



**Public Works/Library Committee Meeting
July 13, 2022, 6:00 pm**

Attendees Present:

Mayor Boudreau

Council Members: Beaton, Brocksmith, Carias, Hudson, Hulst, Molenaar, Morales

Staff Members: Public Works – Bullock, Chesterfield, Phillips; Special Projects Manager – Donovan; City Attorney – Rogerson; Finance Director – Volesky; Library Director – Huffman

1. Approval of Public Works Committee Minutes:

Councilmember Morales moved to approve the minutes from June 8, 2022; Seconded by Councilmember Hudson; Carried by all.

2. Project Updates – *Bill Bullock*

The Freeway Drive Improvements project is substantially complete with a few remaining punch list items. Washington State Department of Transportation awarded the City an additional \$293,000 which will offset a portion of the stormwater funds used on the project.

Committee was briefed on the design and construction consultant selection for the 30th Street project as well as the design consultant selection for Riverside Drive Phases 1 and 2.

3. Program Coordination Division – *Blaine Chesterfield*

T-Mobile has proposed a lease amendment to add a backup generator to the Little Mountain site; the City will be paid an additional \$6,000 annually for the lease.

4. Public Works Director Updates – *Chris Phillips*

Committee was briefed on the current methods utilized by Public Works Facilities and Operations to track work orders. Future capabilities will be enhanced for the Parks Department, all Public Works Divisions, Flood Management and Stormwater maintenance requirements by implementing Cartegraph software. Additionally, a 2022 and 2023 funding strategy was presented and supported by City Council.

The City Attorney was consulted regarding the Library Commons HKP Contract Addendum; he recommended Council consider waiving future claims against the contractor directly related to the use of pervious concrete as materials involved in the construction of sidewalk ramps. During discussion, the City Attorney stated the proposed waiver was for material only, not anything associated with design.

5. LIBRARY DIRECTOR COMMENTS – Isaac Huffman

An overview was provided on summer reading and a few outreach highlights that included street fair support, nursing home and assisted living visits, and advocacy of initiatives associated with the Library Commons project.

Digital Services offerings were highlighted as well as the current state of library offerings in the digital space.

General Updates were given to highlight marketing efforts and the agreement with Skagit County and the Mount Vernon School District regarding library cards.

The meeting adjourned at 7:00 p.m.

Submitted by:

Chris Phillips

Chris Phillips, Public Works Department