



## **Finance & Parks and Enrichment Services Committee Minutes July 26, 2023**

Police Court Campus, 1805 Continental Place

Councilmember Hudson called the meeting to order at 6:00 pm

### **Present**

Mayor Boudreau

Councilmembers: Beaton, Brocksmith, Carías, Hudson, Hulst, Morales

Staff Present: Finance Director Volesky, City Attorney Rogerson, Parks and Enrichment Services Director Berner, Special Project Manager Donovan, and IS Director Thomas

Citizens 0

1. Approval of June 28, 2023 Minutes

**Councilmember Beaton to approve the June 28, 2023 committee minutes. Motion seconded by Councilmember Carías Motion carried 6-0.**

2. Parks and Enrichment Services

- Silver Arrow Bowmen Club Agreement: Staff is reviewing agreement options including improvements, maintenance, and in-kind services
- Special Event Audit Review: Processes and procedures were reviewed. Applications are being updated to include language about insurance responsibilities, political or religious activity and events co-sponsored by the City. Staff is preparing code revisions
- Parks Projects Updates:
  - Staff conducted a playground audit.
  - Hillcrest Lodge is undergoing renovations including sound system, structural poles, windows, doors, light, furnace, and ducting.
  - The City has received Skagit PUD funding for renovations of Hillcrest and Edgewater Park playfields. The new water line on 13<sup>th</sup> Street has been installed.
  - Staff is working with Police to replace the Kiosk at the Kulshan Neighborhood Station.
  - Baseball Tournament taking place at Sherman Anderson field
  - Summer Special Event support: 4<sup>th</sup> of July, Youth Arts Festival, Highland Games, Farmers Market, Valley Made Market, and Brew Festival.

- Summer Programming:
  - Free youth programs are Supervised Playground and Rec on the Go.
  - Nature Programs are Nature Camp, Ask a Naturalist, and Explore Outdoors.
- 3. Finance
  - 2024 Budget Calendar: The 2024 Budget Calendar was reviewed; the budget could be approved as early as November 8<sup>th</sup>.
  - Library Commons Update: Updated funding, budget, and expense information was provided.
  - Sales and TBD Tax Update: Sales and TBD Tax collections were reported.
- 4. Miscellaneous/For the good of the order: none

The meeting adjourned at 6:56 pm

Submitted by: Becky Jensen  
City Clerk