



**City of Mount Vernon  
City Council Meeting Minutes  
August 23, 2023  
Police Court Campus, 1805 Continental Place**

Mayor Boudreau called the meeting to order at 7:01 p.m.

Present: Councilmembers Beaton, Hudson, Hulst, Molenaar, and Morales  
Absent: Councilmembers Brocksmith (excused) and Carías (excused)  
Staff Present: Public Works Director Phillips, Police Chief Cammock, Special Project Manager Donovan, Parks and Enrichment Services Director Berner, Fire Chief Brice, Finance Director Volesky, City Attorney Rogerson, City Clerk Jensen, IS Director Thomas, Development Services Director Pratschner, Senior Planner Manville-Allies, Principal Planner Lowell, and Human Resources Director Keator  
Citizens: 12

**COMMUNITY COMMENTS**

Public Comments - none

**CONSENT AGENDA**

- A. Approval of July 26, 2023 Regular Council Meeting Minutes
- B. Approval of August 9, 2023 Regular Council Meeting Minutes
- C. Approval of August 18, 2023, payroll checks numbered 112172 - 112185 direct deposit checks numbered 95612 - 95883, and wire transfers numbered 1245 - 1249 in the amount of \$1,447,070.06
- D. Approval of August 23, 2023, AP Claims numbered 22785 - 22985 in the amount of \$3,739,864.37

**Councilmember Hulst moved to approve Consent Agenda Items A - D. Motion seconded by Councilmember Molenaar. Motion carried 5-0.**

## **REPORTS**

- A. Committees
  - 1. Finance & Parks and Enrichment Services – see committee minutes for details.
  - 2. Development Services – see committee minutes for details.
  - 3. Public Safety – moved to September 13<sup>th</sup>
- B. Councilmember Comments - none
- C. Mayor's Report
  - Construction update of the Mount Vernon Library Commons Project.
- D. Committee Agenda Requests - none

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

- A. Recognition – Leadership Skagit and Mount Vernon Kiwanis Club: Ms. Berner reviewed the upgrades to the 25<sup>th</sup> Street Park and recognized Leadership Skagit and Mount Vernon Kiwanis Club for the work completed to enhance the park. Donations were received from Peace Health, Skagit Soils, and Urban Forestry. Joe Bowen, representing Kiwanis, spoke about the project and service clubs, then presented a check in the amount of \$9,047.78.
- B. Presentation – Crisis Stabilization Project: Sarah Hinman from Skagit County Public Health presented an overview of the Crisis Stabilization Project. The Evaluation and Treatment Center will be located in Sedro-Woolley and available to all Skagit County residents, with preference given to patients referred by law enforcement and other first responders. The project, funded by a commerce grant, legislative appropriation, and ARPA funds is currently in the design phase with a target opening of late 2024 to early 2025.
- C. Public Hearing – LaVenture Road Rezone, PLAN23-0077: Ms. Manville-Ailles requested adoption of Ordinance 3871 allowing a rezone of 2210 N. LaVenture Road, PLAN23-0077.

Mayor Boudreau opened the closed record public hearing.  
Hearing no comments, Mayor Boudreau closed the public hearing.

**Councilmember Beaton moved to adopt Ordinance**

**3871 allowing the rezone of 2210 LaVenture Road, PLAN23-0077. Motion seconded by Councilmember Hulst. Motion carried 5-0.**

- D. Public Hearing – Wastewater Treatment Plant Master Plan, PLAN23-0171: Ms. Lowell requested approval of Resolution 1042 approving the Wastewater Treatment Plant Master Plan PLAN23-0171.

Mayor Boudreau opened the closed record public hearing.  
Hearing no comments, Mayor Boudreau closed the public hearing.

**Councilmember Hulst moved approve Resolution 1042 approving the Wastewater Treatment Plant Master Plan PLAN23-0171. Motion seconded by Councilmember Morales. Motion carried 5-0.**

- E. Approval of Agreement – Skagit Conservation District: Ms. Berner requested approval of an agreement with Skagit Conservation District for an Edgewater Park Riparian Stewardship collaborative project with Skagit Fisheries.

**Councilmember Morales moved to authorize the Mayor to enter into a landowner agreement with Skagit Conservation District for an Edgewater Park Riparian Stewardship collaborative project with Skagit Fisheries. Motion seconded by Councilmember Molenaar. Motion carried 5-0.**

- F. Approval of Agreement – TAMJAC, LLC: Mr. Donovan requested approval of an agreement with TAMJAC, LLC to provide Community Development Block Grant (CDBG) consulting services.

**Councilmember Beaton moved to authorize the Mayor to enter into an agreement with TAMJAC, LLC in the amount of \$60,000, to provide CDBG consulting services. Motion seconded by Councilmember Morales. Motion carried 5-0.**

- G. Approval of Agreement – Welcome Home Skagit: Mr. Donovan requested approval of an agreement with Welcome Home Skagit to provide day shelter services to Mount Vernon residents.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Welcome Home Skagit to provide day shelter services in the amount of \$18,612. Motion seconded by Councilmember Hudson. Motion carried 5-0.**

- H. Approval of Agreement – HDR Engineering, Inc.: Mr. Phillips requested approval of an agreement with HDR Engineering, Inc. for the 2025 Wastewater Treatment Plant Comprehensive Sewer Plan.

**Councilmember Beaton moved to authorize the Mayor to enter into an agreement with HDR Engineering, Inc. for the 2025 Wastewater Treatment Plant Comprehensive Plan in the amount of \$567,850. Motion seconded by Councilmember Molenaar. Motion carried 5-0.**

- I. Approval of Agreement – Valdez Construction, Inc.: Mr. Phillips requested approval of an agreement Valdez Construction, Inc. for the Wastewater Treatment Plant Shop Building Project.

**Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Valdez Construction, Inc. for the Wastewater Treatment Plant Shop Building Project in the amount of \$1,601,536. Motion seconded by Councilmember Morales. Motion carried 5-0.**

- J. Approval of Ordinance – HUD Section 108 Loan: Mr. Volesky requested adoption of Ordinance 3872, approving, and authorizing a loan guarantee contract, note, and related documents to provide funds for the Mount Vernon Library Commons Project.

**Councilmember Hudson moved to adopt Ordinance 3872, approving, and authorizing a loan guarantee contract, note and related documents under Section 108 of the HUD act to provide funds in the amount of \$1,700,000 for the Mount Vernon Library Commons Project, and delegating authority to execute and deliver the note and the contract and related documents. Motion seconded by Councilmember Molenaar. Motion carried 5-0.**

The meeting was adjourned at 8:01 p.m.

Submitted by: \_\_\_\_\_  
Becky Jensen, City Clerk

Approved by: \_\_\_\_\_  
Jill Boudreau, Mayor