

Purpose: The purpose of this policy is to establish guidelines for the installation and care of memorial benches and trees in City owned property. The City encourages donations while at the same time must manage aesthetic impacts and mitigate on-going maintenance costs. Only tree and bench donations are covered in this policy.

Application: Interested donors may submit an application to the Mount Vernon Parks and Recreation Department. Within 30 days of receiving your application a staff member will contact you about your application. Staff will discuss with you available locations that align with your request if possible. Due to the program demand and available resources the City will not be able to accommodate all donation requests. Donations are reviewed on a first come, first serve basis. Upon approval of application and agreed upon location payment will be due to the Mount Vernon Parks and Recreation Department within 14 days.

Fees: The City has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life of the donated bench/tree. This cost includes the bench/tree as well as the plaque and any concrete, soil, mulch or hardware needed. Prices are estimates, final costs will be based on current price of the bench/tree, plaque, sales tax, shipping and material costs. See attached information sheets for cost estimates.

Placement/Location: Attached is the master list of parks and locations within parks that memorial benches & trees can be located.

Plaque: Plaques are 10"x3" bronze (see attached example). The City will approve the message on the plaque and will forward to the company the City works with to make the plaques. Donor will approve the final proof. The exact cost of the plaques will be determined based on the cost of the plaque, tax & shipping at the time of purchase.

Lifespan of Bench: Park benches in our system have a reasonable life span of about 15 years. The City will provide for normal maintenance and repair of the bench during its useful life. The City reserves the right to relocate the bench if unforeseen circumstances arise due to its location or setting.

Bench Type: Once the donation has been received and approved, the City will purchase and install the bench which will be of a style consistent with City parks system as determined by staff. The type of bench available for donation at each park has been predetermined by the City to maintain the proper aesthetic for that park and maintain cohesiveness throughout our Parks system. The typical bench for most parks is a Webcoat 6' green bench with a solid black frame (Model #B6WBVILLAEXP). For the Skagit Riverwalk Park benches are an all-black Victor Stanley model RB-28 (surface mounted).

Tree Type: A request for certain tree species may be made by the donor from a list of trees provided, however staff will have the final decision and approval. The size and species will be selected based on appropriateness for site and only trees native to Washington will be planted. While the City may accept requests for tree donations all year long, trees will only be planted in the fall/spring to give the trees the best

chance to thrive. Trees will have approximately a 2.5” circumference at time of planting. Staff will reach out to donor to let them know the scheduled planting time and location. Sometimes trees do not survive due to weather conditions, pests or vandalism. The Department will replace any donated tree that dies with the first two years of planting.

Term: The donation term for a bench is 15 years, or the useful life of the bench, whichever comes first. After a term has ended, the donor has the right of first refusal to renew the donation for another term. To the extent practical the City will notify the donor of the expiring term to determine if the donor would like to extend the term or would like to pick up the plaque if available. Plaques will not be held for a period of more than 60 days. It is the responsibility of the donor to notify the City Parks Department of any changes to contact information during the term of their donation.

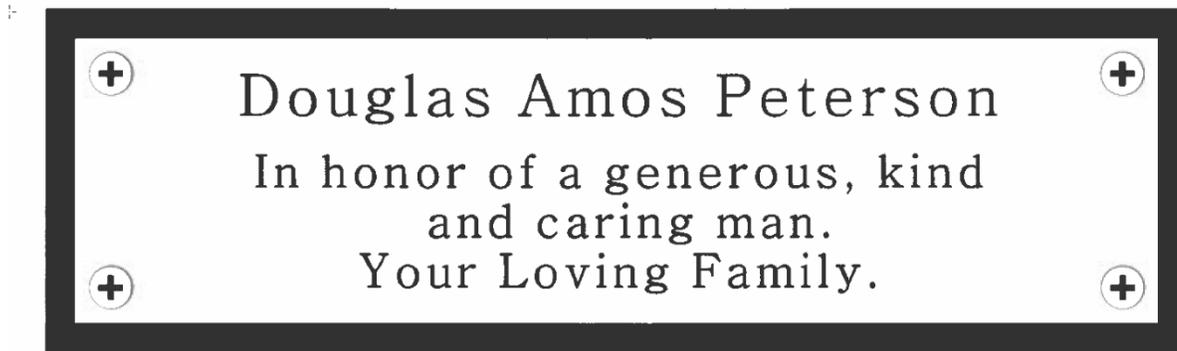
Maintenance: Donated benches, trees & plaques become property of the City of Mount Vernon. Accordingly, the City has the duty to maintain the donation only for the expected life of the donation. If current information is on file, the City will attempt to inform the donor and give them the opportunity to donate for the replacement of the element if need arises.

