



MOUNT VERNON CITY LIBRARY
315 Snoqualmie Street
Mount Vernon, WA 98273
REGULAR BOARD MEETING
Thursday, June 9th, 2022

Minutes

5:30 P.M. – Office

AGENDA ITEMS

- | | |
|--|-------------------|
| <p>A. Call to order</p> <p>The meeting was called to order at 5:31 P.M. Kalohi Clark, Lyne Olson, Joan Gordon, Jessica Robinson-Bylund, Christi Brua Weaver, Isaac Huffman, and Mary Hoskins-Clark attended.</p> | <p>Action</p> |
| <p>B. Approval of the minutes of the May 12th, 2022 Board Meeting</p> <p>Joan motioned to approve. Jessica seconded. Minutes were approved.</p> | <p>Decision</p> |
| <p>C. Visitors</p> <p>None were present.</p> | <p>Note</p> |
| <p>D. Public Comment (please limit to 10 minutes)</p> <p>None.</p> | <p>Comment</p> |
| <p>E. Surplus Materials</p> <p>Most of the surplus is from use and usability weeding in the adult non-fiction collection.</p> | <p>Discussion</p> |
| <p>F. Budget Reports</p> <p>Revenue includes half of the county payment for the year. Library user fees (out of district cards) increased versus last month. There is no activity in the private grants line but this is where we will deposit funds from the school district. Andrea is working with the school district to improve the program and will schedule a meeting with them at the end of the summer.</p> <p>Expenditures in library administration are tracking on budget. Since we have new VR equipment, we will see expenditures in the computer software line to support using VR in both youth and adult programs. We may run over in the computer hardware line as we</p> | <p>Discussion</p> |

build STEM programs. In capital expenditures, we have switched from using the books line to the endowments line.

G. Statistics

All statistics are up. Our digital storytimes on YouTube have taken off and have been viewed by people around the world.

H. Director Report

i. Social Media/Identity

Isaac and Andrea have been working to establish the MVLC Project on social media with new Twitter and Instagram accounts to draw attention to the project. It is a good way to experiment with our future identity in the new building. We had never asked people to participate in social media for the library before, but they have been excited to do so. We received approval for our own identity website that will allow us to build our brand.

ii. Summer Reading

Summer reading begins June 13th. We are excited to see if the school district cards pull in more kids for summer reading.

iii. General Updates

Permitting for the new building is going well. The paperwork with the county has been signed and should be approved soon. The third version of bidding documents has been completed and we hope to finalize them by July 15th. Finance and Development Services have spent much time on this. Federal permitting is difficult and requires a lot of documentation.

We have been experimenting with new seating and table arrangements in the Resource Room and it is going well. Furniture is spread out and allows patrons to have their own space. In addition, we are offering metered charging for one hour like our metered computer usage.

I. Decisions/Advice

i. Code of Conduct - Discussion

Prior to the meeting several Board Members sent in revisions to the code of conduct along with some questions. The Board went through the revisions and discussed

Report

Discussion

changes. They asked for feedback from the librarians and will revisit at the next meeting.

ii. Programming Budget (Planning)

The Youth Services programming budget is overrun. Staff will project needs for the rest of the year and will present to the Board at the next meeting. We will look to increase that general ledger line for 2023 budget.

J. Around the Table (trustee comments/questions)

- a. Kalohi asked about adult programming and suggested looking into the Great Decisions Program from the Foreign Policy Association.
- b. Lyne shared that the Little Free Library is going well, and she has picked up more books for it.
- c. Christi shared that a colleague from Skagit County Public Health had an information event at Central Skagit Library and asked if we would want to do one here.
- d. Joan asked if a social worker will be embedded in the new building.
- e. Jessica came in for the adult drop-in VR program and enjoyed it.

Discussion

K. Board Chair's Report

There was no Board Chair's Report.

Report

L. Adjourn

The meeting was adjourned at 7:04 P.M.

Action

The next meeting of the Board of Trustees is Thursday, July 14th at 5:30 P.M.