



MOUNT VERNON CITY LIBRARY
315 Snoqualmie Street
Mount Vernon, WA 98273
REGULAR BOARD MEETING
Thursday, October 13th, 2022

Minutes

5:30 P.M. – Office

AGENDA ITEMS

- A. Call to order - Action
The meeting was called to order at 5:29 P.M. Kalohi Clark, Joan Gordon, Lyne Olson, Jessica Robinson-Bylund, Christi Brua Weaver, Isaac Huffman, and Mary Hoskins-Clark attended.
B. Approval of the minutes of the September 8th, 2022 Board Meeting - Decision
An edit was made. Jessica motioned to approve. Joan seconded. Minutes were approved.
C. Visitors - Note
None were present.
D. Public Comment (please limit to 10 minutes) - Comment
None.
E. Surplus Materials - Discussion
Most of the surplus continues to be from use and usability weeding.
F. Budget Reports - Discussion
In revenue, the paperwork for county funding was submitted and the school district invoice is being sent out shortly.
In expenditures, the funds set aside for a library vehicle are going towards the lighting project. Kalohi asked if we purchased any books that were pre-processed since the end of last year. In general, there was dissatisfaction with the quality, so we haven't been. Beth did buy two sets of some popular YS titles (one preprocessed and the other not) to compare how they held up over time. We will ask her for an update.
G. Statistics
There was a dip in attendance when school started but other

statistics continue to climb. We're reaching a point where we need to reach out to groups who are reluctant to come back into the building. We can't track usage by user type but, in the past, there have been an equal number of adult and youth materials in circulation. There is an eBook Conference next month where we will receive projected updates on premiums and pricing.

Report

#### H. Director Report

##### i. Construction

Construction has begun. They stripped the pavement and are leveling the lot. The next step is to reinforce the ground with concrete piers. This process will take about two months. In a few weeks there will be a shortened construction schedule as well as a live video feed available to the public.

##### ii. General Updates

The new website is being updated and should go live in the next few weeks. The goal is for it to run faster than the current one.

##### iii. Fundraising

We still need \$6 million for the project. Meetings with potential donors are being scheduled. Isaac applied for a \$500,000 humanities grant. For state and federal funding, the number of donors is in some ways more important than the amount raised as it demonstrates the value of the project to the community. The Foundation is finalizing plans for donor levels for the donor wall as well as naming rights for different rooms.

#### I. Decisions/Advice

Discussion

##### i. Technology Use Policy

The board made edits to the policy and will be ready to approve at the next meeting.

##### ii. School Board Request

The Mount Vernon School District requested that the board consider a policy amendment. Currently full-time certificated school district employees are eligible to apply for a library card to use for instructional use regardless of their home address. The school district asked if the same opportunity be extended to all employees of the district regardless of the number of hours worked per week. Isaac

reviewed the history of the policy. Recently, the school district was offered an application for an institutional library card but did not pursue it. The board discussed the pros and cons of amending the policy. They thought this could be open an avenue to discuss with the district adding employees to the interlocal agreement already established for students. Since school district employees benefit the whole community, the board approved the request. They do, however, want library staff to track usage by this group and will revisit the policy next year.

**J. Around the Table (trustee comments/questions)**

Discussion

- a. Lyne shared that it is fun to be volunteering at the library again. The Little Free Library is busy, and kids are excited to get books. It was suggested that perhaps the Foundation can create a sticker to put in the books, so people know they came from a MVCL Little Free Library.
- b. Joan had nothing to share.
- c. Christi had nothing to share.
- d. Jessica asked if anyone made the farro salad which was the second Trial by Flavor recipe.
- e. Kalohi shared that his kids put a twirling paper butterfly in one of the books they returned. While checking in the book, the staff member paged through the book and the butterfly flew out which was fun to see.

**K. Board Chair's Report**

Report

There was no Board Chair's Report.

**L. Adjourn**

Action

The meeting was adjourned at 7:10 P.M.

The next meeting of the Board of Trustees is Thursday, November 11<sup>th</sup> at 5:30 P.M.