



**City of Mount Vernon
City Council Meeting Minutes
May 11, 2022
Police Court Campus, 1805 Continental Place**

Mayor Boudreau called the meeting to order at 7:01 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Molenaar, and Morales

Absent Councilmember Hulst (excused)

Staff Present: City Attorney Rogerson, Police Chief Cammock, Finance Director Volesky, Special Projects Manager Donovan, Parks and Enrichment Services Director Berner, Development Services Director Phillips, Fire Chief Brice, Human Resources Director Keator, and Library Director Huffman, Information Services Director Kleppe, IS Implementation Manager Thomas, and Engineering Manager Chesterfield, Capital Programs Manager Bullock, Engineering Manager Chesterfield, and Wastewater Supervisor Duranceau

Citizens Present: 10

CONSENT AGENDA

- A. Approval of April 27, 2022 Regular Council Meeting Minutes.
- B. Approval of May 5, 2022 payroll checks numbered 111380 – 111402, direct deposit checks numbered 87753 - 87998, and wire transfers numbered 1090 - 1094 in the amount of \$1,061,987.10.
- C. Approval of May 11, 2022 claims numbered 17512, 17515, and 17517 – 17668 in the amount of \$872,645.55.

Councilmember Beaton moved to approve Consent Agenda Items A-C. Motion seconded by Councilmember Carías. Motion carried 5-0.

Councilmember Brocksmith abstained.

REPORTS

- A. Committees
1. Public Works and Library – see committee minutes for details.
 2. Public Safety – report moved to May 25, 2022.
 3. Development Services – see committee minutes for details.
- B. Public Comments - Email
- Public Comments sent via email to council@mountvernonwa.gov were read aloud by Mr. Donovan.
- Emails supporting the Library Commons Project were received from: Cathy Pfahl, Gene Oates, Carolyn K. Gregg, Larry and Patricia Hilliard, Samantha Russell, Mildred Brown, Joan Gordon, Maryanne Ward, Katy Armagost, Cheryl Wheeler, Allison Jean, and Kathy Brackett.
- Public Comments
 - Ellen Gamson, Skagit County resident and Executive Director of Mount Vernon Downtown Association, spoke in support of the Library Commons Project.
- C. Councilmember Comments
- Councilmember Morales thanked citizens for their support of the Library Commons Project.
 - Councilmember Brocksmith spoke about the recent Kiwanis BBQ and an upcoming Kiwanis Club breakfast.
- D. Mayor's Report
- Mayor Boudreau announced that the 2022 Mount Vernon Farmer's Market starts May 14th and continues every Saturday through October 8th, from 9 am to 2 pm at Skagit Riverwalk Park
- E. Committee Agenda Requests
- None

NEW BUSINESS

- A. Introduction to Redistricting Process: Mr. Donovan explained that reassessment of voting districts (wards) is required following each decennial census. Mr. Donovan introduced Demographer Peter Morrison who performed the population analysis of the city's three voting districts. The city's population growth has not occurred evenly through all three districts, therefore the boundaries of Wards 2 and 3 need to be adjusted to create a rebalance of population of the three wards. Mr. Morrison proposes moving 783 residents from Ward 3 to Ward 2.

Mr. Donovan reviewed the timeline and process to make boundary adjusts to the wards.

- B. Approval of Agreement – Carletti Architects: Mr. Phillips requested approval of an agreement with Carletti Architects for design services for the Wastewater Treatment Plant (WWTP) Garage/Shop Building Project.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Carletti Architects for design services for the WWTP Garage/Shop Building Project in the amount of \$149,085. Motion seconded by Councilmember Morales. Motion carried 6-0.

- C. Approval of Agreement – Materials Testing & Consulting, Inc.: Mr. Phillips requested approval of an agreement with Material Testing & Consulting, Inc. (MTC) to conduct residential and commercial building inspections.

Councilmember Morales moved to authorize the Mayor to enter into an agreement with MTC to provide residential and commercial building inspection services in the amount of \$50,000. Motion seconded by Councilmember Hudson. Motion carried 6-0.

- D. Confirmation of Public Works Director: Mr. Rogerson requested confirmation of the Mayor’s appointment of Chris Phillips as Public Works Director.

Councilmember Beaton moved to confirm the appointment of Chris Phillips as Public Works Director. Motion seconded by Councilmember Morales. Motion carried 6-0.

- E. Approval of Agreement – Washington Trails Association: Ms. Berner requested approval of an agreement with Washington Trails Association (WTA) for trail maintenance at Little Mountain and Edgewater Parks.

Councilmember Morales moved authorize the Mayor to enter into an agreement with WTA for trail maintenance at Little Mountain and Edgewater Parks

in the amount of \$15,000. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- F. Project Acceptance – R&R Excavating: Mr. Bullock requested acceptance of the work performed by R&R Excavating for the construction of the Maintenance Shop Canopy Addition Project. The final project total is \$329,058.73.

Councilmember Molenaar moved to approve the acceptance of work performed by R&R Excavating for the construction of the Maintenance Shop Canopy Addition Project. Motion seconded by Councilmember Brocksmith. Motion carried 6-0.

- G. Project Acceptance – R&R Excavating: Mr. Bullock requested acceptance of the work performed by R&R Excavating for the construction of the Solid Waste Building Addition Project. The final project total is \$139,966.47.

Councilmember Brocksmith moved to approve the acceptance of work performed by R&R Excavating for the construction of the Solid Waste Building Addition Project. Motion seconded by Councilmember Carias. Motion carried 6-0.

- H. Approval of Agreement – Washington State Department of Transportation (WSDOT): Mr. Bullock approval of an update to agreement #1572 with WSDOT for the continued operation and maintenance of the City's 35 traffic signals.

Councilmember Beaton moved to approve an update to agreement #1572 with WSDOT for the continued operation and maintenance of the City's traffic signals. Motion seconded by Councilmember Hudson. Motion carried 6-0.

The meeting convened into Executive Session at 8:16 p.m. for a period of fifteen minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(i). And to discuss with legal counsel matters relating issues of

collective bargaining per RCW 42.30.140(4)(a). No action will be taken following the Executive Session.

The meeting was reconvened and adjourned at 8:31 p.m.

Submitted by: _____
Becky Jensen, City Clerk

Approve: _____
Jill Boudreau, Mayor