



NOTICE OF APPLICATION & NOTICE OF PUBLIC MEETING

This Notice of Application is being posted and sent to those property owners who are located within 600 feet of the project site described within this notice.

DATE: | November 7, 2019

LAND USE NUMBER: | File No. PLAN19-0210

APPLICATION NAME: Seventh Day Adventist Temporary Emergency Shelter

PROJECT DESCRIPTION: The Seventh Day Adventist Church wishes to host a temporary emergency shelter for the homeless within the Church gymnasium at their below-described site. The shelter will be contained inside the church and the applicant states they will have trained staff supervising the homeless individuals at all times.

City staff has created a page on the City's website where the materials for this application can be viewed. This webpage can be viewed as follows: navigate to: www.mountvernonwa.gov; once here click on 'Departments' then 'Development Services' then 'News Notices' and scroll down this webpage until you see the project name/number for this application.

ENCAMPMENT HOST:

Mount Vernon Seventh Day Adventist Church

4520 East College Way

Mount Vernon, WA 98273

253-307-0954

pastor@mountvernonnsda.com

ENCAMPMENT MANAGER & SPONSOR:

Skagit Valley Hospitality Association, dba
Friendship House

P.O. Box 517

Mount Vernon, WA 98273

360-336-6138

tina@skagitfriendshiphouse.org

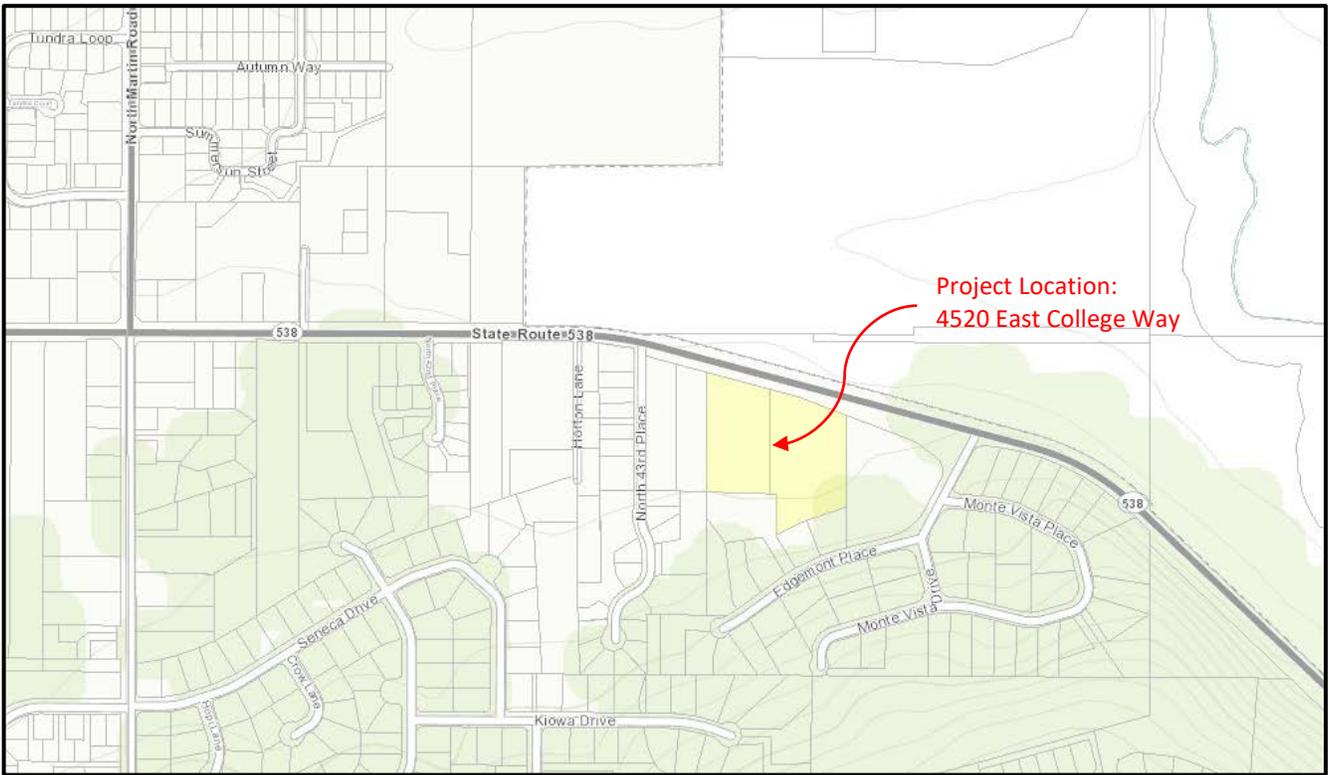
PROJECT LOCATION: The project site is located at 4520 East College Way. The parcel numbers are P109134 and P24796 and the site is located within the SE ¼ of Section 15, Township 34 North, Range 04 East, W.M. Please see the vicinity map below.