Plaque Example:

10"x3" – Bronze

Estimated cost of plaque: \$297 plus tax & shipping (actual cost determined at time of purchase).

10" x 3" w/screws, and leatherette texture



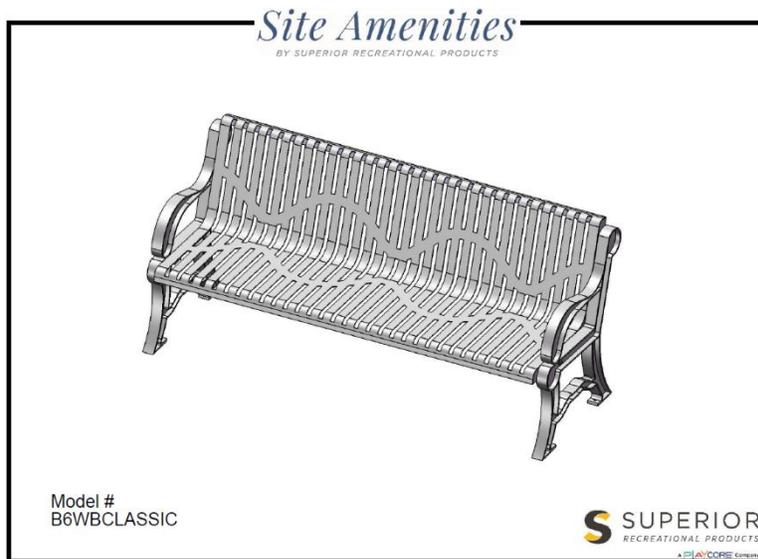
Memorial Bench Donation Pricing Information

Webcoat 6' green bench with black frame (includes tax and shipping) \$2,890.00
Bench model: B6WBCLASSIC-II

Plaque: 10"x3" bronze	\$323.00
Concrete, soil, mulch and other	\$700.00

ESTIMATED TOTAL \$3,913.00

**** All cost are approximate based on current prices, tax, and shipping. Final cost will be based on pricing at time of purchase.**



**Memorial Bench Donation
Pricing Information
*For Skagit River Walk only***

VICTOR STANLEY RB-28 BLACK (surface mounted)	\$2,875.00
Plaque: 10"x3" Bronze	\$323.00
Mounting hardware for bench and plaque	\$100.00
TOTAL	\$3,298.00

**** All cost are approximate based on current prices, tax, and shipping. Final cost will be based on pricing at time of purchase.**



VICTOR  STANLEY®

Create a timeless moment.®

Product may be patented. Visit VICTORSTANLEY.COM for details.

Memorial Tree Donation Pricing Information

Tree: 1 -2.5" caliper (variety to be determined by Parks Department) \$170.00
Cost is estimated and may vary based on availability.

Plaque: 10"x3" Bronze \$323.00
Soil, Mulch & Mounting \$85.00

TOTAL \$578.00

**** All cost are approximate based on current prices, tax, and shipping. Final cost will be based on pricing at time of purchase.**

Available Memorial Bench Locations

Little Mountain		
Little Mountain Mid Mountain -1		
Little Mountain Mid Mountain -2		
Bakerview Park		
Bakerview Trail along 30th - 1		

Bakerview Trail
along 30th - 2



Bakerview Trail
along 30th
(replacement of
current bench)



Hillcrest Park

Hillcrest Park
Open Area – 1
(Next to trees east
of Gazebo)



Hillcrest Park
Open Area – 2
(Next to trees east
of Gazebo)



Kiwanis Park

3 Possible Bench Locations – All current benches

Kiwanis – North
End



Kiwanis – South
End



Lions Park

Wooden Bench to be replaced



Wooden bench to be replaced



25th Street

Possible Location



Kulshan Trail	
<p>18th Street & Kulshan Intersection (two benches)</p>	
<p>14th & Kulshan Trail Intersection (can be replaced with metal bench)</p>	
<p>12th Street</p>	

Trumpeter Trail

Broadway & Trumpeter (27th)



Maddox Creek Trails

Canyon Trail



Available Memorial Tree Locations

Memorial trees may be possible at the following parks:

- Hillcrest Park
- Bakerview Park
- 25th Street Park

Tree location will be determined between staff and donor, with the ultimate decision being made by parks staff. Tree varieties will be determined from the list of acceptable street trees (attached). Variety will be determined between staff and donor, with the final decision being made by parks staff.

