



MOUNT VERNON CITY LIBRARY
315 Snoqualmie Street
Mount Vernon, WA 98273
REGULAR BOARD MEETING
Thursday, September 8th, 2022

Minutes

5:30 P.M. – Office

AGENDA ITEMS

A. Call to order

The meeting was called to order at 5:37 P.M. Kalohi Clark, Joan Gordon, Jessica Robinson-Bylund, Christi Brua Weaver, Isaac Huffman, and Mary Hoskins-Clark attended.

Action

B. Approval of the minutes of the August 11th, 2022 Board Meeting

Christi motioned to approve. Jessica seconded. Minutes were approved.

Decision

C. Visitors

None were present.

Note

D. Public Comment (please limit to 10 minutes)

None.

Comment

E. Surplus Materials

Most of the surplus is from use and usability weeding in both the adult and youth non-fiction collections.

Discussion

F. Budget Reports

The city switched to a new budget software system so reports are not available. For revenue, we received ARPA grant monies. The paperwork for county funding was submitted. When we bill the school district, that money will be used to purchase maker space equipment for the new building.

Discussion

In expenditures, the lighting project totaled \$25,000. Since we are not purchasing a library vehicle and labor cost is running below budget, we will remain within budget. We may reallocate some non-print materials funds to other budget lines.

Discussion

G. Statistics

Circulation is up across most categories. Music CDs circulation is flat, so the board requested updated data on that collection. Library attendance is almost more than double that of last year. There is an increase in usership month to month and year to year.

Report

H. Director Report

i. New Building

City council approved the project, and the groundbreaking ceremony is next Saturday. We have engaged with the construction company and are waiting on permitting from Puget Sound Energy. We are hosting several public information sessions about the potential impact of the project on neighborhood residents and/or businesses. The foundation is prepping for fundraising.

ii. Current Building

The lighting project is complete. It is the first time there is uniform lighting throughout the building, but the lighting is low in some areas. We kept the wooden frames that housed the old lighting to possibly build garden beds with them as a fundraiser. Christi has a connection with a local woodworkers association who might be able to help with that.

iii. General Updates

A new library website was approved which will allow us more control. Website training is not until the end of next month. In adult programming, we are hosting a speaker who will share his experience as a firefighter at the World Trade Center on 9/11. The second Trial by Flavor is being prepared. Book Club is restarting but with a few changes. It will be based on Book Riot's annual Read Harder Challenge instead of everyone reading the same book. In addition, it will be held off site.

I. Decisions/Advice

Discussion

i. Technology Use Policy

The board responded to staff comments. Regarding the number of free printing pages, the board asked if it was possible to track them monthly instead of daily. We will follow up with staff about that request and update changes

to the policy for review during at the next board meeting.

ii. Foundation

The foundation does not have the internal means to run a large campaign. We're going to build a timeline for them and start with corporate donors. We will also help prepare a city-wide mailing that details the MVLC as a whole and, more specifically, about community giving. Mailing is planned for the end of November. In addition, they hope to host two fundraising events.

J. Around the Table (trustee comments/questions)

- a. Christi asked if there is going to be a printed program for the groundbreaking ceremony and, if so, suggested that a QR code for donating to the project be included.
- b. Joan had nothing to share.
- c. Jessica suggested the donate/show support button on the foundation website be moved to front webpage. She enjoyed the first Trial by Flavor recipe and can't wait for the next one.
- d. Kalohi shared that at the middle school level the school district has reduced the number of hours for librarians and cut paraprofessional positions, so those libraries are only open half the time.

Discussion

K. Board Chair's Report

There was no Board Chair's Report.

Report

L. Adjourn

The meeting was adjourned at 7:22 P.M.

Action

The next meeting of the Board of Trustees is
Thursday, October 13th at 5:30 P.M.