



**Finance & Parks and Enrichment Services Committee Minutes  
August 23, 2023**

Police Court Campus, 1805 Continental Place

Councilmember Hudson called the meeting to order at 6:00 pm

**Present**

Mayor Boudreau

Councilmembers: Beaton, Hudson, Hulst, Molenaar, and Morales

Staff Present: Finance Director Volesky, City Attorney Rogerson, Parks and Enrichment Services Director Berner, Special Project Manager Donovan, Police Chief Cammock, Human Resources Director Keator, Brooke, Fire Chief Brice, and IS Director Thomas

Citizens 0

1. Approval of July 26, 2023 Minutes

**Councilmember Beaton to approve the July 26, 2023 committee minutes. Motion seconded by Councilmember Morales Motion carried 5-0.**

**Parks and Enrichment Services**

2. Recreation Programs
  - Nature Programs/Camps – Nature programs and camps took place at Hillcrest, Bakerview, Little Mountain, Bonnie Rae, and Beaver Pond Parks. Programs included Explore Outdoors day camps, seven weeks of Nature camps, and Ask a Naturalist.
  - Rec on the Go – This program operated Monday through Thursday at small parks and apartment complexes to provide recreational activities for children.
  - Supervised Playground – This drop-in program at Edgewater and Bakerview Parks provided a variety of learning opportunities through games, crafts, and sports activities as well as visits from Reptile Woman and local non-profit agencies.
  - Miscellaneous: Ms. Berner discussed tree removal and replacement at Hillcrest Park.

**Finance**

3. Fiscal Policy: Mr. Volesky presented an overview of the City's Fiscal Policy. The 2024 budget process requires re-affirming that the City's

fiscal policies continue to be adequate. Any possible policy amendments will be discussed at future committee meetings.

4. Utilities Foreclosure and Penalties Discussion: During COVID, Council made the decision to halt applying any late penalties and foreclosures on city utility accounts. An update of past due accounts and liens were provided. Council supports increasing the late penalty, resuming filing liens, and proceeding with foreclosure efforts on past due accounts.
5. Library Commons Financial Update: Mr. Volesky provided a financial update of the Library Commons project. Current and potential funding figures have not changed since last month. An ordinance will be presented to Council tonight to approve and authorize the \$1.7M loan from the US Department of Housing and Urban Development. Total payments for this project so far have been \$20.5M with a remaining budgeted amount of \$32.9M. The Buy America waiver, and the TIFIA loan process were discussed.
6. 2023 Financial Update: 2022 actual revenue and expense numbers, and 2023 projected fund reserves were presented. 2023 revenue through June was reviewed.
7. Revenue Reporting
  - Sales Tax – 6.6M
  - TBD – 1.6M
  - REET – 846K
  - Ambulance Billing – 890K

The meeting adjourned at 6:52 pm.  
The meeting reconvened at 8:05 pm.

8. Police Hiring and Retention Bonus Discussion: Mr. Cammock presented information about current staff vacancies and the impacts to the department. Costs of entry level and lateral employee recruitment and training, as well as employee retention were discussed. Two hiring bonus options, and a retention incentive program were presented.
9. Miscellaneous/For the good of the order: The August 30<sup>th</sup> Committee of the Whole topics and start time were discussed.

The meeting adjourned at 8:45 pm.

Submitted by: Becky Jensen  
City Clerk