



DATE

NAME

ADDRESS

Mount Vernon, WA 98273

Dear Mr./Mrs. NAME,

Mount Vernon Public Works (PW) staff received information that you have expressed interest in the City's Sidewalk Replacement Program. As a result of your inquiry, City engineers have assessed the sidewalk to determine the fundamental factors that may be contributing to the defective sidewalk.

Please note that if a tree and root system is/are on your property or the adjacent planting strip and are determined to be a contributing faction to the defective sidewalk; Mount Vernon Municipal Code Chapter 12.28 states that the property owner shall maintain street trees and other vegetation located on planting strips adjacent to streets.

Please review the attached photo and note the tree root impact to the sidewalk.

The Sidewalk Replacement Program requires the property owner to remove the offending tree and its root system that may be adjacent to and under the sidewalk; remove and dispose of the affected sidewalk panels; and place "crushed surfacing top coarse" (CSTC) gravel to provide a temporary safe passable walking surface until replacement has been completed. Please note, any work within the City's right-of-way will require a Right-Of-Way permit that can be obtained from the City's Development Services Department at City Hall (360) 336-6214. Additionally, Development Services can provide tree planting information in case you are required to replant the removed tree.

Once the Property Owner or Homeowners Association (HOA) has completed the above steps, Public Works staff will provide an estimated cost to replace the sidewalk to the property owner. Note that the City will pay for the *labor* to replace the sidewalk panels, and the property owner/HOA are responsible for material costs.

When the Property Owner or HOA returns the signed estimate to PW Staff, the City will either have PW staff or contracted construction services complete the sidewalk replacement. After completion of the sidewalk replacement, an invoice will be sent to cover the cost of the materials.

If you have any questions, please do not hesitate to contact the Public Works Department @ 360-336-6204 or email: mvengineering@mountvernonwa.gov.

Sincerely,

Sherrí Pritchard

PUBLIC WORKS ADMIN ASSISTANT

Add Picture(s)