



**CITY COUNCIL
DEVELOPMENT SERVICES COMMITTEE MINUTES
MAY 18, 2022**

The meeting was called to order by Councilmember (CM) Hulst at 6:00 p.m.

PRESENT: CMs Brocksmith, Carías, Hudson, Hulst, Morales and Molenaar (CM Beaton absent)

STAFF PRESENT: DS Director Phillips, Planning Manager Lowell, Finance Director Doug Volesky, Library Director Isaac Huffman and Project Development Manager Donovan

CITIZENS PRESENT: 1

A. Approval of April 20, 2022 Meeting Minutes

CM Morales moved to approve the April 20, 2022 meeting minutes. Motion seconded by CM Hudson. Motion carried 6-0.

B. Permit/Project Updates – Planning Manager Rebecca Lowell

Planning Manager Lowell presented project updates on the following: The Lofts on LaVenture, 307 S 1st Street – Mongrain Glass Blowing, 1909 S 2nd Street – Compass Health and 1000 E College Way – Skagit Valley Herald Demo.

C. Library Commons Permit Project Update – Planning Manager Rebecca Lowell

Planning Manager Lowell presented project updates on the following non-City issued permits: NEPA, NPDES, Electrical, Waterline and Skagit Health Department & the following City issued permits: SEPA, Master Plan, Design Review, Traffic Concurrency, Commercial Building and Fill/Grade. Pending no unforeseen issues, the city issued permits should be completed by mid-July 2022.

D. HB 1406 Update – Project Development Manager Peter Donovan

Project Development Manager Donovan presented an update on HB 1406 which included draft application, notional timeline and review process. City Council provided insights on moving forward with the administrative vetting and recommendation process.

E. Old Library Utilization Discussion – Mayor Boudreau

Mayor Boudreau facilitated a discussion on Old Library re-utilization. Council discussed a variety of alternatives and tabled the discussion until a decision was required.

F. Library Commons Philanthropic Update – Library Director Huffman

Library Director Isaac Huffman presented and facilitated discussion on philanthropic library funding options/opportunities. City Council discussed the strategy on donor funding levels, donor versus sponsor, Library Foundation and Board roles and responsibilities throughout the fund raising campaign, and community/business/Chamber of Commerce partnering opportunities. Library Director Huffman will brief the Library Foundation members and return to update Council at a future Committee meeting.

G. Continue Library Commons Funding Discussion – Mayor Boudreau and Finance Director Volesky

Mayor Boudreau and Finance Director Volesky presented and continued the funding dialogue between City Council Members. The funding discussion included Internal Funding Options, TIFIA application, timing and submittal options, LIFT grant utilization and timing, Library Commons Alternatives list and Funding Shortfall Discussion which included grant funding opportunities that may become available during 2022/23. As information becomes available, the Mayor and Finance Director Volesky will update City Council.

There being no further business the meeting adjourned at 758 p.m.