PUBLIC MEETING: A public meeting to provide information and answer questions will be held on this application on **WEDNESDAY, NOVEMBER 20, 2019 AT 5:30 P.M.** at the Seventh Day Adventist Church (4520 East College Way, Mount Vernon)

Comments on this Application must be submitted, in writing, no later than **5:00 P.M. ON NOVEMBER 21, 2019.** Comments should be as specific as possible. Any person may comment on the application, receive notice of and request a copy of the decision once it is made.

Questions about this proposal, requests for additional notification by mail and/or appeal procedures should be directed to the contact person listed herein. Any person who submits written comments will automatically become a 'party of record' and will be notified of any decision made regarding this proposal. The application and supporting documentation are available for review at the Development Services Department located at City Hall. Copies will be provided upon request at the cost of reproduction.

VICINITY MAP



DETAILS:

Permit Application Date:	October 24, 2019	Counter Complete: Technically Complete	October 24, 2019 November 6, 2019
Permits/Review Requested:	Temporary Homeless Encampment Permit	Other Permits that may be Required:	None Known

CONSISTENCY OVERVIEW:

Zoning:	Public (P)	Comprehensive Plan:	Church (CH)
Environmental Documents that Evaluate the Proposed Project:	None Required. This project is categorically exempt from the threshold determination and Environmental Impact Statement Requirements of SEPA per WAC 197-11-800.		
Development Regulations Used for Project Mitigation:	MVMC Chapter 17.110 Rebecca Lowell, Principal Planner Development Services Department 910 Cleveland Avenue Mount Vernon WA 98273 Telephone - 360-336-6214		
To receive additional information regarding this project contact the Department and ask to become a party of record:			



November 6, 2019

Skagit Valley Hospitality Association
DBA: Friendship House
Attention: Ms. Tina Tate
P.O. Box 517
Mount Vernon, WA 98273

Reference: Seventh Day Adventist Temporary Emergency Shelter, PLAN19-0210, Technically Complete Determination

Dear Tina:

The application materials submitted on October 24, 2019 for the above-captioned proposal have been deemed 'technically complete' for processing. This means staff is now able to commence the requisite public notification process that begins with issuance of a Notice of Application for this project.

As part of the public notice process, pursuant to the Mount Vernon Municipal Code, two (2) 'Notice of Land Use Change' signs must be posted on the project site on or before **NOVEMBER 11, 2019**, to avoid any delay in permit processing.

The above-referenced Land Use Change signs are available for pick-up at our office. Please sign, notarize, and return the 'Affidavit of Posting' attached to this letter to our department following the posting of the property.

If you have any questions about the contents of this letter; or if you need additional information, please do not hesitate to call me at (360) 336-6214; or to email me at: rebeccab@mountvernonwa.gov

Thank you,

A handwritten signature in blue ink that reads "R Lowell".

Rebecca Lowell,
Principal Planner

Cc: Mount Vernon Seventh Day Adventist Church



APPLICATION DEFICIENCY NOTICE

DATE: November 05, 2019

APPLICATION REFERENCE: Friendship House, PLAN19-0210 - 4520 E COLLEGE WAY

Dear Applicant:

The items you submitted for the above-referenced permit have been reviewed by the City representatives responsible for approving different aspects of your application. Attached to this notice is a list of comments in response to the materials submitted.

Each of the items on the attached list require responses and revised materials be created and re-submitted to the City before any further action can be taken on this permit. Pursuant to Mount Vernon Municipal Code (MVMC) 14.05.130 a hold is placed on this application and the time it takes you to respond to this list of items is excluded in calculating permit processing timeframes. Once corrected and/or new materials are submitted to the City your permit processing timeframe will start again.

A complete response to each of the items on the attached list is required to be submitted ***at the same time***. As applicable, a complete response is required to include:

1. A written document addressing all of your responses (one paper copy).
2. New and/or updated technical reports (one paper copy).
3. New and/or corrected plans. Please note that revisions to previously submitted plans are required to be identified by clouding, must be noted in a revision list on the plan sheet(s), and are required to be incorporated into a full set of revised plans (one paper copy).
4. A transmittal that itemizes everything being resubmitting to the City (one paper copy).
5. A copy of the entire resubmittal must be provided electronically (either on a thumb drive or uploaded via the City's permit portal).

Consistent with MVMC 14.05.110(D)(3) your response must be received by our Department within 90-days of the date noted on this letter to avoid this application being withdrawn from consideration. Withdrawn application must be resubmitted as new applications requiring repayment of all applicable fees and processing requirements.

Thank you for your anticipated cooperation in submitting the items requested by staff. We look forward to working with you as this application continues to be processed.

APPLICATION DEFICIENCY NOTICE

DATE: November 05, 2019

APPLICATION REFERENCE: Tate, Tina, PLAN19-0210

OTHER COMMENTS - contact Rebecca Lowell (rebeccab@mountvernonwa.gov)

1. All of the following need to be identified on the site plans submitted for staff review: designated smoking area, entry and exit areas that will be used, and "pet potty area".
2. The floor plan submitted to the City contains zero details with regard to where any proposed activities are planned. At a minimum, all of the following need to be accurately identified on the floor plans: all areas to be occupied as part of the proposed use (e.g. sleeping areas, activity areas, restrooms, etc), location of hand washing facilities, location of drinking fountain(s), exiting doors, and fire extinguishers.