councilmember Beaton moved to approve Consent Agenda Items A-C. Motion seconded by Councilmember Hulst. Motion carried 7-0.**

**REPORTS**

- A. Committees
  - 1. Public Works and Library – see committee minutes for details.

2. Public Safety – see committee minutes for details.
- B. Public Comments - Email  
Public Comments sent via email to [council@mountvernonwa.gov](mailto:council@mountvernonwa.gov) were read aloud by Mr. Donovan.
- Norm Conrad, Bob Gillespie, and Kris Krupicka invited council to join the “Mayor’s Monarch Pledge”.
- C. Public Comments
- none
- D. Councilmember Comments
- Councilmember Hulst thanked Councilmember Beaton for chairing the Public Safety Committee in his absence.
- E. Mayor’s Report
- none
- F. Executive Session
- The meeting was convened into Executive Session at 7:17 p.m. for a period of five minutes to discuss with legal counsel matters regarding collective bargaining.
- The City Council meeting resumed at 7:22 p.m.
- G. Committee Agenda Requests
- none

### **NEW BUSINESS**

- A. Tulip Festival Poster Presentation: Mr. Donovan introduced Skagit Valley Tulip Festival Executive Director Cindy Verge who spoke about the festival history and upcoming events. Ms. Verge presented Council with the 2022 Skagit Valley Tulip Festival poster.
- B. Appointment to the Library Board: Mr. Huffman requested the appointment of Christi Brua Weaver to the Library Board.

**Councilmember Hudson moved to appoint Christi Brua Weaver to the Library Board. Motion seconded by Councilmember Carías. Motion carried 7-0.**

Mayor Boudreau performed the swearing in of Ms. Brua Weaver.

- C. Approval of Agreement – KBA, Inc.: Chief Brice requested approval of an agreement with KBA, Inc. for construction management of the fire station renovation project.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with KBA, Inc. for construction management of the fire station renovation project in the amount of \$610,919. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- D. Approval of Agreement Amendment – Skagit County: Chief Brice requested approval of Amendment #2 to interlocal agreement 3741 with Skagit County, the Cities of Anacortes, Burlington and Sedro-Woolley, and Aero Skagit, for Emergency Medical Services (EMS), adding equipment as compensation for services.

**Councilmember Beaton moved to authorize the Mayor to enter into Amendment #2 to Agreement 3741 for EMS Services in the amount of \$17,600. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- E. Authorization to Purchase: Mr. Bullock requested authorization to purchase signal poles and mast arms from Valmont Industries for the Hoag/LaVenture Road Improvement Project.

**Councilmember Molenaar moved to authorize the purchase of signal poles and mast arms from Valmont Industries in the amount of \$67,824. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- F. Approval of Agreement – OAC Services: Mr. Bullock requested approval an agreement with OAC Services to provide construction management services for the Library Commons Project.

**Councilmember Morales moved to authorize the Mayor to enter into an agreement with OAC Services for construction management services for the Library Commons Project in the amount of \$1,783,449. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- G. Approval of Agreement – 7K Environmental: Mr. Phillips requested approval an agreement with 7K Environmental to provide critical area

monitoring, peer review, and related services.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with 7K Environmental to provide critical area work in the amount of \$15,000.00. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- H. Approval of Agreement – Armadillo Design Lab: Mr. Phillips requested approval an agreement with Armadillo Design Lab to provide building permit design review services.

**Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Armadillo Design Lab to provide building permit design review services in the amount of \$25,000.00. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- I. Approval of Agreement – Christian Carlson: Mr. Phillips requested approval an agreement with Christian Carlson to provide design review services.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Christian Carlson to provide design review services in the amount of \$15,000.00. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- J. Approval of Agreement – L.C. Lee and Associates, Inc.: Mr. Phillips requested approval an agreement with L.C. Lee and Associates, Inc. to provide services related to critical areas.

**Councilmember Beaton moved to authorize the Mayor to enter into an agreement with L.C. Lee and Associates, Inc. to provide critical area services in the amount of \$20,000.00. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- K. Approval of Agreement – Olbrechts & Associates, PLLC: Mr. Phillips requested approval an agreement with Olbrechts & Associates, PLLC to provide on-call Hearing Examiner services.

**Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Olbrechts & Associates, PLLC to provide on-call Hearing Examiner services in the amount of \$20,000.00. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- L. Approval of Agreement – Pacific Surveying & Engineering, Inc.: Mr. Phillips requested approval an agreement with Pacific Surveying & Engineering, Inc. to provide on-call engineering and surveying services.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Pacific Surveying & Engineering, Inc. to provide on-call engineering and surveying services in the amount of \$20,000.00. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- M. Approval of Agreement – Transportation Solutions, Inc.: Mr. Phillips requested approval an agreement with Transportation Solutions, Inc. to provide services related to traffic concurrency approvals.

**Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Transportation Solutions, Inc. to provide services related to traffic concurrency approvals in the amount of \$80,000.00. Motion seconded by Councilmember Carías. Motion carried 7-0.**

- N. Approval of Agreement – Urban Forestry Services, Inc.: Mr. Phillips requested approval an agreement with Urban Forestry Services, Inc. to provide arboricultural services.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Urban Forestry, Inc. to provide arboricultural services in the amount of \$15,000.00. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- O. Approval of Agreement – BERK Consultants: Mr. Phillips requested approval an agreement with BERK Consultants to provide assistance with permitting for the Library Commons Project and other on-call planning services.

**Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with BERK Consultants. to provide assistance with permitting for the Library Commons Project and other on-call planning work, in the amount of \$40,000.00. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- P. Public Hearing – Traffic Concurrency Approval for Skagit Regional Health Medical Office: Ms. Lowell requested approval of a resolution approving the Traffic Concurrency and Site Plan for a medical office building located near the intersection of South 12<sup>th</sup> and Carpenter Streets.

Mayor Boudreau opened the closed record public hearing. Hearing no comments, Mayor Boudreau closed the public hearing.

Ms. Lowell addressed questions from Council about parking, and ingress/egress, and code requirements.

**Councilmember Hulst moved to approve Resolution 1009 approving the Traffic Concurrency and Site Plan for ENG21-0216 and PLAN21-0252. Motion seconded by Councilmember Carías. Motion carried 7-0.**

- Q. Public Hearing – 2022 Comprehensive Plan Docket: Ms. Lowell requested approval of a resolution establishing a list of items for the 2022 Comprehensive Plan Legislative Docket. One item is a requested code amendment; the others are legislative work program tasks.

Mayor Boudreau opened the public hearing. Hearing no comments, Mayor Boudreau closed the public hearing.

**Councilmember Hulst moved to approve Resolution 1010 approving the 2022 Comprehensive Plan Docket. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- R. Public Hearing - Sign Replacement on a Non-Conforming Structure: Ms. Lowell requested approval of a resolution allowing the replacement of existing signs on the building located at 120 S. Wall Street.

Mayor Boudreau opened the public hearing. Hearing no comments, Mayor Boudreau closed the public hearing.

**Councilmember Hudson moved to approve Resolution 1011 allowing the replacement sign replacement at 120 S. Wall Street.\* Motion seconded by Councilmember Beaton. Motion carried 7-0.**

The meeting was adjourned at 8:28 p.m.

Submitted by: \_\_\_\_\_  
Becky Jensen, City Clerk

Approve: \_\_\_\_\_  
Jill Boudreau, Mayor