MOUNT VERNON RECOMMENDED STREET TREE VARIETIES

This street tree list represents a wide diversity of tree species, growth habits, form, color, and other characteristics. The City of Mount Vernon encourages the planting of a wide variety of trees to expand the benefits that trees provide, as well as reduce disease and insect challenges. To increase tree canopy in the City, when possible and desirable, select the largest maturing tree species that fit above and below ground limitations of the site.

The following lists of street trees are organized into these categories:

- Small street trees to 30' with a spreading habit; and small street trees to 30' with a narrow habit.
- Medium street trees to 45' with a spreading habit; and medium street trees to 45' with a narrow habit.
- Large street trees over 45' with a spreading habit.

SMALL STREET TREES TO 30' SPREADING HABIT** (Trees appropriate under utility lines identified with "UT")

- Golden Raindrops Crabapple (*Malus transitoria* 'Schmidtcutleaf') (UT)
- Snowcone Japanese Snowbell, (*Styrax japonicus* 'JFS-D')(UT)
- Krauter Vesuvius Flowering Plum (*Prunus cerasifera* 'Krauter Vesuvius')
- Newport Flowering Plum (*Prunus cerisifera* 'Newport')
- Thundercloud Flowering Plum (*Prunus cerisifera* 'Thundercloud')
- Cascade Snow Cherry (*Prunus* 'Berry') most disease resistant.
- Kwanzan Oriental Cherry (*Prunus serrulata* 'Kwanzan')
- Royal Burgandy Cherry (*Prunus serrulata* 'RoyalBurgandy') —most disease resistant (UT)
- American Hornbeam (*Carpinus caroliniana*) (UT) & cultivars:
 - Palisade, (UT)
 - 'Native Flame' (UT)
 - 'Ball o Fire' (UT)
 - 'Firespire' (UT)
- Japanese Hornbeam (*Carpinus japonica*)
- Lavelle Hawthorn (*Crataegus x lavellei*) vase shape (UT)
- Crimson Cloud Hawthorn (*Crataegus laevigata* 'CrimsonCloud') (UT)
- Paperbark Maple (*Acer griseum*) (UT)

SMALL STREET TREES TO 30' NARROW HABIT** (Trees appropriate under utility lines identified with "UT")

- Summer Sprite Linden (*Tilia cordata* 'Halka') (UT)
- City Sprite Zelkova, (*Zelkova serrata* 'JFS-KW1') (UT)
- Red Cascade Mountain Ash (*Sorbus Americana* 'Dwarfscrown') (UT)
- Adirondack Crabapple (*Malus* 'Adirondack') to 20'
- *Tschonoskii Flowering Crab* (*Malus Tschonoskii*)
- Snow Goose Cherry, (*Prunus* 'Snow Goose')
- Persian Spire Parrotia, (*Parrotia persica* cv. Persian Spire') (UT)
- Sugar Cone Maple, (*Acer saccharum* 'Sugar Cone' (UT)
- Apollo Sugar Maple, (*Acer saccharum* 'Barrett Cole' pp10590) (UT)
- Hanna's Heart Katsura Tree (*Cercidiphyllum japonicum* 'Hanna's Heart')

MEDIUM STREET TREES TO 45' SPREADING HABIT**

- Norwegian Sunset Maple (*Acer truncatum* x *A. platanoides* 'Keithsform')
- Pacific Sunset Maple (*Acer truncatum* x *A. platanoides* 'Warrenred')

- Red Maple (*Acer rubrum*) (Including cultivars of:
 - 'Redpoint'
 - 'Northwood'
 - 'October Glory'
 - 'Red Sunset'
 - 'Autumn Flame'
 - 'Autumn Spire'
 - 'Brandywine'
 - And others
- Forest Green Hungarian Oak, (*Quercus frianetto* 'ForestGreen')
- Parrotia Persica (*Persian parrotia*)
- Canada Red Chokecherry (*Prunus virginiana* 'CanadaRed') Green Vase Japanese Zelkova (*Zelkova serrata* 'Green Vase')
- Village Green Zelkova (*Zelkova serrata* 'Village Green')
- American Yellowwood (*Cladrastis kentukea*)
- Elms (*Ulmus* spp. any medium maturing height DutchElm Disease Resistant variety including:
 - 'New Horizon' (*Ulmus japonica x pumila* 'NewHorizon')
 - 'Emerald Sunshine' (*Ulmus propinqua* 'JFS-Bieberich',
 - 'Triumph' (*Ulmus* 'Morton Glossy')
 - 'Frontier' (*Ulmus* 'Frontier') has purple fall color.
 - And others
- Katsura Tree (*Cercidiphyllum japonicum*)
- Kobus Magnolia (*Magnolia kobus*)
- Sour Gum or Black Tupelo (*Nyssa sylvatica*) cultivarsonly:
 - 'Wildfire',
 - 'Fire Starter',
 - 'Green Gable',
 - 'Northern Splendor',
 - Afterburner'
 - Red Rage'
 - 'Gum Drop'
 - 'Forum'
- Worplesdon Sweetgum (*Liquidambar styraciflua* 'Worplesdon')

