

APPENDIX B



CITY OF MOUNT VERNON

910 Cleveland Avenue

P.O. Box 809

Mount Vernon, WA 98273

Phone: (360) 336-6214 • FAX: (360) 336-6283

www.mountvernonwa.gov

REQUEST FOR DEVIATION FROM STANDARDS

INCLUDE THIS FORM WITH ALL DEVIATION REQUESTS

Permit and/or Application Number(s):

Project Name:

Requesting Individual:

Site Address:

Project Engineer *(individual's name)*:

Contact Phone: Email:

List attached supporting documentation. See Engineering Standards Chapter 1 Section 1-12 for required criteria.

NOTES:

- ❖ Identify the sheets on the approved civil plans which would be impacted by the deviation request
- ❖ Allow at least two weeks turnaround time for review and approval. Provide 2 sets of listed supporting documentation above.
- ❖ Include a transmittal of all items being submitted accompanied by a CD containing PDFs of supporting documents.

Owner/Agent Signature: _____ **Date:** _____



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REQUEST FOR ENGINEERING STANDARDS REVISION

INCLUDE THIS FORM WITH ALL REVISION REQUESTS

Requesting Individual:

Company Name:

Additional Contact:

Address:

Contact Phone: Email:

Suggested revisions to the Engineering standards will be limited to one proposed change per every 6 months. Please list supporting documentation and/or information driving the proposed change and specify chapters and sections.

NOTES:

- ❖ Revisions to the Engineering Standards will be schedule annually in collaboration with City staff and stakeholders. Requesting parties are strongly encouraged to participate in the Engineering Standards Committee Meetings. Dates will be announced via website and/or emails
- ❖ Proposed revisions shall be submitted no later than three months prior to the scheduled date to commence review of the Engineering Standards.
- ❖ Include a transmittal of all items being submitted accompanied by a CD containing PDFs of supporting documents.

Owner/Agent Signature: _____ **Date:** _____