



MOUNT VERNON CITY LIBRARY
315 Snoqualmie Street
Mount Vernon, WA 98273
REGULAR BOARD MEETING
Thursday, August 11th, 2022

Minutes

5:30 P.M. – Office

AGENDA ITEMS

A. Call to order

The meeting was called to order at 5:33 P.M. Kalohi Clark, Lyne Olson, Joan Gordon, Jessica Robinson-Bylund, Christi Brua Weaver, Isaac Huffman, and Mary Hoskins-Clark attended.

Action

B. Approval of the minutes of the July 14th, 2022 Board Meeting

Jessica motioned to approve. Joan seconded. Minutes were approved.

Decision

C. Visitors

None were present.

Note

D. Public Comment (please limit to 10 minutes)

None.

Comment

E. Surplus Materials

Most of the surplus is from use and usability weeding in both the adult and youth collections.

Discussion

F. Budget Reports

The city switched to a new budget software system so reports are not available. For revenue, we received some tax money but don't have the exact amount. Isaac and Andrea met with the school district to discuss student library accounts and provide and receive feedback on the program. The district agreed to change to an opt-out process. We will bill them soon.

Discussion

Two large expenditures this month include RFID tags and library cards.

Discussion

G. Statistics

Statistics for both June and July were reviewed and show increases across all categories. We have restarted volunteer program with some changes. Volunteers will be used for job specific tasks.

H. Director Report

i. Advocacy

We did not receive the RAISE grant. While that was disappointing, we know that several members of the DOT have heard about the Library Commons project. We will continue to advocate for the project on a county, state, and federal level.

ii. New Building

Bids come back next week. A groundbreaking ceremony is scheduled for Saturday, September 17th at 10 am. There are eight grant opportunities that we will apply for over the next year.

iii. General Updates

The LED lighting project is almost complete in the adult area and resource room. They will move into the youth services next. Staffing is a little lean due to vacations but overall, it is working well. Isaac will attend the Cascadia Innovation Corridor Conference in September where Mayor Boudreau is a panelist.

I. Decisions/Advice

i. Code of Conduct

After a couple of wording and formatting changes, Jessica motioned to approve. Lyne seconded. The Code of Conduct was approved.

ii. Technology Use Policy

The main goal of this policy is to ensure that we are giving as much access to patrons as we can while protecting equipment and resources. We do not individually monitor content but there is a firewall which limits kinds of content. The board took a first pass reviewing the policy and proposed some changes. The next step is for library staff to review. The board will revisit at the next meeting.

iii. Programming Budget

The board requested that Andrea attend a future meeting to

Report

Discussion

discuss outreach activities and programming.

J. Around the Table (trustee comments/questions)

Discussion

- a. Lyne picked up a couple of boxes for the Little Free Library which has been very busy. She saw some children each take a book. They were so happy that they hugged the book. It is validating to know that the books are being well received.
- b. Joan had nothing to share.
- c. Christi shared that there will be a public health resource fair here at the library on August 24th.
- d. Jessica was excited to pick up her Trial by Flavor kit. She asked if there is a way to preview books in Hoopla before you check it out to not waste a checkout on a book that you're not enjoying.
- e. Kalohi asked if there could be alignment of the online summer reading program with the printed sheet.

K. Board Chair's Report

Report

There was no Board Chair's Report.

L. Adjourn

Action

The meeting was adjourned at 7:10 P.M.

The next meeting of the Board of Trustees is
Thursday, September 8th at 5:30 P.M.