MEDIUM STREET TREES TO 45' NARROW HABIT** (Narrow habit is a relative term, some of the listed varieties widen as they age)

- Karpick Maple (*Acer rubrum* 'Karpick')
- Armstrong Red maple (*Acer rubrum* 'Armstrong')
- Bowhall Red Maple (*Acer rubrum* 'Bowhall') (same as Acerrubrum 'Scanlon')
- Red Rocket Red maple, (*Acer rubrum* 'Red Rocket')
- Emerald Queen Norway Maple (*Acer platanoides* 'EmeraldQueen') as well as Easy Street and Columnar Norway
- Persian Ironwood cultivars (*Parrotia persica*)
 - 'Ruby Vase'
 - 'Venessa'
 - 'Golden Bell Tower'
- Sour Gum or Black Tupelo (*Nyssa sylvatica*) cultivars onlylike 'Tupelo Tower'
- Dawn Redwood (*Metasequoia glyptostroboides*)
- Emerald Sentinel Sweetgum (*Liquidambar styraciflua* 'Clydesform')
- Musashino Zelkova (*Zelkova serrata* 'Musashino')
- Ginkgo (*Ginkgo biloba*, male cultivars only)
 - 'Autumn Gold'
 - 'Princeton Sentry'
 - 'Maygar'

- o 'Fastigiata'
- o 'Presidential Gold'
- o And others
- Pyramidal Dawyckii Beech (*Fagus sylvatica* 'Dawyckii'), Slender Silhouette Sweetgum, (*Liquidambar Syraciflua* 'Slender Silhouette')
- Fastigate European Hornbeam (*Carpinus betulus* 'Fastigiata')
- Green Pillar Pin Oak, (*Quercus palustris* 'Pringreen')
- Crimson Spire Oak (*Quercus alba* x *Q. robur* 'Crimschmidt')(keeps winter leaves)
- Streetspire Oak, (*Quercus robur* x *alba* 'JFS-QW1QX')(loses winter leaves)
- Kindrid Spirit Oak, (*Quercus robur* x *bicolor* 'Nadler' PP17604)
- Regal Prince Oak (*Quercus robur* x *bicolor*)

LARGE STREET TREES TO 45' SPREADING HABIT**

- English Oak (*Quercus robur*)
- Pin Oak (*Quercus palustris*)
- Red Oak (*Quercus rubra*)
- Scarlet Oak (*Quercus coccinea*)
- Freemanii maples, (*Acer Freemanii*) including cultivars of:
 - o 'Autumn Blaze'
 - o 'Autumn Fantasy'
 - o 'Celebration'
 - o 'Marmo'
- London Plane Tree (*Platanus x acerifolia* 'Exclamation' or 'Ovation')
- European Beech (*Fagus sylvatica*)(Green or Purple leaf)
- Elms (*Ulmus* spp. any medium maturing height Dutch Elm Disease Resistant variety including:
 - o Accolade Elm (*Ulmus japonica* x *wilsoniana* 'Morton')
 - o 'Princeton'
 - o 'Pioneer'
 - o And others
- Silver Linden (*Tilia tomentosa*) and cultivars like:
 - o 'Silver Lining'
 - o 'Green Mountain'
 - o 'Sterling'
 - o 'Szeleste'
- Espresso Kentucky Coffee Tree (*Gymnocladus dioica* 'Espresso-JFS')

**Always select the tree variety that fits available growing space above and below ground and that considers the limitations and attributes of the species. Even trees on this list may not be appropriate in some locations. New varieties are continually becoming available, as such, the lists provided herein are reviewed and updated periodically by the City.

The purpose of this handout is to assist the public in complying with detailed permit submittal requirements. It is NOT a complete list of permit or code requirements and should NOT be used as a substitute for applicable laws and regulations. It is the responsibility of the owner/design professional to review the submittal for completeness and applicability to other codes. Only complete applications can be accepted by the City for review.

The City's consulting arborist, Jim Barborinas, has provided this list of streets updated last in 2019

URBAN FORESTRY SERVICES, INC.

(360) 428-5810 – www.urbanforestryservices.com